



AGENDA

REGULAR BOARD OF DIRECTORS MEETING WEDNESDAY, SEPTEMBER 2, 2026 – 10:00 AM

GCTD ADMINISTRATIVE FACILITY
1901 AUTO CENTER DRIVE
OXNARD, CA 93036-7966

www.GoldCoastTransit.org

The meeting will be IN PERSON.

Hybrid / Remote Participation for the Public is available via ZOOM Webinar

<https://us02web.zoom.us/j/89563187727>

A. CALL TO ORDER – 10:00 am

B. ROLL CALL

Chair – Rachel Lang, Councilmember, City of Ojai

Vice-Chair – Gabriela Rodriguez, Councilmember, City of Oxnard

Director – Matt LaVere, Supervisor District 1, County of Ventura

Director – Dr. Martha McQueen-Legohn, Mayor, City of Port Hueneme

Director – Dr. Jeannette Sanchez-Palacios, Mayor, City of Ventura

C. CEREMONIAL CALENDAR

- **Pledge of Allegiance**

- **Service Awards**

AUGUST

- Henry Gonzalez, Mechanic I - 5 Years
- Hector Morales, Bus Operator - 5 Years
- Martin Rodriguez, Transit Planner II - 5 Years
- Abel Hernandez, Bus Operator - 15 Years
- Marlena Kohler, Procurement Manager & DBE Officer - 15 Years

SEPTEMBER

- Julio Avila, Bus Operator – 10 Years
- Julieta Flores, Operations Supervisor – 10 Years
- Leandro Carpio, Service Worker II – 15 Years

D. GENERAL PUBLIC COMMENT PERIOD

The GCTD Board of Directors will consider public comments for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, question, or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form from the Clerk of the Board and file it with the Clerk before speaking. Public members may participate in the Board Meeting either In Person at 1901 Auto Center Drive, Oxnard, CA, or by emailing or mailing their public comments to the Clerk of the Board before 9:00 AM on the morning of the meeting. In addition, members may also participate in the meeting by logging into Zoom **HERE**.

GOLD COAST TRANSIT DISTRICT

Gold Coast Transit District

Board of Directors Meeting

September 2, 2026

Page 2 of 3

E. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: General Manager / Director of Human Resources

Employee organization: TEAMSTERS Local #186

F. BOARD OF DIRECTORS' REPORTS

The Board of Directors may use this time to report on any activities in their respective jurisdictions that may be of interest to the District.

G. AGENDA REVIEW

The Board of Directors may use this time to make a motion to make changes to the agenda.

H. GENERAL MANAGER'S REPORT

2. General Manager's Monthly Report

Recommendation: The General Manager will provide a brief update on agency activities.

Staff: Vanessa Rauschenberger, General Manager

I. CONSENT ITEMS

All items listed under consent are to be considered routine by the governing body and will be enacted by one motion in the form listed unless items are removed for separate consideration.

3. Minutes of July 1, 2026 Board of Directors Meeting

Recommendation: Approve the July 1 Board of Directors Meeting Minutes

Staff: Angelica Delgado, Clerk of the Board/Executive Assistant

4. Report of Monthly Expenditures

Recommendation: Receive Report of Expenditures for the Month of July & August

Staff: Angelica Salatan, Accounting Specialist

5. Report of Monthly Budget/Actual Report

Recommendation: Receive Report of Budget/Actual for the Month of June & July

Staff: Christine Feng, Chief Financial Officer/AGM

6. Report of Quarterly Investment Activity

Recommendation: Receive Report of Quarterly Investment Activity 4th Quarter

Staff: Christine Feng, Chief Financial Officer/AGM

7. Report of Contracts Awarded

Recommendation: Receive Report of Contracts Awarded for the Month of July

Staff: Tanya Hawk, Inventory & Asset Management Coordinator

J. FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The GCTD Board of Directors will consider public comment on any item appearing on the agenda at the time that the agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes of comment on all agenda items in total. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

Gold Coast Transit District

Board of Directors Meeting

September 2, 2026

Page 3 of 3

8. Consider Adoption of Resolution Number 2026-06, Approving Updates to the Memorandum of Understanding (MOU) between Gold Coast Transit District and TEAMSTERS Local 186 (Finance Unit)

Recommendation: Consider Approving the Memorandum of Understanding (MOU) between Gold Coast Transit District and Teamsters Local 186 (Finance Unit) 2026-2029 and updates to related Personnel Rules sections as applicable.

Staff: Alex Zaretsky, Director of Human Resources

9. Consider Approval of Award a Contract for CNG Fuel to Clean Energy

Recommendation: It is recommended the Board of Directors authorize award of a contract for the Purchase of Natural Gas (CNG) to Clean Energy in an amount up to \$2,000,000 for a three-year period effective October 1st, 2026. Actual pricing will be based on 25% fixed price at \$0.49 per/therm with 75% at the So Cal Citygate with a \$0.02 discount.

Staff: Marlena Kohler, Procurement Manager & DBE Officer

J. INFORMATIONAL ITEMS

10. FY 25-26 4th Quarter and Year End Fixed Route and Demand Response Service Report

Recommendation: Receive Presentation FY 26 4th Quarter and Year End Fixed Route and Demand Response Ridership and Service Report

Staff: Austin Novstrup, Planning Manager & Robbie Lucio, Mobility Management Coordinator

11. Future Agenda Items

Recommendation: Discussion of topics to be discussed at a future meeting.

Staff: Vanessa Rauschenberger, General Manager

K. CLOSED SESSION

None

The next regular meeting of the GCTD Board of Directors will be held on **October 7, 2026, at 10:00 AM at 1901 Auto Center Drive, Oxnard, CA 93036**. Copies of administrative reports relating to the Board agenda are available online at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA 93036-7966.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.



General Manager's Monthly Report – September

Welcome GCTD Interns!

Please join me in welcoming **Miguel, Ana, and Cristal**, who recently joined the GCTD team as interns! During this internship, they will work alongside our team to support GCTD's strategic goals while gaining valuable hands-on experience and learning about the many functions of a public transit agency. We're excited to have Miguel, Ana, and Cristal on board and supporting their



Miguel Munoz
Technology Intern



Ana Wedeking
Public Service Intern

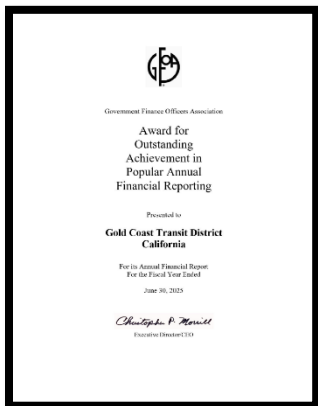


Cristal Martinez
Workforce Innovation Intern



Government Finance Officers Association (GFOA) Awards GCTD Highest Recognition

I am pleased to share that the Government Finance Officers Association (GFOA) of the United States and Canada has awarded the Certificate of Achievement for Excellence in Financial Reporting to GCTD for its annual comprehensive financial report for the fiscal year ended June 30, 2025. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by the GCTD team! In addition, Gold Coast Transit District also received GFOA's Award for Outstanding Achievement for its Popular Annual Financial Report for the fiscal year ended June 30, 2025. The reports are available to read on www.GCTD.org



New Bus Books Are Out

Our team has been out making sure riders have access to the latest GCTD Bus Books. In July, we hosted pop-up outreach events at the Oxnard and Ventura Transit Centers. In addition, Bus Books were distributed to more than **115 community locations**, including libraries, senior centers, medical facilities, and supermarkets.



3rd Annual Government and Disability Summit

I am excited to share that GCTD will be a sponsor of the 3rd Annual Government and Disability Summit taking place Sept 1st – 3rd in Ventura. The theme this year is “Access that Moves Us: Quality Care, Mobility, and Safety” and our staff will be participating in presenting three separate breakout sessions.



Jim Beck, Director of Operations and Maintenance will be presenting insights into emergency preparation, **Cynthia Duque, Director of Planning and Marketing**, and **Wesley Cooksy, Transit Planner** will be presenting on Evolution of Flexible Transit Services and First-Last Mile Connections, and I will be presenting on the topic of Transit 101 & ADA. Also, **Andrea Meza, Communications and Marketing Manager** and **Robbie Lucio, Mobility Management Coordinator** will be supporting the sessions and resource fair.

Community Outreach Attended This Month

- 7/16 Oxnard Transit Center – Pop Up Event
- 7/21 Ventura Transit Center - Pop Up Event
- 7/26 Swap Meet Justice
- 8/2 Rehab Point Project Annual Picnic
- 8/4 National Night Out
- 8/5 Oxnard College Condor Fest
- 8/6 Dept of Rehab Coffee Social
- 8/26 Oxnard College Expo



John Zaragoza Oxnard Transit Center

We congratulate former County Supervisor, Oxnard Mayor, and GCTD Board Member, **John C. Zaragoza**, on this honor, recognizing his more than 60 years of dedicated public service and lasting contributions to the community and public transportation. GCTD will update our materials and website with the new name.



Triennial Review 2026 – Complete!

I want to acknowledge the great work of the GCTD team on the successful completion of our 2026 FTA Triennial Review. Of the more than 21 compliance areas reviewed we received zero findings, reflecting our continual efforts to ensure our work meets all FTA requirements.

To close out the review we were visited by FTA Region 9 Administrator Ray Tellis, who commended our team for their excellent work.



General Manager Activities & Meetings Attended

- July 1 – GCTD Board Meeting
- July 2 – 301 Project Meeting with Dyer Sheehan Group
- July 4 – 20 – vacation
- July 23 - Held Monthly “Coffee with the GM” in Operators Break Room
- July 24 - Spoke on Panel for Oxnard Leadership Class
- July 24 - Attended Ribbon Cutting for John Zaragosa
- July 27 - 28 - FTA Triennial Review Site Visit
- August 4 -FTA Triennial Review Exit Meeting
- August 12 – Attended Joint Labor Meeting with SEIU
- August 12 – Virtual Meeting LAVTA Team to Discuss Transit Facility Design
- August 13 – Held Monthly Coffee with GM in Operators Break Room
- August 19 – Participated in CTA Small Operators Committee Meeting
- August 24 – Participated in APTA Small Operators Committee Meeting
- August 27 – Attended Monthly Safety Meeting on Pre-Trip Inspections & Air Brakes



OUR MISSION

Our mission is serving, moving, and connecting people to opportunity –one ride at a time.



OUR VISION

Our vision is to revolutionize transportation in Ventura County by leading initiatives that improve the rider experience, achieve clean air, and drive economic vitality.

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Item #3

**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, JULY 1, 2026 – 10:00 am
THIS MEETING WAS HELD IN PERSON & VIA ZOOM (HYBRID)**

A. CALL TO ORDER

Chair Rachel Lang called the Regular Board of Directors of Gold Coast Transit District meeting to order at 10:02 am at the GCTD Administrative Facility, 1901 Auto Center Drive, Oxnard, California.

B. ROLL CALL

Chair– Rachel Lang, City of Ojai

Vice Chair – Gabriela Rodriguez, City of Oxnard

Director – Matt LaVere, County of Ventura

Director – Dr. Jeannette Sanchez-Palacios, City of Ventura - *Absent*

Director – Dr. Martha McQueen-Legohn, City of Port Hueneme

STAFF PRESENT

Vanessa Rauschenberger, General Manager

Cynthia Duque, Director of Planning & Marketing

Alex Zaretsky, Director of Human Resources

Juan De La Rosa, Facility Manager

Marlena Kohler, Procurement Manager & DBE Officer

Veronica, Finance & Grants Analyst

Lorne Henderson, Fleet Manager

Andrea Meza, Planning & Marketing Manager

Yadira Infante, Payroll Coordinator

Dante McClain, IT Technician

Wesley Cooksy, Planner I

Martin Rodriguez, Planner II

C. CEREMONIAL CALENDAR

Director Matt LaVere led the Pledge of Allegiance.

EMPLOYEE RECOGNITION

- Gerardo Mondragon, Operator – 5 years
- Robert Estrada, Operator – 10 years
- Jacob Galindo, Operator – 10 years
- Rosa Meza-Garcia, Operator – 10 years
- Alexander Zaretsky, Director of Human Resources – 20 years

Ms. Rauschenberger and the board members recognized and congratulated employees for their years of dedicated service.

Vice-Chair Rodriguez commended the employees recognized for their years of service, acknowledging their dedication, longevity, and commitment to the Gold Coast Transit District. She noted it is rewarding to see the positive impact employees have when interacting with the community and thanked the honorees for their heartfelt and meaningful remarks during the recognition ceremony.

GOLD COAST TRANSIT DISTRICT

D. GENERAL PUBLIC COMMENT

None

E. BOARD OF DIRECTORS REPORTS

Director Dr. Martha McQueen-Legohn thanked all GCTD employees for their continued dedication to serving the community and safely transporting passengers to their destinations each day. She also announced the upcoming Annual Beach Festival, inviting everyone to attend the event at Port Hueneme Beach on July 11–12.

F. AGENDA REVIEW

Vice-Chair Rodriguez moved to approve the Agenda Review with no changes. Director McQueen-Legohn seconded the motion.

GENERAL MANAGER'S REPORT

1. GM Update - Vanessa Rauschenberger, General Manager

Ms. Rauschenberger welcomed GCTD's new class of Bus Operators and wished them success during training.

Ms. Rauschenberger highlighted recent community outreach efforts, including participation in the Ventura County Reentry Resource Fair and the Imperial Mobile Estates Community Meeting, where staff provided information about GCTD services and career opportunities.

She also announced GCTD's participation in the Affordable Housing Transit Pass Program, which expands annual transit access for residents of affordable housing developments through the regional UMO fare system.

Lastly, she reminded the Board that service changes will take effect on July 19, 2026, with minor schedule adjustments to improve service reliability and on-time performance.

G. CONSENT AGENDA

2. Minutes of June 3, 2026 Board of Directors Meeting

Recommendation: Approve the June 3 Board of Directors Meeting Minutes

Staff: Angelica Delgado, Clerk of the Board/Executive Assistant

3. Report of Monthly Expenditures

Recommendation: Receive Report of Expenditures for the Month of June

Staff: Veronica Navarro, Finance & Grant Analyst

4. Report of Monthly Budget/Actual Report

Recommendation: Receive Report of Contracts Awarded for the Month of May

Staff: Tanya Hawk, Inventory & Asset Management Coordinator

5. Consider Adoption of Resolution 2026-04 for State Transit Assistance (STA) / State of Good Repair (SGR) FY 2027 Allocation

Recommendation: Recommend Consider Approval of Annual Project List required for annual apportionment of \$321,968 STA/SGR funds to be used for bus replacements.

Staff: Austin Novstrup, Planning Manager

6. Report of Contracts Awarded

Recommendation: Receive Report of Contracts Awarded for the Month of June

Staff: Tanya Hawk, Inventory & Asset Management Coordinator

Director McQueen-Legohn moved to approve the Consent Agenda Items 2 through 6. Vice-Chair Rodriguez seconded the motion.

H. FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda when the presiding officer has called the agenda item and after the staff report has been given. Each speaker is limited to three (3) minutes of comment on all agenda items. Public members must submit their requests by email to the Clerk of the Board before 9 am on the day of the Board Meeting.

- 7. Consider Approval of Resolution 2026-05 Allowing Participation in SPURR Low Carbon Fuel Standard Program:** Consider Approval of Resolution 2026-05 Allowing Participation in the SPURR Low Carbon Fuel Standard Program
Staff: Marlena Kohler, Procurement Manager & DBE Officer

Ms. Kohler presented the staff report requesting Board approval of Resolution 2026-05, authorizing GCTD's participation in the SPURR Low Carbon Fuel Standard (LCFS) Program beginning in September 2026. Participation in the program will allow the District to generate revenue from LCFS credits while streamlining program administration.

Ms. Rauschenberger supplemented the presentation, acknowledging a representative from Clean Energy in attendance. She explained that staff is recommending separating natural gas commodity procurement from LCFS credit management to provide greater transparency, pricing flexibility, and long-term value. She noted that SPURR has completed a competitive procurement process for LCFS credit management, and GCTD plans to issue a separate competitive RFP for natural gas procurement, with the results to be brought back to the Board for consideration. Ms. Rauschenberger also noted that Jeremiah Seng, Project Manager, who managed SPURR's competitive RFP process for the LCFS Program, was available via Zoom to answer any Board questions regarding the program and procurement process.

Sean Wine, representing Clean Energy, addressed the Board during public comment regarding Agenda Item No. 7, Consider Approval of Resolution 2026-05 Authorizing Participation in the SPURR Low Carbon Fuel Standard (LCFS) Program.

Director LaVere expressed appreciation for the staff's work and analysis, stating that separating LCFS program administration from fuel procurement was a sound approach. He noted that increased transparency and efficiency would benefit the District and expressed confidence in the staff's recommendation.

Chair Lang concurred, stating that the proposed approach would provide greater flexibility, particularly given the uncertainty surrounding changes at the federal level and other factors beyond the District's control.

Director Dr. McQueen-Legohn moved to approve Consider Approval of resolution 2026-05 Allowing Participation in SPURR Low Carbon Fuel Standard Program. Vice-Chair Rodriguez seconded the motion.

- 8. Consider Approval of FTA Required 2026 Transit Asset Management Plan**
Recommendation: Consider Approval of Update to the FTA Required 2026 Transit Asset Management Plan
Staff: Lorne Henderson, Fleet Manager

Mr. Lorne presented the updated 2026 Transit Asset Management (TAM) Plan, including updates to the District's asset inventory, fleet, performance targets, and prioritized investments. The plan satisfies the Federal Transit Administration's required four-year-update.

RECOMMEDATION

It is recommended that the GCTD Board of Directors Consider Approval of the Updated 2026 Transit Asset Management (TAM) Plan.

Director LaVere moved to approve Consider Approval of FTA Required 2026 Transit Asset Management Plan. Director Dr. McQueen-Legohn seconded the motion.

9. Receive Update on 301 East 3rd Street Property and Provide Feedback to Staff

Recommendation: Receive Update on 301 East 3rd Street Property and Provide Feedback on next steps, which may include re-issuing RFP or exploring other options.

Staff: Vanessa Rauschenberger, General Manager

Ms. Rauschenberger provided an update on the redevelopment efforts for the former GCTD property at 301 East 3rd Street. She summarized the work completed since 2020, including site preparation, environmental studies, rezoning, and the Request for Qualifications (RFQ) and Request for Proposals (RFP) processes. She reported that, due to changing market conditions, only one responsive proposal was received, and the developer ultimately withdrew because of financial constraints.

Ms. Rauschenberger introduced Dawn Dyer of Dyer Sheehan Group, GCTD's consultant, who provided additional information regarding current market conditions and the financial impacts affecting developer interest and the project's feasibility.

Ms. Rauschenberger presented three potential next steps for Board consideration: (1) reissue a broader RFP to attract additional developers and potential project types; (2) pursue a short-term lease for an interim use, such as fleet storage, while market conditions improve; or (3) consider selling the property in the future, although staff is not recommending that option at this time. She requested Board feedback to help guide the next phase of the property redevelopment process.

The report was filed and received.

I. INFORMATIONAL ITEMS

10. Receive Update on Demand Response Technology and Regional Coordination

Recommendation: Receive Update on Demand Response Technology and Regional Coordination

Staff: Cynthia Duque, Director of Planning and Marketing

The report was filed and received.

11. Future Agenda Items – Discuss Potential Topics / Date for Strategic Planning Workshop

Recommendation: Discussion of topics to be discussed at a future meeting. Discussion of Topics for a half-day Strategic Plan Workshop scheduled (tentatively) October 7th, 2026.

Staff: Vanessa Rauschenberger, General Manager

The report was filed and received.

J. CLOSED SESSION

None

There being no further business, Chair Rachel Lang adjourned the Board of Directors meeting at 11:32 am.

Minutes recorded by Angelica Delgado, Clerk of the Board of Directors.

Vanessa Rauschenberger
Secretary of the Board of Directors

Chair Rachel Lang
Board of Directors

Unless otherwise determined by the Board of Directors, the GCTD Board of Directors' next meeting will be on **September 2, 2026, at 10:00 am**. Copies of administrative reports relating to the Board agenda are available online at www.gctd.org or from the Clerk of the Board, Angelica Delgado, at adelgado@gctd.org Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA 93036.



Item #4a

DATE September 02, 2026
TO GCTD Board of Directors
FROM Angelica Salatan, Accounting Specialist AP *AS*
SUBJECT Consider the Approval of Expenditures for the Month of July 2026

Attached is a list of expenditures for the Month of July 2026 from the various GCTD Accounts.

If any member of the Board wishes to review a particular item, please contact me to have the necessary documentation on hand for the meeting.

Attachments:

Accounts Payable Disbursement List – July 2026

GENERAL MANAGER'S CONCURRENCE

A handwritten signature in black ink, reading 'Vanessa Rauschenberger', is written over a horizontal line.

Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG

Payee	ReferenceDate	Amount	TypeOfGoods
LIFT OFF, LLC	02-Jul-26	\$31,057.20	IT SOFTWARE
AMERICAN MADE CLEAN INC	02-Jul-26	\$525.00	SERVICES
BRITTNEY LEIGH YBARRA	02-Jul-26	\$688.55	PRINTING SERVICES
CARPE DIEM 2024, LLC	02-Jul-26	\$4,727.15	SECURITY SERVICES
CLEAN ENERGY	02-Jul-26	\$19,791.30	REPAIRS
COUNTY OF VENTURA - IT SVCS. DEPT.	02-Jul-26	\$2,838.89	REPEATER SITE RENTAL
DEAN BOWER	02-Jul-26	\$74.10	EMPLOYEE REIMBURSEMENT
FRN of Tulsa, LLC	02-Jul-26	\$1,188.90	PARTS
GILLIG LLC	02-Jul-26	\$830.48	PARTS
JAIME MURILLO	02-Jul-26	\$500.00	EMPLOYEE EVENTS
JESUS ENRIQUE SEGOVIA IV	02-Jul-26	\$44,950.00	ADA Consultant
JONES WALBAUM CORPORATION	02-Jul-26	\$163.88	PRINTING SERVICES
KIMBALL MIDWEST	02-Jul-26	\$190.20	PARTS
M.O.DION & SONS, INC.	02-Jul-26	\$877.88	FUEL
MARIPOSA LANDSCAPES, INC	02-Jul-26	\$4,577.00	LANDSCAPING SERVICES
NATIONAL DRIVE HEADQUARTERS	02-Jul-26	\$28.00	PAYROLL DEDUCTION
PARTS AUTHORITY LLC	02-Jul-26	\$96.71	PARTS
SUPERIOR SANITARY SUPPLIES	02-Jul-26	\$423.53	SUPPLIES
THE DETAIL SHOP INC	02-Jul-26	\$218.48	SUPPLIES
U.S. BANK	02-Jul-26	\$10,712.09	CALCARD PAYMENT
VENTURA COUNTY APCD	02-Jul-26	\$809.00	CNG FEES
ABACUS IMT., INC.	10-Jul-26	\$4,729.50	CNG STATION SUPPLIES
AGRITEC INTERNATIONAL LTD.	10-Jul-26	\$102.45	HAZ MAT DISPOSAL SERVICES
ANDRES JUAREZ	10-Jul-26	\$1,250.00	TOOL ALLOWANCE
ASBURY ENVIRONMENTAL SERVICES	10-Jul-26	\$2,781.88	HAZ MAT DISPOSAL SERVICES
ASSURANT EMPLOYEE BENEFITS	10-Jul-26	\$1,035.00	DENTAL PREMIUMS
ASSURED PARTNERS CAPITAL INC	10-Jul-26	\$88,798.92	LIABILITY INSURANCE
BRIAN BYRNE	10-Jul-26	\$260.85	TOOL ALLOWANCE
CALTIP	10-Jul-26	\$272,243.83	LIABILITY INSURANCE
CALTIP	10-Jul-26	\$136,121.92	LIABILITY INSURANCE
CARPE DIEM 2024, LLC	10-Jul-26	\$4,228.20	SECURITY SERVICES
CITY OF OXNARD FIRE/CUPA	10-Jul-26	\$3,124.00	CUPA INSPECTION
CREATIVE BUS SALES	10-Jul-26	\$1,334.40	PARATRANSIT BUS/VANS
CREATIVE BUS SALES	10-Jul-26	\$3,217.95	PARATRANSIT BUS/VANS
CUMMINS PACIFIC LLC	10-Jul-26	\$105.68	PARTS
EDISON CO.	10-Jul-26	\$29,430.27	ELECTRICAL POWER
ENVISION VTA FD AUTO LLC	10-Jul-26	\$657.78	PARTS
ENVISION VTA FD AUTO LLC	10-Jul-26	\$90.07	PARTS
FRANCISCO ESCOBAR	10-Jul-26	\$1,200.00	PAYCHECK REISSUED
FRONTIER COMMUNICATIONS	10-Jul-26	\$859.27	INTERNET PRVDER - PTSIT CNTOR
GENFARE LLC	10-Jul-26	\$2,300.15	PARTS
GILLIG LLC	10-Jul-26	\$10,180.69	PARTS
GREG'S PETROLEUM SERVICE, INC	10-Jul-26	\$2,673.29	OIL SUPPLIER
JORGE M ARELLANO	10-Jul-26	\$1,200.00	TOOL ALLOWANCE
LOS ANGELES TRUCK CENTERS, LLC	10-Jul-26	\$243.63	PARTS/SERVICE
MISSION LINEN SUPPLY	10-Jul-26	\$1,307.34	MAINTENANCE UNIFORMS

NATIONAL DRIVE HEADQUARTERS	10-Jul-26	\$28.00 PAYROLL DEDUCTION
PARTS AUTHORITY LLC	10-Jul-26	\$88.54 PARTS
PLATINUM TOW AND TRANSPORT INC.	10-Jul-26	\$585.00 TOWING SERVICES
PUBLIC RISK INNOVATION SOLUTIONS & MANAG	10-Jul-26	\$96,541.00 WORKER'S COMP/EAP PROVIDER
QUADIENT FINANCE USA, INC.	10-Jul-26	\$400.00 POSTAGE
ROMAINE ELECTRIC CORPORATION	10-Jul-26	\$3,695.73 BUS PARTS
SALVADOR AGUILAR	10-Jul-26	\$1,250.00 TOOL ALLOWANCE
SUNRISE PHYSICAL THERAPY	10-Jul-26	\$250.00 MOLLER SUPPORTS/CUSHION
SUPERIOR SANITARY SUPPLIES	10-Jul-26	\$471.48 SUPPLIES
TEAMSTERS LOCAL 186	10-Jul-26	\$2,276.00 PAYROLL DEDUCTION
TELENET VOIP, INC.	10-Jul-26	\$270.00 MONITORING
THE AFTERMARKET PARTS COMPANY, LLC	10-Jul-26	\$5,575.21 PARTS/BUSES
UNITED WAY OF VENTURA CO.	10-Jul-26	\$80.00 P/R DEDUCTION
VENTURA COUNTY AUTO SUPPLY	10-Jul-26	\$307.94 PARTS
VENTURA COUNTY TRANSPORTATION COMMISSION	10-Jul-26	\$1,390.00 SMARTCARD SLS
VERIZON	10-Jul-26	\$2,478.66 PHONE SRVC - CSC
VERIZON CONNECT FLEET USA LLC	10-Jul-26	\$1,050.21 VEHICLE TRACKING SYSTEM
ALEXANDER MAGNO	16-Jul-26	\$1,250.00 TOOL ALLOWANCE
ASSUREDPARTNERS CAPITAL INC	16-Jul-26	\$37,960.00 LIABILITY INSURANCE
B&B SERVICE	16-Jul-26	\$271.36 DIRECT MAIL FOR MARKETING
BENEFIT COORDINATORS CORP.	16-Jul-26	\$12,898.20 DENTAL PREMIUMS
BEST BEST & KRIEGER LLP	16-Jul-26	\$3,941.50 GENERAL COUNSEL SERVICE
BUCK , DAVID	16-Jul-26	\$1,200.00 TOOL ALLOWANCE
CALTIP	16-Jul-26	\$1,271.74 LIABILITY INSURANCE
CANON FINANCIAL SERVICES INC	16-Jul-26	\$1,387.36 PRINTING SERVICES
CUMMINS PACIFIC LLC	16-Jul-26	\$3,513.63 PARTS
DYER SHEEHAN GROUP, INC.	16-Jul-26	\$2,295.00 301 REDEVELOPMENT CONSULTING
FEDERAL EXPRESS CORP.	16-Jul-26	\$51.73 MAIL SERVICES
FLOYD SKEREN MANUKIAN LANGEVIN LLP	16-Jul-26	\$48.00 LEGAL SERVICES
FLUID NETWORKS	16-Jul-26	\$41.85 SERVICES
FORTRESS ARMORED SERVICES COMPANY	16-Jul-26	\$477.34 ARMORED CAR SERVICES
FRN of Tulsa, LLC	16-Jul-26	\$7,628.90 PARTS
FRONTIER COMMUNICATIONS	16-Jul-26	\$850.74 INTERNET PRVDR - PTSIT CNTOR
GENFARE LLC	16-Jul-26	\$125.99 PARTS
GREG'S PETROLEUM SERVICE, INC	16-Jul-26	\$4,220.44 OIL SUPPLIER
HENRY GONZALEZ	16-Jul-26	\$1,250.00 TOOL ALLOWANCE
JOSE MURILLO	16-Jul-26	\$1,250.00 TOOL ALLOWANCE
LIGHTGABLER	16-Jul-26	\$3,412.50 LEGAL SERVICES
LOS ANGELES TRUCK CENTERS, LLC	16-Jul-26	\$1,260.01 PARTS/SERVICE
LOWE'S	16-Jul-26	\$843.64 SUPPLIES
LUIS M. AYALA	16-Jul-26	\$1,250.00 TOOL ALLOWANCE
MACVALLEY OIL COMPANY	16-Jul-26	\$8,399.67 FUEL
MANUEL R CONTRERAS	16-Jul-26	\$1,250.00 TOOL ALLOWANCE
MAURO TAPIA	16-Jul-26	\$1,250.00 TOOL ALLOWANCE
MISSION LINEN SUPPLY	16-Jul-26	\$1,307.34 MAINTENANCE UNIFORMS
OPW FUELING COMPONENTS	16-Jul-26	\$4,029.06 CNG PARTS
PARKHOUSE TIRE, INC.	16-Jul-26	\$1,191.70 TIRES

PARKHOUSE TIRE, INC.	16-Jul-26	\$7,209.05 TIRES
PARTS AUTHORITY LLC	16-Jul-26	\$90.24 PARTS
PLATINUM TOW AND TRANSPORT INC.	16-Jul-26	\$740.00 TOWING SERVICES
PUBLIC RISK INNOVATION SOLUTIONS & MANAG	16-Jul-26	\$278,632.00 WORKER'S COMP/EAP PROVIDER
PURE EARTH SYSTEMS, INC.	16-Jul-26	\$400.00 TROUBLE SHOOTING, DIAGNOSTICS
R.M. CURTIS - WELDING	16-Jul-26	\$90.00 WELDING SERVICES
RED.VECTOR.COM LLC	16-Jul-26	\$8,212.00 EMPLOYEE EDUCATIONAL SOLUTIONS
RUBBER NECK SIGNS	16-Jul-26	\$1,044.70 SERVICES
SITEONE LANDSCAPE SUPPLY, LLC	16-Jul-26	\$1,519.39 MAINTENANCE SUPPLIES
SUPERIOR SANITARY SUPPLIES	16-Jul-26	\$1,219.40 SUPPLIES
SYNAHI LARES BREWSTER	16-Jul-26	\$1,121.90 TOOL ALLOWANCE
TEAMSTERS LOCAL 186	16-Jul-26	\$141.00 PAYROLL DEDUCTION
THE ARC OF VENTURA COUNTY, INC.	16-Jul-26	\$2,852.16 MONEY CNTERS/BUS CLNRS
THE GAS COMPANY	16-Jul-26	\$40,407.49 NATURAL GAS
U.S. BANK	16-Jul-26	\$10,974.44 CALCARD PAYMENT
VASQUEZ AND COMPANY LLP	16-Jul-26	\$2,875.00 AUDITOR
VENTURA COUNTY AUTO SUPPLY	16-Jul-26	\$270.58 PARTS
AGILE OCCUPATIONAL MEDICINE, PC	24-Jul-26	\$5,085.00 DRUG AND ALCOHOL ANALYSIS
AGILE OCCUPATIONAL MEDICINE, PC	24-Jul-26	\$6,980.00 DRUG AND ALCOHOL ANALYSIS
BECNEL UNIFORMS	24-Jul-26	\$244.45 UNIFORMS
BECNEL UNIFORMS	24-Jul-26	\$43,170.34 UNIFORMS
BRADY INDUSTRIES OF CALIFORNIA LLC	24-Jul-26	\$881.83 JANITORIAL SUPPLIES
CCP INDUSTRIES	24-Jul-26	\$969.76 SAFETY MATERIALS
CHRISTINE FENG	24-Jul-26	\$3,748.01 EMPLOYEE REIMBURSEMENT
CITY OF OXNARD	24-Jul-26	\$1,498.13 MONTHLY RENT OTC
CLEAN ENERGY	24-Jul-26	\$1,170.00 REPAIRS
CUMMINS PACIFIC LLC	24-Jul-26	\$13,748.76 PARTS
FRONTIER COMMUNICATIONS	24-Jul-26	\$760.00 INTERNET PRVDER - PTSIT CNTOR
GILLIG LLC	24-Jul-26	\$13,921.93 PARTS
GLOBAL CTI GROUP, INC.	24-Jul-26	\$360.00 SOL-GPS AND DIAGNOSTIC-VERIZON
GREG'S PETROLEUM SERVICE, INC	24-Jul-26	\$386.79 OIL SUPPLIER
LOPEZ NESTOR	24-Jul-26	\$1,250.00 TOOL ALLOW/EXP REIM
LOS ANGELES TRUCK CENTERS, LLC	24-Jul-26	\$1,378.88 PARTS/SERVICE
PARTS AUTHORITY LLC	24-Jul-26	\$895.98 PARTS
PARTS AUTHORITY LLC	24-Jul-26	\$424.05 PARTS
PREMIER ELECTRICAL A JONES GROUP CORP	24-Jul-26	\$29,590.00 ELECTRICAL
RED WING SHOE STORE	24-Jul-26	\$2,809.00 SAFETY SHOES
RINGCENTRAL, INC.	24-Jul-26	\$2,365.51 PHONE SRVC - CSC
SITEONE LANDSCAPE SUPPLY, LLC	24-Jul-26	\$1,702.55 MAINTENANCE SUPPLIES
STAPLES ADVANTAGE	24-Jul-26	\$605.47 OFFICE SUPPLIES
SUPERIOR PRINTING & GRAPHICS, INC	24-Jul-26	\$1,836.40 PRINTING SERVICES
SUPERIOR SANITARY SUPPLIES	24-Jul-26	\$1,168.89 SUPPLIES
THE AFTERMARKET PARTS COMPANY, LLC	24-Jul-26	\$1,932.34 PARTS/BUSES
USA WASTE OF CALIFORNIA, INC.	24-Jul-26	\$88.84 HAZ WASTE REMOVAL
AGRITEC INTERNATIONAL LTD.	30-Jul-26	\$159.90 HAZ MAT DISPOSAL SERVICES
AMERICAN MADE CLEAN INC	30-Jul-26	\$525.00 SERVICES
BECNEL UNIFORMS	30-Jul-26	\$1,909.81 UNIFORMS

CENTRAL COURIER LLC	30-Jul-26	\$2,126.00 DELIVERY SRVC BUS BOOKS
CLEAN ENERGY	30-Jul-26	\$27,041.76 REPAIRS
COMMUNE COMMUNICATION CORP.	30-Jul-26	\$3,375.00 CALL MARKETING/COMMUNICATION
COUNTY OF VENTURA - IT SVCS. DEPT.	30-Jul-26	\$3,572.84 REPEATER SITE RENTAL
CUMMINS PACIFIC LLC	30-Jul-26	\$11,838.79 PARTS
CUMMINS PACIFIC LLC	30-Jul-26	\$2,956.38 PARTS
ENVISION VTA FD AUTO LLC	30-Jul-26	\$390.68 PARTS
FEDERAL EXPRESS CORP.	30-Jul-26	\$14.99 MAIL SERVICES
GILLIG LLC	30-Jul-26	\$2,169.09 PARTS
GREG'S PETROLEUM SERVICE, INC	30-Jul-26	\$4,218.46 OIL SUPPLIER
J-W POWER COMPANY	30-Jul-26	\$2,372.23 MAINTENANCE SUPPLIES
LOS ANGELES TRUCK CENTERS, LLC	30-Jul-26	\$3,646.26 PARTS/SERVICE
MAURO TAPIA	30-Jul-26	\$220.00 TRAINING
NATIONAL AUTO BODY&PAINT	30-Jul-26	\$3,704.10 BODY WORK
NATIONAL DRIVE HEADQUARTERS	30-Jul-26	\$28.00 PAYROLL DEDUCTION
PARKHOUSE TIRE, INC.	30-Jul-26	\$5,717.00 TIRES
PARKHOUSE TIRE, INC.	30-Jul-26	\$5,202.05 TIRES
PARTS AUTHORITY LLC	30-Jul-26	\$936.23 PARTS
PURE EARTH SYSTEMS, INC.	30-Jul-26	\$400.00 TROUBLE SHOOTING, DIAGNOSTICS
ROMAINE ELECTRIC CORPORATION	30-Jul-26	\$3,436.61 BUS PARTS
SITEONE LANDSCAPE SUPPLY, LLC	30-Jul-26	\$1,440.80 MAINTENANCE SUPPLIES
STAPLES ADVANTAGE	30-Jul-26	\$463.32 OFFICE SUPPLIES
SUPERIOR PRINTING & GRAPHICS, INC	30-Jul-26	\$260.02 PRINTING SERVICES
SUPERIOR SANITARY SUPPLIES	30-Jul-26	\$1,687.07 SUPPLIES
TEAMSTERS LOCAL 186	30-Jul-26	\$150.00 PAYROLL DEDUCTION
TEAMSTERS LOCAL 186	30-Jul-26	\$2,276.00 PAYROLL DEDUCTION
THE AFTERMARKET PARTS COMPANY, LLC	30-Jul-26	\$1,289.94 PARTS/BUSES
THE GAS COMPANY	30-Jul-26	\$723.89 NATURAL GAS
TRACKIT TRANSIT SOFTWARE INC.	30-Jul-26	\$16,415.00 SOFTWARE LICENSE
CalPERS Health for July 2026	EFT	\$342,087.50 HEALTH INSURANCE
CalPERS Unfunded Liability for July 2026	EFT	\$168,782.00 UNFDED ACCRD LIAB CLASSIC
Life Basic/Supplemental insurance July 2026	EFT	\$15,507.54 LONG TERM DISABILITY PREMIUMS
CalPERS Pension Contributions PR 07/10/2026	EFT	\$131,832.34 PENSION CONTRIBUTIONS
CalPERS Pension Contributions PR 07/24/2026	EFT	\$130,172.91 PENSION CONTRIBUTIONS
TOTAL		<u><u>\$2,313,432.65</u></u>



Item #4b

DATE September 02, 2026
TO GCTD Board of Directors
FROM Angelica Salatan, Accounting Specialist AP *AS*
SUBJECT Consider the Approval of Expenditures for the Month of August 2026

Attached is a list of expenditures for the Month of August 2026 from the various GCTD Accounts.

If any member of the Board wishes to review a particular item, please contact me to have the necessary documentation on hand for the meeting.

Attachments:

Accounts Payable Disbursement List – August 2026

GENERAL MANAGER'S CONCURRENCE

A handwritten signature in black ink, reading 'Vanessa Rauschenberger', is written over a horizontal line.

Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG

Payee	ReferenceDate	Amount TypeOfGoods
ABACUS IMT., INC.	06-Aug-26	\$2,852.85 CNG STATION SUPPLIES
AGRITEC INTERNATIONAL LTD.	06-Aug-26	\$102.45 HAZ MAT DISPOSAL SERVICES
ANGI ENERGY SYSTEMS LLC	06-Aug-26	\$1,165.45 PARTS
ASSURANT EMPLOYEE BENEFITS	06-Aug-26	\$1,167.93 DENTAL PREMIUMS
BECNEL UNIFORMS	06-Aug-26	\$32.78 UNIFORMS
BENEFIT COORDINATORS CORP.	06-Aug-26	\$13,184.10 DENTAL PREMIUMS
CARPE DIEM 2024, LLC	06-Aug-26	\$5,073.72 SECURITY SERVICES
FIRST CALL AUTO PARTS	06-Aug-26	\$196.15 PARTS
FORTRESS ARMORED SERVICES COMPANY	06-Aug-26	\$477.34 ARMORED CAR SERVICES
INTERSTATE BATTERIES	06-Aug-26	\$1,748.01 BATTERIES
MACVALLEY OIL COMPANY	06-Aug-26	\$18,909.60 FUEL
MISSION LINEN SUPPLY	06-Aug-26	\$660.12 MAINTENANCE UNIFORMS
PARKHOUSE TIRE, INC.	06-Aug-26	\$1,611.63 TIRES
PARTS AUTHORITY LLC	06-Aug-26	\$24.58 PARTS
PROFORMA	06-Aug-26	\$10,313.83 ADVERTISING SERVICES
QC PACIFIC INC.	06-Aug-26	\$328.00 CAR WASH CHEMICALS/EQUIPMENT
QUADIENT LEASING USA, INC.	06-Aug-26	\$134.81 RENTAL FEES
SHAW HR CONSULTING, INC.	06-Aug-26	\$80.00 CONSULTING SERVICES
STORERITE INC.	06-Aug-26	\$110.00 SHREDING SERVICES
THE AFTERMARKET PARTS COMPANY, LLC	06-Aug-26	\$546.47 PARTS/BUSES
THE DETAIL SHOP INC	06-Aug-26	\$134.31 SUPPLIES
TRANSFOR CORPORATION	06-Aug-26	\$447.20 WHEELCHAIR PARTS
WEX HEALTH, INC.	06-Aug-26	\$2.25 FSA ADMINISTRATION FEE
CITY OF OXNARD	12-Aug-26	\$5,595.85 UTILITIES/TRASH
ANTONIO REZA-OCAMPO	13-Aug-26	\$33.04 EMPLOYEE REIMBURSEMENT
AVENDANO, CRISTIAN A	13-Aug-26	\$1,200.00 EMPLOYEE REIMBURSEMENT
BEST BEST & KRIEGER LLP	13-Aug-26	\$9,567.50 GENERAL COUNSEL SERVICE
BRADY INDUSTRIES OF CALIFORNIA LLC	13-Aug-26	\$5,086.95 JANITORIAL SUPPLIES
CALIFORNIA HOSE, INC	13-Aug-26	\$157.05 PARTS
COAST TO COAST COMPUTER PRODUCTS	13-Aug-26	\$1,765.39 OFFICE SUPPLIES
COMMUNE COMMUNICATION CORP.	13-Aug-26	\$3,675.00 CALL MARKETING/COMMUNICATION
CUMMINS PACIFIC LLC	13-Aug-26	\$116.00 PARTS
DCH (OXNARD) INC	13-Aug-26	\$7.31 REPAIRS/SUPPLIES
DONAHUE TRUCK SALES LLC	13-Aug-26	\$854.82 BUS PARTS
EDISON CO.	13-Aug-26	\$31,702.22 ELECTRICAL POWER
ENVISION VTA FD AUTO LLC	13-Aug-26	\$3,621.84 PARTS
FEDERAL EXPRESS CORP.	13-Aug-26	\$21.70 MAIL SERVICES
FIRST CALL AUTO PARTS	13-Aug-26	\$317.44 PARTS
FLOYD SKEREN MANUKIAN LANGEVIN LLP	13-Aug-26	\$32.00 LEGAL SERVICES
FLUID NETWORKS	13-Aug-26	\$41.85 SERVICES
FRONTIER COMMUNICATIONS	13-Aug-26	\$1,619.03 INTERNET PRVDER - PTSIT CNTOR
GILLIG LLC	13-Aug-26	\$3,785.26 PARTS
HOERBIGER SERVICE INC.	13-Aug-26	\$2,343.13 GEMINI COMPRESSOR PRTS
INTERSTATE BATTERIES	13-Aug-26	\$1,565.16 BATTERIES
KENNETH, PLUNKETT	13-Aug-26	\$118.00 REFUND GO ACCESS e-balance
LIGHTGABLER	13-Aug-26	\$195.00 LEGAL SERVICES
LIGHTGABLER	13-Aug-26	\$195.00 LEGAL SERVICES
LOWE'S	13-Aug-26	\$730.82 SUPPLIES
MARIPOSA LANDSCAPES, INC	13-Aug-26	\$4,577.00 LANDSCAPING SERVICES
MIRANDA LOCKSMITH	13-Aug-26	\$3,882.47 LOCKSMITH
NATIONAL DRIVE HEADQUARTERS	13-Aug-26	\$28.00 PAYROLL DEDUCTION

OK RADIATOR SHOP INC.	13-Aug-26	\$64.05 RADIATOR REPAIRS
ORKIN SERVICES OF CALIFORNIA, INC.	13-Aug-26	\$388.80 PEST CONTROL
PARKHOUSE TIRE, INC.	13-Aug-26	\$9,417.55 TIRES
PARTS AUTHORITY LLC	13-Aug-26	\$1,365.97 PARTS
PLATINUM TOW AND TRANSPORT INC.	13-Aug-26	\$577.50 TOWING SERVICES
PURE EARTH SYSTEMS, INC.	13-Aug-26	\$1,200.00 TROUBLE SHOOTING, DIAGNOSTICS
RED WING SHOE STORE	13-Aug-26	\$957.15 SAFETY SHOES
STAPLES ADVANTAGE	13-Aug-26	\$139.69 OFFICE SUPPLIES
SUPERIOR PRINTING & GRAPHICS, INC	13-Aug-26	\$255.83 PRINTING SERVICES
TEAMSTERS LOCAL 186	13-Aug-26	\$2,851.00 PAYROLL DEDUCTION
THE AFTERMARKET PARTS COMPANY, LLC	13-Aug-26	\$406.85 PARTS/BUSES
THE ARC OF VENTURA COUNTY, INC.	13-Aug-26	\$2,896.08 MONEY CNTERS/BUS CLNRS
THE GAS COMPANY	13-Aug-26	\$43,108.61 NATURAL GAS
VENTURA COUNTY TRANSPORTATION COMMISSION	13-Aug-26	\$645.00 SMARTCARD SLS
VENTURA FEED & PET SUPPLIES, INC.	13-Aug-26	\$1,462.85 SAFETY SHOES
VERIZON	13-Aug-26	\$2,468.20 PHONE SRVC - CSC
YUVAL MILLER	13-Aug-26	\$6,000.00 LEGAL SERVICES
ZEP MANUFACTURING CO.	13-Aug-26	\$327.41 INDUSTRIAL CLEANERS
CALTIP	20-Aug-26	\$9,166.64 LIABILITY INSURANCE
CANON FINANCIAL SERVICES INC	20-Aug-26	\$1,077.50 PRINTING SERVICES
CCP INDUSTRIES	20-Aug-26	\$1,178.60 SAFETY MATERIALS
CITY OF OXNARD	20-Aug-26	\$1,498.13 MONTHLY RENT OTC
CUMMINS PACIFIC LLC	20-Aug-26	\$14,781.35 PARTS
ENVISION VTA FD AUTO LLC	20-Aug-26	\$992.42 PARTS
ENVISION VTA FD AUTO LLC	20-Aug-26	\$1,915.61 PARTS
FIRST CALL AUTO PARTS	20-Aug-26	\$34.90 PARTS
GENFARE LLC	20-Aug-26	\$7,101.25 PARTS
GILLIG LLC	20-Aug-26	\$6,030.30 PARTS
GILLIG LLC	20-Aug-26	\$10,182.79 PARTS
GLOBAL CTI GROUP, INC.	20-Aug-26	\$360.00 SOL-GPS AND DIAGNOSTIC-VERIZON
JAMES BECK	20-Aug-26	\$227.00 EXPENSE REIMBURSEMENT
KIMBALL MIDWEST	20-Aug-26	\$59.04 PARTS
LORNE HENDERSON	20-Aug-26	\$674.18 EMPLOYEE REIMBURSEMENT
LOS ANGELES TRUCK CENTERS, LLC	20-Aug-26	\$2,148.79 PARTS/SERVICE
LOS ANGELES TRUCK CENTERS, LLC	20-Aug-26	\$3,348.47 PARTS/SERVICE
MACVALLEY OIL COMPANY	20-Aug-26	\$8,900.48 FUEL
MARTIN RODRIGUEZ	20-Aug-26	\$1,839.74 EXPENSE REIMBURSEMENT
MISSION LINEN SUPPLY	20-Aug-26	\$1,307.34 MAINTENANCE UNIFORMS
PARKHOUSE TIRE, INC.	20-Aug-26	\$1,409.12 TIRES
PARTS AUTHORITY LLC	20-Aug-26	\$173.25 PARTS
QUADIENT LEASING USA, INC.	20-Aug-26	\$134.81 RENTAL FEES
R.M. CURTIS - WELDING	20-Aug-26	\$60.00 WELDING SERVICES
ROBERT LUCIO	20-Aug-26	\$1,905.00 TUITION AND BOOK REIMBURSEMENT
SEON SYSTEM SALES, INC.	20-Aug-26	\$8,036.97 SURVEILLANCE CAMERAS
SUPERIOR PRINTING & GRAPHICS, INC	20-Aug-26	\$553.10 PRINTING SERVICES
SUPERIOR SANITARY SUPPLIES	20-Aug-26	\$3,251.83 SUPPLIES
THE HANOVER INSURANCE GROUP	20-Aug-26	\$58,055.00 COMMERCIAL PROPERTY INSURANCE
THOMAS LINCOLN	20-Aug-26	\$524.81 TRAINING
U.S. BANK	20-Aug-26	\$15,081.79 CALCARD PAYMENT
WEX HEALTH, INC.	20-Aug-26	\$348.75 FSA ADMINISTRATION FEE
ZEP MANUFACTURING CO.	20-Aug-26	\$657.95 INDUSTRIAL CLEANERS
AMERICAN MADE CLEAN INC	27-Aug-26	\$525.00 SERVICES

AMERICAN PLASTICS CORP	27-Aug-26	\$2,531.10	SUPPLIES
APTA	27-Aug-26	\$35,500.00	MEMBERSHIP DUES
CLEAN ENERGY	27-Aug-26	\$38,158.66	REPAIRS
CREATIVE BUS SALES	27-Aug-26	\$564.42	PARATRANSIT BUS/VANS
CUMMINS PACIFIC LLC	27-Aug-26	\$4,745.16	PARTS
EMPLOYMENT DEVELOPMENT DEPARTMENT	27-Aug-26	\$6,105.00	UNEMPLOYMENT CHARGES
FEDERAL EXPRESS CORP.	27-Aug-26	\$17.54	MAIL SERVICES
FRONTIER COMMUNICATIONS	27-Aug-26	\$760.00	INTERNET PRVDER - PTSIT CNTOR
GILLIG LLC	27-Aug-26	\$7,671.24	PARTS
GRAINGER	27-Aug-26	\$48.38	MISC. PARTS/SUPPLIES
GREG'S PETROLEUM SERVICE, INC	27-Aug-26	\$2,714.21	OIL SUPPLIER
INTERSTATE BATTERIES	27-Aug-26	\$1,209.43	BATTERIES
LOS ANGELES TRUCK CENTERS, LLC	27-Aug-26	\$127.82	PARTS/SERVICE
N/S CORPORATION	27-Aug-26	\$277.15	BUS WASH
NATIONAL DRIVE HEADQUARTERS	27-Aug-26	\$24.00	PAYROLL DEDUCTION
PARTS AUTHORITY LLC	27-Aug-26	\$1,674.20	PARTS
RINGCENTRAL, INC.	27-Aug-26	\$2,365.51	PHONE SRVC - CSC
RUBBER NECK SIGNS	27-Aug-26	\$8,616.63	SERVICES
STAPLES ADVANTAGE	27-Aug-26	\$78.00	OFFICE SUPPLIES
THE AFTERMARKET PARTS COMPANY, LLC	27-Aug-26	\$2,308.19	PARTS/BUSES
VERIZON CONNECT FLEET USA LLC	27-Aug-26	\$1,076.38	VEHICLE TRACKING SYSTEM
CalPERS Health for Aug 2026	EFT	345,545.45	HEALTH INSURANCE
CalPERS Unfunded Liability for Aug 2026	EFT	168,782.00	UNFDED ACCRD LIAB CLASSIC
Life Basic/Supplemental insurance Aug 2026	EFT	15,804.68	LONG TERM DISABILITY PREMIUMS
CalPERS Pension Contributions PR 08/7/2026	EFT	129,850.24	PENSION CONTRIBUTIONS
CalPERS Pension Contributions PR 08/21/2026	EFT	129,872.43	PENSION CONTRIBUTIONS
TOTAL		\$1,286,640.68	



Item #5

Date: September 2, 2026
To: Board of Directors
From: Christine Feng, Chief Financial Officer/Assistant General Manager
Subject: **Consider Acceptance of June 2026 (FY 2026) and July 2026 (FY 2027)
Actual vs. Budget Financial Analysis Report**

This report summarizes the financial activities for June & July 2026, comparing actual performance with the budgeted amounts for Gold Coast Transit District.

Overview:

For FY 2026, the District concluded the fiscal year with total revenues of \$40.53 million, exceeding the annual revenue budget of \$40.24 million by approximately \$295,000. Total operating expenses were \$38.21 million, or 94.95% of budget. After recognizing \$3.97 million in depreciation and amortization expenses, the District reported a year-end deficit of approximately \$1.64 million. In June 2026, the Gold Coast Transit District (GCTD) experienced a monthly surplus of \$2.13 million, primarily due to Federal operating assistance reimbursements received.

Gold Coast Transit District began FY 2027 with July revenues of \$2.21 million and expenses of \$3.23 million, resulting in a monthly operating deficit of \$1.02 million. The July deficit was primarily driven by the timing of State and Federal assistance, particularly Federal Operating Assistance for eligible expenses that had not yet been received or recognized.

Revenue Highlights

June 2026 (FY 2026 ;Year-End)

- Total revenues were \$40.53 million, exceeding the annual budget of \$40.24 million by \$295,409 (0.73%).
- Federal Assistance was the primary driver of the strong June results, with \$6.79 million received during the month, resulting in FY 2026 year-to-date federal revenues of \$8.97 million, or 95.84% of budget.
- Local Assistance ended the fiscal year at \$20.45 million, exceeding the annual budget by \$418,560, or 2.09%.
- State Assistance finished at \$7.88 million, or 109.36% of the annual budget. The June negative activity reflects the reallocation of SB 125 Operating Assistance State Funding rather than a reduction in available overall funding.

GOLD COAST TRANSIT DISTRICT

- Operating Revenues totaled \$2.46 million, achieving 94.64% of the annual budget, while Non-Operating Revenues reached 74.34% of budget.

July 2026 (FY 2027)

- Total revenues for July were \$2.21 million, which was \$1.35 million, or 38%, below the monthly budget.
 - The primary reason for the unfavorable revenue variance was that Federal Operating Assistance of \$741,652 had not yet been received or recognized for eligible expenses.
 - State Assistance was also below budget by 61%, with July activity including LCTOP grant and SB 125 funding.
 - Local Assistance was on budget, with actual revenues of \$1.70 million, representing 8.33% of the annual budget, consistent with the first month of the fiscal year.
 - Operating Revenues were 29% below budget, while Non-Operating Revenues were 74% below budget; these categories should continue to be monitored as FY 2027 revenue trends develop.
-

Expense Highlights

June 2026 (FY 2026 ;Year-End)

- Total operating expenses were \$38.21 million, or \$2.03 million below the annual budget, representing 94.95% of the FY 2026 budget.
- Salary and Wages ended the year essentially on budget at \$16.25 million, or 100.26% of budget.
- Fringe Benefits totaled \$11.13 million, or 86.84% of budget. The negative June activity reflects a year-end pension accrued liability adjustment.
- Services exceeded the annual budget by approximately \$250,000, reaching 119.62% of budget.
- Casualty and Liability expenses also exceeded budget, totaling \$1.99 million, or 121.59% of budget.
- Materials and Supplies, Utilities, Miscellaneous, and Debt Service remained below their respective annual budgets.
- Including Depreciation and Amortization Expense of \$3.97 million, the District reported an overall FY 2026 year-end deficit of approximately \$1.64 million.

July 2026 (FY 2027)

- Total expenses for July were \$3.23 million, which was \$330,554, or 9.29%, below the monthly budget.
- Salary and Wages were 7% below budget, reflecting favorable spending of approximately \$105,000.
- Services were 71% below budget, while Materials and Supplies were 40% below budget, contributing significantly to the overall favorable expense variance.
- Utilities and Miscellaneous expenses were also substantially below budget; however, these variances may reflect the timing of invoices and accruals early in the fiscal year.
- Fringe Benefits exceeded budget by 7%, and Casualty and Liability expenses exceeded budget by 49%, which should be monitored in subsequent months.

- Debt Service had no July expenditures, consistent with the timing of scheduled debt payments.
- The favorable expense variance partially offset the delayed recognition of federal and state assistance; however, July closed with a preliminary monthly deficit of \$1.02 million, primarily due to the timing of revenue recognition and reimbursement activity.

Overall Financial Perspective

The **June 2026 year-end results demonstrate that the District completed FY 2026 with revenues slightly above budget and expenses below the overall budget before depreciation and amortization.**

The **July 2026 (FY 2027) deficit is primarily driven by the timing of federal and state operating assistance.** Management will continue to monitor revenue reimbursement timing, fringe benefit costs, casualty and liability expenses, and major service expenditures as the new fiscal year progresses.

A handwritten signature in black ink, appearing to read "Vanessa Rauschenberg", written over a horizontal line.

General Manager's Concurrence

GOLD COAST TRANSIT DISTRICT Financial activities summary (Actual vs. Budget) June 2026 (FY 2026)						
	<u>June 2026 Actual</u>	<u>June 2026 Budget</u>	<u>Variance Over (Under) Budget</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>Percentage of Annual Budget</u>
Revenues:						
Operating revenues	\$ 248,644.00	\$ 216,666.67	14.76%	\$ 2,460,703.80	\$ 2,600,000.00	94.64%
Non- Operating Revenues	129,444.12	87,500.00	47.94%	780,595.09	1,050,000.00	74.34%
Local Assistance	1,669,002.08	1,669,026.92	0.00%	20,446,883.45	20,028,323.00	102.09%
State Assistance *	(2,078,110.36)	600,448.17	-446.09%	7,880,069.45	7,205,378.00	109.36%
Federal Assistance	6,789,871.00	779,543.58	771.01%	8,965,381.00	9,354,523.00	95.84%
Total Revenues	\$ 6,758,850.84	\$ 3,353,185.32	101.57%	\$ 40,533,632.79	\$ 40,238,224.00	100.73%
* Re-allocated SB 125 Operating Assistance State Funding						
Expenses:						
Salary/Wage	\$ 1,298,335.01	\$ 1,350,367.42	-3.85%	\$ 16,246,967.58	\$ 16,204,409.00	100.26%
Fringe Benefits **	(314,912.98)	1,068,470.04	-129.47%	11,134,667.27	12,821,640.00	86.84%
Services	229,286.22	106,173.83	115.95%	1,524,093.00	1,274,086.00	119.62%
Materials and Supplies	542,241.84	270,697.14	100.31%	2,971,597.32	3,248,366.00	91.48%
Utilities	69,512.86	36,416.67	90.88%	410,484.90	437,000.00	93.93%
Causality and Liability	278,973.92	136,374.99	104.56%	1,989,844.01	1,636,500.00	121.59%
Miscellaneous	79,496.32	45,916.68	73.13%	401,873.77	551,000.00	72.94%
Debt Service	-	115,375.50	-100.00%	844,789.50	1,384,506.00	61.02%
Members Contribution	223,393.08	223,393.08	0.00%	2,680,717.00	\$ 2,680,717.00	100.00%
Total Expenses	\$ 2,406,326.27	\$ 3,353,185.32	-28.24%	\$ 38,205,034.35	\$ 40,238,224.00	94.95%
Depreciation and Amorization Expenses				3,971,268.44		
** Year End Pension Accrued Liability adjustment						
Surplus or (Deficit)	\$ 4,352,524.57			\$ (1,642,670.00)	-4.08%	

GOLD COAST TRANSIT DISTRICT Financial activities summary (Actual v.s. Budget) July, 2026 (FY 2027)							
	<u>July 2026 Actual</u>	<u>July 2026 Budget</u>	<u>Variance Over (Under) Budget</u>	<u>YTD actual</u>	<u>FY 2027 Annual Budget</u>	<u>Percentage of Annual Budget</u>	
Revenues:							
Operating revenues	\$ 179,356.62	\$ 251,250.00	-29%	\$ 179,356.62	\$ 3,015,000.00	5.95%	
Non- Operating Revenues	16,256.30	62,500.00	-74%	16,256.30	750,000.00	2.17%	
Local Assistance	1,703,213.08	1,703,213.08	0%	1,703,213.08	20,438,557.00	8.33%	
State Assistance *	311,789.75	799,614.00	-61%	311,789.75	9,595,368.00	3.25%	
Federal Assistance	-	741,651.92	-100%	-	8,899,823.00	0.00%	
Total Revenues	\$ 2,210,615.75	\$ 3,558,229.00	-38%	\$ 2,210,615.75	\$ 42,698,748.00	5.18%	
* State LCTOP grant and SB125 funding.							
** Federal Operating Assistances for eligible expenses have yet to receive.							
Expenses:							
Salary/Wage	\$ 1,304,019.31	\$ 1,409,196.42	-7%	\$ 1,304,019.31	\$ 16,910,357.00	7.71%	
Fringe Benefits	1,261,584.53	1,179,754.17	7%	1,261,584.53	14,157,050.00	8.91%	
Services	43,744.49	149,754.17	-71%	43,744.49	1,797,050.00	2.43%	
Materials and Supplies	151,447.20	254,368.33	-40%	151,447.20	3,052,420.00	4.96%	
Utilities	723.89	36,833.33	-98%	723.89	442,000.00	0.16%	
Casualty and Liability	262,880.84	175,891.67	49%	262,880.84	2,110,700.00	12.45%	
Miscellaneous	958.99	34,945.00	-97%	958.99	419,340.00	0.23%	
Debt Service	-	115,169.83	-100%	-	1,382,038.00	0.00%	
Members Contribution	202,316.08	202,316.08	0%	202,316.08	\$ 2,427,793.00	8.33%	
Total Expenses	\$ 3,227,675.33	\$ 3,558,229.00	-9.29%	\$ 3,227,675.33	\$ 42,698,748.00	7.56%	
Surplus or (Deficit)	\$ (1,017,059.58)			\$ (1,017,059.58)			



Item #6

Date: September 2, 2026
To: Board of Directors
From: Veronica Navarro, Finance and Grant Analyst
Subject: Receive and File Quarterly Investment Report - 4th Quarter FY 2026

EXECUTIVE SUMMARY

Gold Coast Transit District Investment Income Report (April 1 - June 30, 2026)

Gold Coast Transit District (GCTD) reported a total investment income of **\$159,708.03** for the period **April 1 to June 30, 2026**, reflecting interest, dividends, and other income earned across various investment accounts in accordance with GCTD's **Investment Policy**, adopted in **April 2024**.

Key Highlights

1. **Significant Investment Income Contributions**
 - The **SB 125 Capital Fund** generated the highest return, earning **\$70,387.40**, accounting for **44%** of total investment income.
 - The **SB 125 Operating Fund** earned **\$45,968.68**, contributing **29%** of total investment income.
 - **Special Funds Capital Reserve** contributed **\$22,782.50**, representing **14%** of total investment income.
2. **Consistent Growth Over the Period**
 - Investment income remained strong throughout the quarter, with June 2026 recording the highest monthly earnings of **\$59,156.77**.
 - This growth was primarily driven by strong investment returns from the **SB 125 Capital Fund**, **SB 125 Operating Fund**, and **COP Reserve Fund**.
3. **Diversified Investment Performance**
 - The **Money Market Account** and **LAIF Account** generated consistent investment earnings totaling **\$1,982.70**.
 - Additional investment income from the **COP Lease Payment Fund** of **\$136.73**, **COP Project Fund** of **\$2,756.29**, and **COP Reserve Fund** of **\$15,693.73** reflect continued diversification across investment accounts.

GOLD COAST TRANSIT DISTRICT

Investment Policy Compliance & Outlook

Investment activity remained aligned with GCTD's **Investment Policy objectives**, emphasizing **capital preservation, liquidity, and yield optimization**. Strong returns from the **SB 125 funds** demonstrate effective execution of the District's investment strategy.

The **positive investment performance** in Q4 positions the District well for the upcoming fiscal periods throughout the year, reinforcing stability and growth potential.

General Manager's Concurrence

A handwritten signature in black ink, reading "Vanessa Rauschenberger", written over a horizontal line.

Vanessa Rauschenberger



GOLD COAST TRANSIT DISTRICT

Investment Income

April 1 - June 30, 2026

	Money Market Account 1010610001	LAIF Account 1013000001	Special Funds Capital Reserve 1410200001	COP Lease Payment Fund 1410111001	COP Project Fund 1410221001	COP Reserve Fund 1410112001	SB 125 Capital Fund 1010510003	SB 125 Operating Fund 1010500003	Total
April 30, 2026 Interest, Dividends & Other Income	\$ 345.78	\$ 1,129.38	\$ 7,707.43	\$ 46.19	\$ 931.14	\$ 1,528.16	\$ 23,130.86	\$ 16,922.18	\$ 51,741.12
May 31, 2026 Interest, Dividends & Other Income	281.79	-	7,707.43	44.69	900.93	42.04	23,988.25	15,845.01	48,810.14
June 30, 2026 Interest, Dividends & Other Income	225.75	-	7,367.64	45.85	924.22	14,123.53	23,268.29	13,201.49	59,156.77
Total	\$ 853.32	\$ 1,129.38	\$ 22,782.50	\$ 136.73	\$ 2,756.29	\$ 15,693.73	\$ 70,387.40	\$ 45,968.68	\$ 159,708.03



September 2, 2026

Item #7

TO GCTD Board of Directors
FROM Tanya Hawk, Inventory and Assets Management Coordinator
SUBJECT Report of Contracts Awarded

SUMMARY

As requested by the Board of Directors on December 2, 2020, and in accordance with the GCTD Purchasing Resolution, staff is to provide a monthly report of all purchases issued by this agency. The attached report lists all purchase orders awarded since the July 2026 Board meeting.

RECOMMENDATION

It is recommended that the Board of Directors receive and file this report.

GENERAL MANAGER'S CONCURRENCE

Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

Contracts/PO Awarded Report
August - September 2026

PO#	ITEM DESCRIPTION	VENDOR NAME	CITY	COST
PURCHASING				
A0010384	ANNUAL LICENSE RENEWAL	LIFT OFF, LLC	CROFTON	\$31,057.20
A0010385	GASB101 SERVICES	VASQUEZ AND COMPANY LLP	GLENDALE	\$2,875.00
H0000049	PROVIDE EMPLOYEE TRAINING SOLUTIONS	RED.VECTOR.COM LLC	DALLAS	\$8,212.00
PARTS				
M0052140	SUB ASSM CABLE GROUND	GENFARE LLC	ELK GROVE	\$102.26
M0052141	ALTERNATOR ASSY, & 500 AMP 28V	ROMAINE ELECTRIC CORPORATION	KENT	\$3,695.73
M0052142	SAE 5W-30 MOTOR OIL, ENGINE (FORD/E450), CA RECYCLING FEE & CA MOTOR OIL FEE	M.O.DION & SONS, INC.	LOS ANGELES	\$6,706.78
M0052143	AC2Z-6006-BRM-ENGINE (FORD/E450)- CORE, GL-NT107BKFM- MEDIUM GLOVES & GL-NT107BKFL- LARGE GLOVES	FRN OF TULSA, LLC	BROKEN ARROW	\$1,800.00
M0052145	FUEL NOZZLE REBUILT, FILTER, DEFROSTER, TOGGLE, DRIVERS & MANIFOLD, AIR SEAT AIR TILT	OPW FUELING COMPONENTS	CHICAGO	\$4,581.07
M0052147	SEAL, REAR OUTER, LIGHT, DECAL, 4IN. AMBER, GAUGE, OIL PRESSURE, 0-100 PSI, SEAL, REAR INNER, HARNESS, FIRE DETECTION, HOSE, HUMP, WIPER, MOTOR ASSY, RH, FILTER, AIR CLEANER (PRIMARY) WIPER, MOTOR ASSY, RH, FILTER, AIR CLEANER (PRIMARY), SWITCH, KNEEL, MOMENTARY, VALVE, AIR GOVERNOR , 110-130 PSI, VALVE, AIR GOVERNOR, HVAC FILTER, CHAMBER, FRONT BRAKE & SEAT BELT ASM, LAP 2-PT BLACK	GILLIG LLC	LOS ANGELES	\$8,511.90
M0052148	GASKET, FRONT HUB, VALVE, E-10 BRAKE, BOLT, HUB, BELT, A/C, BELT, A/C, DUST CAP, LARGE PROTECTIVE, SENSOR, COOLANT LEVEL, BALLAST, INTERIOR LIGHTING, VALVE, AIR GOVERNOR, 110-130 PSI, FILTER & DEFROST	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$3,359.85
M0052149	CLAMP, HOSE 10.5MM-13MM, ACTUATOR, THROTTLE, SEAL W/SLEEVE, FRONT CRANKSHAFT, SEALING WASHER, M14, INSULATION, WATER INLET TUBE, HOSE, OIL DRAIN TUBE, TUBE COMP WATER INLET, SCREW, HEX FLANGE M X 1.00 X 14, OIL GAUGE TUBE (LONG), HOSE, PLAIN, CLAMP, V BAND, WASHER, SEALING, AIR COMPRESSOR, MODULE, IGNITION CONTROL, ACTUATOR, THROTTLE, GATEWAY MODULE, GTWY505 & TARIFF CHARGE	CUMMINS PACIFIC LLC	VENTURA	\$9,192.16
M0052150	GATEWAY MODULE & GTWY505	CREATIVE BUS SALES	CHINO	\$768.46
M0052151	EMANIFEST EPA FEE, ADMIN-SITE SPECIFIC MANIFEST, OIL, ABS PER DRUM - 55 GL DR & 55 - GAL O/T TOP DRUM (RECON)	ASBURY ENVIRONMENTAL SERVICES	LOS ANGELES	\$821.48

Contracts/PO Awarded Report
August - September 2026

M0052154	NON-RCRA LIQUID- 30 GL DR, 30 GALLON C/T METAL DRUM & EMANIFEST EPA FEE & ADMIN-SITE SPECIFIC MANIFESTS	ASBURY ENVIRONMENTAL SERVICES	LOS ANGELES	\$1,700.40
M0052155	USED METAL OIL AND GASOLINE FILTERS	ASBURY ENVIRONMENTAL SERVICES	LOS ANGELES	\$260.00
M0052156	VALVOLINE PREMIUM BLUE 9200 15W-40, STATE RECYCLING OIL GALLON & REGULATORY COMPLIANCE FEE	GREG'S PETROLEUM SERVICE, INC	DELANO	\$2,673.29
M0052158	SLIDE PIN KIT, FRONT BRAKE CALIPER, IDLER PULLEY, IDLER PULLEY - CUTAWAY, SERPENTINE BELT 6-GROOVE 136-INCH-CUTAWAY, INNER WHEEL SEAL, REAR BRAKE PADS- CUTAWAY, SLIDE PIN KIT, FRONT BRAKE CALIPER, ENGINE MOUNT INSULATOR 6.8L-RIGHT, ENGINE MOUNT INSULATOR 6.8L-LEFT, STEERING GEAR BOX & 27-7632 STEERING GEAR BOX CORE STG-481	PARTS AUTHORITY LLC	LOS ANGELES	\$860.20
M0052160	CE3005-MICRO MUSCLE 5GAL, CD8002-XCELENTE CLEANER 5GAL & FUEL SURCHARGE	BRADY INDUSTRIES OF CALIFORNIA LLC	LAS VEGAS	\$6,850.40
M0052162	859201/ TRANSAXLE 24VDC- S-20	SUPERIOR SANITARY SUPPLIES	OXNARD	\$1,168.89
M0052163	TUBE HEATER HOSE- CUTAWAY	ENVISION VTA FD AUTO LLC	OXNARD	\$90.70
M0052164	COIL - IGNITION	ENVISION VTA FD AUTO LLC	OXNARD	\$596.05
M0052165	A/C CLUTCH DRIVE KIT, SEAL, FRONT LINER, WIPER, MOTOR ASSY, RH, SENSOR HYDRAULIC FLUID, SENSOR, HYDRAULIC FLUID, O-RING SEAL, CONTROL MECHANISM - VITON , CHARGE AIR COOLER, SPRING RADIATOR/FILTER ACCESS PANEL, CLAMP V BAND 4.75, RACK & BIKE	GILLIG LLC	LOS ANGELES	\$6,617.67
M0052166	SEAL, REAR AXLE OUTER, SPRING. TORSION, APEX, VOLTMETER, 24V, SWITCH, MIRROR, O-RING, WATER TUBE, SWITCH & HEADLIGHT DIMMER	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$903.06
M0052167	CLAMP, V BAND, COIL IGNITION, VALVE, FUEL FLOW, REAR CRANK SEAL SERVICE KIT, COIL EXTENSION, GASKET, AFM DEVICE INLET & THERMOSTAT	CUMMINS PACIFIC LLC	VENTURA	\$9,967.94
M0052168	FILTER OIL	LOS ANGELES TRUCK CENTERS, LLC	OXNARD	\$1,342.14
M0052169	BELT TENSIONER- CUTAWAY	PARTS AUTHORITY LLC	LOS ANGELES	\$56.44
M0052170	BELT, A/C, LOUVER ASM & DOUBLE SQUARE	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$101.86
M0052176	FILTER - OIL, FUEL FILTER, DRAIN PLUG & ENGINE OIL	PARTS AUTHORITY LLC	LOS ANGELES	\$737.27
M0052177	FILTER, HYDRAULIC	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$275.67

Contracts/PO Awarded Report
August - September 2026

M0052178	BLOW-OFF CAP DISCHARGE NOZZLE, SERVICE KIT, SPINNER, COVER GASKET, HYD RESERVOIR, PIVOT PLATE ASSM. BIKE RACK, VALVE, REAR HEIGHT CONTROL, ADAPTOR, SIDE WINDSHIELD WASHER FLUID HOSE, LAMP ASSY, RED MARKER/CLEARANCE, ISOLATOR, MOUNT UPPER & LOWER (SET), HOSE, COOLANT FILTER SUPPLY, REAR BRAKE LINE, CYLINDER, ASSY AIR DOOR OPERATOR, LOW BEAM LED, VALVE, 12VDC, FAN MH8 MINI-HYBRID FAN, SERVICE KIT, & SPINNER	GILLIG LLC	LOS ANGELES	\$5,072.66
M0052179	RELAY, SPDT, DIODE, 12V, SOLENOID, & EXIT DOOR	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$1,096.68
M0052180	IDLER PULLEY- CUTAWAY	PARTS AUTHORITY LLC	LOS ANGELES	\$33.41
M0052182	BELT, WATER PUMP, THERMOSTAT - NEW, HOSE, AIR COMP FLEXIBLE, INSULATION, WATER INLET TUBE, BELT & WATER PUMP	CUMMINS PACIFIC LLC	VENTURA	\$2,353.56
M0052183	AIR DRYER DESICCANT CARTRIDGE, BW R107794 CORE, AIR DRYER PURGE VALVE KIT, FILTER, SECONDARY FUEL & SWITCH ASSEMBLY-PRESSURE	LOS ANGELES TRUCK CENTERS, LLC	OXNARD	\$2,650.14
M0052185	COOLANT (YELLOW)	GREG'S PETROLEUM SERVICE, INC	DELANO	\$379.14
M0052186	GREEN FLAG NLA, TW-D-1 DECODER & 20-022 POWER DISTRIBUTORS	SITEONE LANDSCAPE SUPPLY, LLC	CHICAGO	\$1,702.55
M0052187	VALVOLINE PREMIUM BLUE 9200 15W-40, TRANSMISSION OIL SYNTHETIC, GEARLUBE 80W90 GL5, REGULATORY COMPLIANCE FEE & STATE RECYCLING FEE	GREG'S PETROLEUM SERVICE, INC	DELANO	\$4,220.44
M0052189	BELT, A/C	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$52.90
M0052190	SENSOR, HUMIDITY, O RING, CABIN HEATER PLUMBING, HOSE, OIL DRAIN TUBE, MODULE, IGNITION CONTROL & 5397620NX ICM CORE	CUMMINS PACIFIC LLC	VENTURA	\$7,579.43
M0052191	ROTOR, BRAKE, HVAC FILTER, SADDLE LINK, & WIPER ARM	GILLIG LLC	LOS ANGELES	\$4,111.79
M0052192	KIT, DIVERTER VALVE ASSY	THE AFTERMARKET PARTS COMPANY, LLC	VENTURA	\$1,289.94
M0052193	SEAT BELT ASSEMBLY DRIVER, OXYGEN SENSOR- MID RH CAT & OXYGEN SENSOR HEGO- UPSTREAM LH	ENVISION VTA FD AUTO LLC	OXNARD	\$1,045.39
M0052194	DEVICE, AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$400.00
M0052197	EGR COOLER- (DORMAN HD)	ROMAINE ELECTRIC CORPORATION	KENT	\$3,145.64
M0052198	MAF CONNECTOR WIRE ASY	ENVISION VTA FD AUTO LLC	OXNARD	\$50.08
M0052199	EGR COOLER	CUMMINS PACIFIC LLC	VENTURA	\$4,221.79
M0052203	STABILIZER BAR LINK, TIE ROD END, LEFT OUTER, TIE ROD END, RIGHT OUTER, & REAR BRAKE PADS- NISSAN LEAF	PARTS AUTHORITY LLC	LOS ANGELES	\$381.65
M0052204	ALTERNATOR CONNECTOR- CUTAWAY	PARTS AUTHORITY LLC	LOS ANGELES	\$37.08
M0052206	RADIATOR CAP WITH PRESSURE RELIEF & SPARK PLUG	PARTS AUTHORITY LLC	LOS ANGELES	\$794.24
M0052208	QUICK SERVE ONLINE KIT	CUMMINS PACIFIC LLC	VENTURA	\$820.00

Contracts/PO Awarded Report
August - September 2026

M0052209	SWITCH, PROXIMITY INDUCTIVE, LOUVER ASM, DOUBLE SQUARE & PURGE VALVE KIT (HEATER)	GILLIG LLC	LOS ANGELES	\$924.72
M0052210	CRANK SEAL, REAR, TURBOCHARGER, 5357731RX TURBO CORE, SENSOR, POSITION, O-RING & ACTUATOR	CUMMINS PACIFIC LLC	VENTURA	\$8,491.30
M0052214	PARTS (4056), BODY LABOR, PAINT LABOR, MATERIALS- PAINT, MATERIALS- BODY & MISC- HAZ WASTE	NATIONAL AUTO BODY&PAINT	GOLETA	\$3,704.10
M0052216	H11LED-FORD TRANSIT	PARTS AUTHORITY LLC	LOS ANGELES	\$130.95
M0052217	FG CC2826 DRUM-BLUE	LOS ANGELES TRUCK CENTERS, LLC	OXNARD	\$832.31
M0052219	DEVICE, & AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$400.00
M0052220	VALVOLINE PREMIUM BLUE 9200 15W-40, STATE RECYCLING OIL GAL & REGULATORY COMPLIANCE FEE	GREG'S PETROLEUM SERVICE, INC	DELANO	\$4,218.46
M0052229	WATER PUMP- FORD TRANSIT	FIRST CALL AUTO PARTS	SPRINGFIELD	\$86.46
M0052230	WATER PUMP- FORD TRANSIT	FIRST CALL AUTO PARTS	SPRINGFIELD	\$107.04
M0052233	ROTOR, FRONT- MV1	PARTS AUTHORITY LLC	LOS ANGELES	\$46.96
M0052237	PARKING BRAKE PEDAL ASSY, & OXYGEN SENSOR- MID LH CAT	ENVISION VTA FD AUTO LLC	OXNARD	\$385.57
M0052241	DEVICE, AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$1,200.00
M0052243	MASS AIR FLOW SENSOR- CUTAWAY	ENVISION VTA FD AUTO LLC	OXNARD	\$154.70
M0052246	ZEP BIG ORANGE	ZEP MANUFACTURING CO.	LOS ANGELES	\$657.95
M0052253	CK4Z-8005-B RADIATOR & LABOR	ENVISION VTA FD AUTO LLC	OXNARD	\$1,915.61

Purchasing Total	\$ 42,144.20
Parts Total	\$138,436.31
Local (Ventura County)	\$59,937.72



Item #8

DATE September 2, 2026

TO GCTD Board of Directors

FROM Alex Zaretsky, Director of Human Resources
Maylee Murillo, Human Resources Coordinator
Vanessa Rauschenberger, General Manager

SUBJECT **Consider Adoption of Resolution 2026-06 Approving New Memorandum of Understanding (MOU) between Gold Coast Transit District and Teamsters Local 186 Finance Unit 2026-2029 and related updates to Personnel Rules**

I. EXECUTIVE SUMMARY

In August 2025, Gold Coast Transit District (GCTD) received filings from the Teamsters Local Union No.186 petitioning to represent a new bargaining unit, GCTD's Finance Unit, i.e., Accounting Specialist (Accounts Payable), Revenue Specialist, Payroll Coordinator, Inventory and Asset Management Coordinator, and IT Technician. On September 22, 2025 the Teamsters were officially recognized as the union to represent the unit.

This Board report provides a description of the finance department, and the primary functions of the job classifications represented in the unit.

In addition, the request at the conclusion of this report is for the Board to consider adopting Resolution 2026-06, which approves the Finance Unit under a newly formed Memorandum of Understanding (MOU) between GCTD and Teamsters Local 186, effective July 1, 2026, through June 30, 2029.

II. BACKGROUND

The Finance Department provides financial and fiscal management, IT, procurement, accounting, payroll and overall support to ensure the effective and efficient delivery of transit services across the District. The department is currently made up of nine finance staff members, for which five (5) finance staff members will be part of this new MOU agreement (Finance Unit).

Accounting Specialist (Accounts Payable) performs a wide variety of activities to support the Finance Department including Accounts Payable, Payroll, and General Accounting functions.

Revenue Specialist performs activities to support the Finance Department; accounts receivable, revenue and inventory reconciliation, audit preparation, reporting and data analysis.

Payroll Coordinator is responsible for all aspects of payroll preparation, including payroll system data maintenance, timekeeping oversight, payroll calculations, pension calculations, payroll deductions, garnishments, payroll taxes, and other payroll-related duties as assigned.

GOLD COAST TRANSIT DISTRICT

Inventory and Asset Management Coordinator perform a variety of activities to secure micro to large purchases and expedite a variety of materials, supplies, equipment, services, and other items, as well as coordinate annual and monthly inventory control of assets.

IT Technician provides technical support and training on the use of business-related technology. This role works to support the smooth operation of GCTD's IT functions, and maintenance of the organization's hardware, computer applications, and WAN / LAN network systems.

On January 28, 2026, GCTD's negotiation team met with the Teamsters representative and the unit steward to negotiate a new MOU for the Finance Unit.

An agreement was reached on August 5, 2026, on a new MOU. The MOU includes a general wage (COLA) increase with steps that follow the GCTD's current wage table format, which was approved by the Board.

COLA'S Finance Unit:

1. July 1, 2026, after BOD Approval: three-point seventy-five percent (3.75%)
2. July 1, 2027, three percent (3%)
3. July 1, 2028, two-point twenty-five percent (2.25%)

This is a newly formed MOU. The focus on wages, vacation scheduling, benefits, and training, primarily in line with the needs of the finance department.

Additionally, with approval of this MOU the GCTD's Personnel Rules will also be updated to reflect the following sections apply to represented and non-represented finance unit staff as follows:

Section 5B – Overtime Exclusions: Revenue Specialist and Inventory and Asset Management Coordinator will now be considered non-exempt.

Section 11A – Vacation Entitlement: will be updated to reflect floating holiday language and accrual language in Personnel Rules apply to non-represented and represented finance unit employees.

Section 42 & 43: Standards of Conduct / Electronic Records: will apply to non-represented and represented finance unit employees.

III. RECOMMENDATION

Consider Adoption of Resolutions 2026-06 approving the New Finance Unit Memorandum of Understanding (MOU) between GCTD and International Brotherhood of Teamsters Local 186 and updates to GCTD Personnel Rules Section 5B, 11A, 42 & 43



General Manager's Concurrence

Attachments:

*Resolution: 2026-06 Newly formed MOU Teamsters-
Finance Unit- July 1, 2026 -June 30, 2029*

RESOLUTION NO. 2026-06
A RESOLUTION OF THE BOARD OF DIRECTORS OF GOLD COAST TRANSIT DISTRICT
APPROVING THE NEWLY FORMED MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN GOLD COAST TRANSIT DISTRICT AND GCTD's FINANCE UNIT WITH THE
TEAMSTERS, LOCAL 186

WHEREAS, commencing initially on January 28, 2026, the GCTD Finance Unit along with the Teamsters #186, through its duly appointed representatives, and GCTD management (GCTD), through its duly appointed representatives, met and conferred and exchanged freely information, opinions, and proposals concerning wages, hours, and working conditions; and, WHEREAS, as a result of said "meet and confer" sessions, GCTD and Teamsters Local #186 agreed on terms on a new MOU for the Finance Unit.

WHEREAS, Teamsters conducted a member election vote on August 12, 2026, which resulted in the members of the Finance Unit approving the agreed-upon Memorandum of Understanding between the parties, copies of which are on file in the office of the Clerk; and,

WHEREAS, Section 3505.1 of the Government Code of the State of California provides that a Memorandum of Understanding between an employee association and the management negotiating team, while not binding, shall be presented to the governing body of a local agency for determination; and,

WHEREAS, the Board of Directors of Gold Coast Transit District has received the herein referred to Memorandum of Understanding and accepts said Memorandum of Understanding as the statement by the Teamsters Local #186 of those matters in which it finds itself in agreement with the management negotiating team as above described, and as a statement by the management team of those matters which it recommends that the Board of Directors implement in an appropriate manner;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby accepts and approves the newly formed Memorandum of Understanding for the Finance Unit, which has been reviewed by the Board and is on file in the office of the Clerk of the Board. The Secretary/ General Manager is hereby authorized and directed to carry out all of the provisions contained therein.

PASSED AND ADOPTED THIS 2nd DAY OF SEPTEMBER 2026

Rachel Lang

ATTEST: I HEREBY CERTIFY that the foregoing Resolution 2026-06 was duly adopted by the Board of Directors of Gold Coast Transit District at a regular meeting thereof held on the 2nd day of September 2026.

Vanessa Rauschenberger, General Manager (Secretary of the Board)

MEMORANDUM OF UNDERSTANDING
BETWEEN
GOLD COAST TRANSIT DISTRICT
AND
INTERNATIONAL BROTHERHOOD OF TEAMSTERS LOCAL 186

07/01/2026 through 06/30/2029

Finance Unit

Table of Contents

SECTION 1 INTRODUCTION.....	1
Article 1.1 PARTIES TO MEMORANDUM	1
Article 1.2 VALIDITY OF MEMORANDUM OF UNDERSTANDING	1
Article 1.3 BOARD OF DIRECTORS APPROVAL AND IMPLEMENTATION	1
Article 1.4 PARTIES' RIGHTS	1
Article 1.5 PAYROLL DEDUCTIONS	2
Article 1.6 NONDISCRIMINATION POLICY	2
Article 1.7 DEFINITIONS	2
Article 1.8 GENERAL PROVISIONS.....	2
SECTION 2 WAGES.....	3
Article 2.1 WAGES AND COMPENSATION	3
Article 2.2 SALARY SCHEDULE	3
Article 2.3 LONGEVITY PAY	3
Article 2.4 OUT-OF-CLASSIFICATION PAY	3
SECTION 3 HOURS	3
Article 3.1 HOURS AND WORKWEEK.....	3
Article 3.2 REST BREAKS	4
Article 3.3 TRAINING	4
SECTION 4 BENEFITS	4
Article 4.1 MEDICAL, DENTAL, AND VISION INSURANCE	4
Article 4.2 RETIREMENT	4
Article 4.3 LIFE INSURANCE	5
Article 4.4 LONG-TERM DISABILITY INSURANCE	5
Article 4.5 ELIGIBILITY FOR BENEFITS.....	5
SECTION 5 HOLIDAYS / LEAVE TIME	5
Article 5.1 HOLIDAYS.....	5
Article 5.2 ADMINSTRATIVE LEAVE	6
Article 5.3 SICK LEAVE	6
Article 5.4 INDUSTRIAL LEAVE	8
Article 5.5 FMLA/CFRA.....	9
Article 5.6 BEREAVEMENT LEAVE	9
Article 5.7 PREGNANCY DISABILITY LEAVE (PDL)	9
Article 5.8 JURY DUTY	10
Article 5.9 OTHER STATUTORY LEAVES.....	10

Article 5.10	OTHER LEAVE OF ABSENCE (who do not qualify for Statutory Leaves).....	10
Article 5.11	VACATION LEAVE	10
Article 5.12	VACATION SCHEDULING.....	101
SECTION 6	WORKING CONDITIONS.....	11
Article 6.1	SENIORITY	11
Article 6.2	ADVERSE ACTION, NOTICE AND PROCEDURES	12
Article 6.3	TEXTBOOK AND TUITION REIMBURSEMENT	14
Article 6.4	SKELLY PROCEDURE	14
Article 6.5	STANDARD OF CONDUCT POLICY	15
Article 6.6	REMOTE WORK.....	16
Article 6.7	LOGO WEAR	16
SECTION 7	UNION RIGHTS	16
Article 7.1	REASONABLE NOTICE	16
Article 7.2	ACCESS TO PREMISES	16
Article 7.3	STEWARD ADMINISTRATIVE LEAVE	16
Article 7.4	BULLETIN BOARD	17
Article 7.5	D.R.I.V.E.....	17
Article 7.6	LAYOFFS	17
Article 7.7	LABOR-MANAGEMENT MEETINGS	17
Article 7.8	AUTOMATION AND TECHNOLOGICAL CHANGES.....	17
SECTION 8	CLOSING.....	18
Article 8.1	SUCCESSORS AND ASSIGNEES.....	18
Article 8.2	PEACEFUL PERFORMANCE	18
Article 8.3	FULL UNDERSTANDING MODIFICATION AND WAIVER.....	18
Article 8.4	TERM OF MEMORANDUM.....	18
Appendix A		19

SECTION 1 INTRODUCTION

Article 1.1 PARTIES TO MEMORANDUM

This Memorandum of Understanding (MOU) has been entered into between INTERNATIONAL BROTHERHOOD OF TEAMSTERS LOCAL 186 (TEAMSTERS), as a formally recognized employee organization, and GOLD COAST TRANSIT DISTRICT (GCTD), on behalf of the employees occupying the exempt job classifications of:

Accounting Specialist (Accounts Payable)

Revenue Specialist

Payroll Coordinator

IT Technician

Inventory and Asset Management Coordinator

TEAMSTERS is hereby certified as the formally recognized employee organization for those employees occupying the job classification above at 1901 Auto Center Drive Oxnard, CA 93036 and other GCTD locations regarding salaries/wages and other terms and conditions of employment.

Article 1.2 VALIDITY OF MEMORANDUM OF UNDERSTANDING

If any provision of this MOU is determined to be invalid or illegal by a court of competent jurisdiction, then such provision shall be severed from this MOU, but the remainder hereof shall remain in full force and effect. The parties hereto shall immediately commence to, in good faith, negotiate for the purpose of replacing any such invalid or illegal provision.

Should any changes be made in any federal or state law, or in any rules and regulations implementing such legislation, or in any GCTD policy which would be applicable and contrary to any provision herein contained, then such provision of this MOU shall be automatically terminated, but the remainder of this MOU shall remain in full force and effect. Such legislation and/or rules and regulations shall supersede this MOU and applicable clauses shall be substituted for those ruled invalid or illegal. The parties hereto shall immediately commence, as reasonably possible, to negotiate for the purpose of replacing any such invalid or illegal provision.

Article 1.3 BOARD OF DIRECTORS APPROVAL AND IMPLEMENTATION

It is agreed that this Memorandum of Understanding (MOU) is of no force or effect unless approved by the International Brotherhood of Teamsters then ratified by the employees of the TEAMSTERS and approved by Resolution duly adopted by the Board of Directors of Gold Coast Transit District.

This MOU constitutes the mutual recommendation by the parties to the GCTD Board of Directors that one or more resolutions be adopted accepting this MOU and affecting the changes enumerated herein relative to salaries, fringe benefits, and other terms of employment for the employees represented by TEAMSTERS.

Article 1.4 PARTIES' RIGHTS

A. GCTD's Rights

The parties hereto recognize that the rights reserved by GCTD include, but are not limited to, the exclusive right to determine the mission of its constituent departments; set standards of service; establish fare collection and sales procedures and methods; determine the procedures and standards of selection for employment and promotion; direct its employees; take disciplinary action; relieve its employees from duty because of lack of work or for other legitimate reasons; maintain the efficiency of transit operations; determine the methods, means and personnel by which transit operations are to be conducted; determine the content of job classifications; take all necessary actions to carry out its mission in emergencies; and exercise complete control and discretion over its organization and the technology of performing its work, except as amended by this MOU.

B. TEAMSTERS' Rights

The parties hereto recognize that TEAMSTERS retains the right to 1) file grievances as to decisions that impact or effect salaries/wages and other terms and conditions of employment, except, however, that the scope of representation shall not include consideration of the merits, necessity, or organization of any service or activity provided by law or executive order, as set forth in Government Code section 3504, and 2) meet and confer in good faith regarding salaries/wages and other terms and conditions of employment with representatives of such recognized employee organizations, as defined in subdivision (b) of Section 3501, and have GCTD consider fully such presentations as are made by the employee organization on behalf of its members prior to arriving at a determination of policy or course of action as set forth in Government Code section 3505.

C. BARGAINING

During MOU negotiations, GCTD and TEAMSTERS will facilitate negotiations. Negotiations will be limited to **one (1)** representative from the TEAMSTERS bargaining unit.

Article 1.5 PAYROLL DEDUCTIONS

It is mutually agreed that GCTD will, during the term of this Memorandum, deduct monies and remit to TEAMSTERS as authorized by a signed Employee Payroll Deduction Authorization providing there are not more than five deductions per pay period. All requests for payroll deduction shall be submitted no less than seven (7) calendar days before payday. GCTD and TEAMSTERS mutually agree that both parties be saved, indemnified, and held harmless from any liability due to errors and omissions arising out of the other party's use of the TEAMSTERS sponsored deduction code.

Article 1.6 NONDISCRIMINATION POLICY

It is agreed that neither TEAMSTERS nor GCTD shall discriminate against any employee for any category protected by state or federal law, or because of union membership or lawful union activity. GCTD and bargaining unit employees mutually agree to treat one another with dignity and respect.

Article 1.7 DEFINITIONS

As an aid to understanding the meaning of certain clauses, this section provides definitions of words contained within this MOU.

Employee – Anyone hired by GCTD who has not terminated that relationship, either voluntarily or involuntarily. For purposes of this MOU, the term employee shall be limited to those employees hired into the classifications listed in Article 1.1 of this MOU.

Regular Employee – Any employee who has successfully completed the probationary period for the employee's current position.

Probationary Employee – Period of time from placement into a position until the employee becomes a regular employee. Normal introductory period is the initial twelve (12) months of employment in a specific classification in accordance with GCTD Personnel Rules. A six-month review of performance will be conducted during the probationary period. This means that all probationary employees will receive a six-month review. An employee's probationary period may be extended by mutual agreement.

Article 1.8 GENERAL PROVISIONS

GCTD Personnel Rules will be made available to the employees. All new employees shall be given a copy of this document by the District during their onboarding process, as part of the new hire packet.

GCTD will notify the Union regarding vacancies and related plans. The Union may request to meet and confer, but such request shall not delay implementation of plans.

SECTION 2 WAGES

Article 2.1 WAGES AND COMPENSATION

Employees covered by this Article shall receive the following wage rates during the term of this Agreement.

Wage increases: 3.75% in July 1, 2026, 3% July 1, 2027, and 2.25% July 1, 2028. The parties also agree during the term of this MOU to maintain annual COLA parity with non-represented administrative staff. (If Non-Represented administrative staff's annual COLA is higher in Years 2 and Year 3).

Except as otherwise provided in this article, the hourly base wage rates of pay shall be as follows for all employees: Appendix 'A'

Article 2.2 SALARY SCHEDULE

Salary Steps Employees will be compensated according to a 10-step pay plan as outlined in Appendix A, Pay Plan – Finance Unit Salary Schedule. In no event may an employee's base salary compensation exceed the top step of the pay plan.

The beginning rate of compensation for the initial appointment to a position shall normally be at the minimum salary level. However, the beginning rate of compensation may be fixed by the General Manager at a level above the minimum if the appointee's experience and ability justify such placement, as well as based upon legitimate business considerations.

Advancement in Rate of Compensation: The compensation system for Finance Unit personnel is performance based. There are ten fixed steps for salary progression through the range. Employees will be eligible for progression to move to the next step in the employee's range based upon individual performance measured at satisfactory (rating of 3) or above. Such advancement may occur at any time, but typically occurs in conjunction with an annual performance review. Whenever the Board of Directors makes a salary range adjustment for parity, the individual employee's salary will be performance based, as determined by the General Manager.

Article 2.3 LONGEVITY PAY

To encourage stability of employment with GCTD, additional payment over and above the salary assigned to a position classification shall be paid to each regular full-time employee as follows:

A. Employees shall receive an additional sum equal to one percent (**1%**) of the employee's current salary for each five (5) years of GCTD full-time service.

B. The additional payment shall be made at each time any installment of salary is made to the eligible employee, and the amount of the additional payment shall be predicated upon the increment of salary then paid.

Article 2.4 OUT-OF-CLASSIFICATION PAY

When, in the determination by the General Manager or designee, it is necessary to assign the full range of duties and responsibilities of a job classification higher than those normally performed by an employee due to the temporary absence of an employee in a job classification higher than a TEAMSTERS employee or a vacancy in a job classification higher than a TEAMSTERS employee, employee so assigned shall be compensated. The employee temporarily assigned shall be paid at the rate of 5% above the total salary of the highest paid subordinate.

SECTION 3 HOURS

Article 3.1 HOURS AND WORKWEEK

1. The workweek shall be defined at Sunday through Saturday, unless the employee is permitted to work an Alternative Work Schedules (9/80) subject to GCTD's Personnel Rules.

2. Paychecks shall be available every other Friday.
3. Employees shall be paid for attending required meetings and training sessions at their straight – time hourly rate to a maximum of forty (40) hours per week.
4. Overtime Work - Defined: Overtime work is work performed by an employee at times other than those normally required for the employee's employment and must be in excess of the number of hours established as full-time service for the position classification (forty [40] hours). Employees shall be paid for overtime at one and one-half (1½) the regular hourly rate. Time worked in increments of less than one-twelfth of an hour shall not be accumulated or recorded as overtime. Overtime shall not be pyramided or compounded. Any hours in excess of that requirement shall be considered overtime work for this classification. Vacation leave taken, sick leave taken, and compensatory time taken shall not be counted as time worked for purposes of computing overtime.

Article 3.2 REST BREAKS

All regular and probationary, full-time bargaining unit employees will receive two fifteen (15) minute paid rest periods and one-hour or thirty (30) minute unpaid lunch period per shift. Management retains the right to schedule such periods and they shall be coordinated with the shift to provide maximum flexibility and continuity of personnel on duty. Rest periods and lunch periods will follow California law.

Article 3.3 TRAINING

New Hire Training - any new hire training shall be done on days and hours deemed appropriate by the Department Director or designee.

SECTION 4 BENEFITS

Article 4.1 MEDICAL, DENTAL, AND VISION INSURANCE

The total monthly GCTD insurance premium contribution for health, dental, and vision benefits for regular and probationary full-time TEAMSTERS will be as noted.

A. If GCTD's contribution to medical, dental, and/or vision insurance premium is in excess of the respective amounts for the employee, no excess monies shall be returned to the employee. Notwithstanding the above, employees who "opt out" of health insurance coverage can receive a \$150 monthly "opt out" payment upon providing proof of alternative health insurance coverage. "Opt out" means a waiver of all GCTD insurance premium contribution dollars.

B.. If two GCTD employees are a legally married couple or registered domestic partners, GCTD will pay for their full premium of the HMO plans of health and dental insurance and vision insurance. The two GCTD employees must select joint insurance coverage under either "Employee+1" or "Employee + family."

C. GCTD's contribution for each employee shall be equivalent to one-hundred percent (100%) of the **employee only** tier, eighty- three percent (83%) of the **employee + one** tier, eighty-three percent (83%) of the **employee + family** tier, of the monthly rate for the CalPERS Kaiser Permanente medical HMO plan for the Ventura Area that provides the maximum benefit, and such contribution shall be inclusive of the minimum CalPERS medical insurance payment amount as specified in Section 22892 et seq. of the Government Code.

D. GCTD and TEAMSTERS agree to an Employee Assistance Program (EAP) for the employees.

Article 4.2 RETIREMENT

A. This section will apply to employees who have an appointment that would normally work over 1,000 hours in a 12-month period (unless otherwise required by applicable law or the plan documents).

B. For employees hired into the CalPERS system or a reciprocal pension system (as defined by CalPERS)

on or before December 31, 2012, who qualify as "classic" employees in accordance with CalPERS policies, the retirement program for GCTD is the CalPERS 2.7% @ 55 full and supplemental formula for local miscellaneous members. The retirement program for GCTD includes the 1959 Survivor Benefit Level IV, for which the employee is responsible for paying the premium. Effective July 3, 2016, "classic" employees shall contribute toward the employee contribution portion 6% of covered wages and GCTD will pay 2% of covered wages. For any fiscal year in which GCTD's employer contribution to the CalPERS 2.7% @ 55 full and supplemental formula for local miscellaneous members' retirement program is 10% or less of covered wages, the "recent employees" employee contribution share percentage will be reduced from 6% of covered wages by the difference. (Example: If GCTD's employer contribution were 9.25%, the employee contribution share percentage would drop by .75% [10%-9.25%]; this would make the "recent employees" employee contribution 5.25% [6%-.75%].)

- C. Employees hired on or after January 1, 2013, who do not qualify as "classic" members in accordance with CalPERS policies are considered "PEPRA" members. For PEPRA members the retirement program for GCTD is the CalPERS 2% @ 62 full and supplemental formula for local miscellaneous members. The retirement program for GCTD includes the 1959 Survivor Benefit Level IV, for which the employee is responsible for paying the premium. Employees in this plan are responsible for paying the full employee contribution portion for the CalPERS 2% @ 62 full and supplemental formula for local miscellaneous members. GCTD acknowledges that all GCTD employees covered by this section are considered transit employees as defined in California Government Code section 7522.02, and GCTD will abide by the provisions set forth in Government Code section 7522.02 pending resolution of the judicial actions contemplated in Government Code section 7522.02.
- D. GCTD contributes the minimum employer health contribution amount of retirees who elect to enroll into medical as a Retiree. The Minimum Employer contribution amount is prescribed by Government Code section 22892 of the Public Employee's Medical and Hospital Care Act (PEMHCA). This section provides that "the employer contribution shall be adjusted annually by the board to reflect any changes the medical care component of the Consumer Price Index-Urban (CPI-U) and shall be rounded to the nearest dollar".

Article 4.3 LIFE INSURANCE

GCTD shall provide term life insurance benefits in the amount of \$100,000 or one (1) times the represented employee's annual salary, whichever is greater.

Article 4.4 LONG-TERM DISABILITY INSURANCE

GCTD shall provide to represented employees, long-term disability insurance at sixty percent (60%) of earnings after three months of disability with a maximum \$ 6,000 monthly benefit. Represented employees who work less than thirty-two (32) hours per week will not be eligible for long-term disability insurance.

Article 4.5 ELIGIBILITY FOR BENEFITS

GCTD Finance Department employees are eligible on the first day of the following month of hire date, contingent on submittal of properly completed enrollment forms.

SECTION 5 HOLIDAYS / LEAVE TIME

Article 5.1 HOLIDAYS

- A. There shall be no pyramiding of hours. If a holiday falls on an employee's regularly scheduled time off, the employee shall accrue vacation time. If a holiday occurs during an employee's vacation, the employee will receive holiday pay and will not be charged vacation time for that day. All employees covered by this Memorandum shall be paid or accrue holiday pay as provided in this Article.
- B. All regular and probationary full-time employees shall be entitled to time off for holidays with pay, except those employees engaged in work necessary to the general public health, welfare and safety as determined by the General Manager.

C. Holiday Schedule: The holiday schedule shall be as follows:

1. New Year's Day – January 1
2. Martin Luther King Day - Third Monday in January
3. Presidents day - Third Monday in February
4. Farm Workers Day – March 31 or Floating Holiday*
5. Memorial Day - Last Monday in May
6. Juneteenth – June 19 or Floating Holiday*
7. Independence Day - July 4
8. Labor Day - First Monday in September
9. Veterans' Day - November 11 or Floating Holiday*
10. Thanksgiving Day - Fourth Thursday in November
11. Thanksgiving Friday - Day following Thanksgiving
12. Christmas Eve - The day immediately before Christmas Day
13. Christmas Day - December 25
14. New Year's Eve - The day immediately before New Year's Day

*Floating Holiday: Only applicable if holiday falls on Tuesday, Wednesday or Thursday.

Employees shall work their full shift on the last regularly scheduled day before the holiday and their full shift on the first regularly scheduled day after the holiday to be eligible for holiday pay, unless your absence is covered by accrued leave. Any day on which an employee is scheduled for pre-approved leave (Example:, FMLA, CFRA, Pre-approved Vacation, Pre-approved Sick Time, Pre- approved Doctor Appointment) is not considered a regularly scheduled day for holiday pay purposes.

If not prescheduled, and employee does not work to cover the full shift the day before and the day after the holiday, the employee must use accrued sick leave to cover the absence or they lose all holiday benefits including consecutive holidays.

Holiday Pay - Employees required to work on Holiday's listed under C. Holiday Schedule above shall be paid holiday pay for 8 hours, plus Holiday Pay of one and one-half (1 ½) times their regular hourly rate for all time worked on holidays as listed above.

D. As a benefit, employees shall receive straight time pay plus one-half of the normal scheduled hours accrued as vacation time for scheduled hours not worked on Thanksgiving Day, Christmas Day and New Year's Day.

E. If an employee recognizes alternative holidays for religious purposes, contact Human Resources to discuss your right to take additional religious holidays without pay or to use available vacation time.

Article 5.2 ADMINSTRATIVE LEAVE

In addition to such other vacation to which GCTD employees are entitled, each represented employee who, on Janauy 1 of each year occupies a represented position and regularly works full time, eighty (80) hours in a biweekly pay period shall receive an annual accrual of admin leave in accordance with the following schedule:

Represented employees receive an additional twenty hours (20 hours) of admin leave shall accrue to the incumbent of each position so designated, in January of each year.

Article 5.3 SICK LEAVE

An employee compelled to be absent from duty because of illness or off-duty injury, shall be allowed sick leave with full pay up to the amount of sick leave that such employee has accrued, based on the hours the employee would have otherwise worked. Any such paid sick leave time shall be deducted from the employee's accrued sick leave.

In accordance with California's Paid Sick Leave Law (AB 1522). All employees who become full- time or part-time regular employees, earn 3.08 hours per bi-weekly pay period and shall accrue a sick leave entitlement.

In accordance with California's Paid Sick Leave Law (AB 1522). A temporary or per diem employee shall accrue paid sick leave by working on or after January 1, 2015, for at least 30 days for GCTD within a year and by satisfying a 90-day employment (probationary) period before a temporary or per diem employee can actually take sick leave. Accrued sick leave may be used starting on the 90th day of employment.

GCTD's part-time or full-time temporary or per- diem employees earn 1 hour of sick leave for every thirty (30) hours worked. All temporary or per diem employees shall accrue to a maximum of 48 hours or six days (whichever is greater) in a 12 month period. Once a part-time or full-time temporary employee has reached the maximum cap (48 hours or 6 days), that employee will not earn any additional paid sick leave until the employee has used enough sick leave to fall below the cap.

- A. The maximum sick leave which may be accumulated by any regular full-time or part-time employee is 1,440 hours as of January 1 of each year. If an employee of long tenure is absent from duty due to illness and has exhausted all accumulated sick leave, the employee may request that the General Manager, or designee, approve a special leave of absence with pay. Long tenure employee shall be defined as having ten (10) years of continuous service with Gold Coast Transit District. The request will be considered based upon such factors as length and nature of illness, length of tenure, accrual balances at the onset of the illness, quality of performance, etc.
- B. An employee absent because of illness is required to notify the employee's immediate supervisor at least one hour before scheduled to work or as soon as possible in light of the circumstances. When requesting sick leave, employees should not disclose private medical information or other confidential personal information. Subject to applicable law, the General Manager, or designee, may require verification in the form of a note from a medical physician confirming the absences. When absences are properly scheduled with the employee's supervisor, leaves of absence for dental, optical or other medical attention shall be defined as sick leave.
- C. An employee who is required to be absent for physical examination for possible induction into military service through draft may be allowed up to one day of paid leave.
- D. GCTD will pay fifty percent (50%) of accumulated sick leave upon death, retirement or other voluntary employment separations as determined by GCTD's General Manager or designee, to those employees with a minimum of ten (10) years of service.
- E. All regular employees who have accrued sick leave for one full calendar year and use forty (40) hours or less of accrued sick leave in a calendar year may elect to convert twenty-four (24) hours of accrued sick leave to twenty-four (24) hours of vacation. Such election shall be made in January of the following calendar year.
- F. All employees accumulating 480 hours of sick leave may elect to convert sixteen (16) hours of such sick leave to vacation leave. This election shall be made one time each calendar year and shall be on a one for one basis.
- G. Sick leave is an employee's privilege and not an absolute right, an exception applies, as stated in the Healthy Workplace Family Act of 2014 (California's Paid Sick Leave Law (AB1522), section 10 Paid Sick leave). Violations of abuse of sick leave privileges may result in disciplinary action and loss of pay.

Subject to applicable law, an employee may use accrued sick leave for any statutory protected leaves, including, among others, FMLA/CFRA/PDL, Military Family Leave Entitlements, Domestic Violence (sexual assault or stalking) Kin Care Leave: Cal. Lab. Code § 233, Organ and Bone Marrow Donor Leave: Cal.

Lab. Code §§ 1508 to 1513, Alcohol and Drug Rehabilitation Leave: Cal. Lab. Code §§ 1025 to 1028, or Bereavement Leave California Assembly Bill 1949, or reproductive loss leave. In addition, sick leave can be used for preventative care or the diagnosis, care or treatment of an existing health condition including, things like, medical or dental appointments to serve as required by law on a jury, bereavement leave or reproductive loss leave, and other reasons described more fully below, including: to appear in court to comply with a subpoena or other court order as a witness in any judicial proceeding, if you are a victim to obtain or attempt to obtain relief (including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of yourself or your child), if you or your family member are a covered victim to take actions including to seek or obtain relief and/or services as described more fully in the Victim Leave section of this handbook, on or after January 1, 2026 to attend judicial proceedings related to a crime of which you or your family member were a victim (including, but not limited to, any delinquency proceeding, a post arrest release decision, plea, sentencing, postconviction release decision, or any proceeding where a right of you or your family member is an issue).

Accrued sick leave may be used to care for your injured or ill family member, including any of the following: a child (biological, foster, or adopted child, a stepchild, a legal ward, or a child of a person standing in loco parentis), parent (biological, foster, or adoptive parent, a stepparent, grandparent, grandchild or a legal guardian), spouse, or registered domestic partner of the employee, a designated person, or any other family members specified by applicable law. A designated person is a person that you identify at the time you request to take paid sick leave. You are limited to one designated person designation per 12-month period.

Subject to legal compliance, leaves of absence for full-time regular and part-time regular employees who do not qualify for statutory leaves (for example), PDL, NDAA/ MFL, FMLA/CFRA, Domestic Violence Leaves, are granted at the discretion of the General Manager. Subject to applicable law, this section does not extend the maximum period of any leave to which an employee is entitled under Section 12945.2 of the Government Code or under the federal Family and Medical Leave Act, the California Family Rights Act, or any other statutory leave, regardless of whether the employee receives sick leave compensation during the leave (California Labor Code Sec. 233).

Article 5.4 INDUSTRIAL LEAVE

Any employee incapacitated from working because of injury or disease “arising out of and in the course of employment,” or caused by a worker’s job and occurring while working at GCTD are entitled to industrial injury leave, medical care and other Workers’ Compensation benefits.

In some circumstances, the realities of business or business necessity might require GCTD to hire a replacement on a permanent basis, and that in the event, if the position is not available if and when the employee is released to return to work, subject to legal compliance, GCTD may not be able to reinstate that employee. To clarify, GCTD may consider allowing the employee to transfer to other positions for which the employee is qualified and where required, Gold Coast Transit District will consider making reasonable accommodations for any disability an employee may have in accordance with applicable laws.

A. Worker's Compensation Benefits: If the injury or disease is covered by the Worker's Compensation Insurance and Safety Act, the employee is entitled to the benefits provided under the Act including:

1. Related medical expenses; and
2. Temporary and permanent disability indemnity benefit payments

B. Industrial Disability Compensation: Whenever any GCTD employee is disabled temporarily and is entitled to receive temporary disability indemnity benefit payments provided under the Worker's Compensation Insurance and Safety Act, the employee shall receive any accumulated sick leave or vacation time up to the amount of the employee's normal net take home pay, but not to exceed a total period of twenty-six (26) weeks for any one injury or all combined injuries within one calendar year. The use of vacation time or sick leave will be coordinated (integrated) with any disability indemnity benefit payments provided under the Workers' Compensation Insurance and Safety Act. The integration form must be submitted to the payroll department prior to the end of the pay period.

As used in this section, "net take home pay" means an employee's regular, current biweekly rate of pay, less deductions for federal and state income tax and PERS retirement plan contributions; and does not include overtime or shift differential pay.

GCTD shall continue to pay the employer portion of the medical, life and dental insurance premiums for the period of twenty-six (26) weeks, provided the carrier for each of these programs will accept the payment without additional premium cost to GCTD, and the employee will be responsible for paying the employee share. If the employee does not pay the employee's share of the premium, the employer portion will be cancelled and the employee will be referred to COBRA health insurance continuation plan.

All Gold Coast Transit District benefits that operate on an accrual basis (e.g., vacation, sick, and personal days) will cease to accrue whenever a GCTD employee is disabled temporarily and is entitled to temporary disability indemnity benefit payments provided under the Worker's Compensation Insurance and Safety Act, except that employees will continue to accrue such benefits while they are being paid any accumulated sick leave and vacation time.

An employee who is incapacitated from work beyond twenty-six (26) weeks for an Industrial injury for any one injury or all combined injuries within one calendar year will be subjected to the COBRA health insurance continuation plan. (Other benefits, such as pension, 401(k), life insurance, and long-term disability, will be governed in accordance with the terms of each benefit plan.)

- C. Procedure in Event of Injury: In the event of injury, a report must be made by the employee to the employee's immediate supervisor as soon as possible under the circumstances. The supervisor must complete the Supervisor's Report of Accident form and have it filed with GCTD's workers' compensation administrator within five (5) days after the injury has been reported. If medical service is needed, the employee should be taken directly to a designated physician for treatment. Report of injuries is mandatory and failure to report may result in loss of eligibility to receive benefits. When the employee returns to work, a copy of the physician's release must be provided to the General Manager, or designee.

Article 5.5 FMLA/CFRA

Please refer to Personnel Rules for FMLA/CFRA Leave.

Article 5.6 BEREAVEMENT LEAVE

When an employee is compelled to be absent from duty by reason of the death of a member of the employee's immediate family, such employee shall be entitled to five (5) working days' leave of absence with pay. Immediate family shall be the father, mother, spouse or registered domestic partner, children (biological, adopted or step), brother, sister, grandparent, grandchild, father-in-law or mother-in-law of the employee.

Bereavement leave does not need to be taken consecutively, but must be completed within three months of the date of death of the family member. Employees may elect to use their available paid time off benefits to cover any unpaid bereavement leave. Any authorized bereavement leave taken in excess of five (5) days is chargeable to either accrued sick or vacation leave, at the employee's discretion.

A regular employee may take an additional two (2) days, chargeable to accumulated other leave if in the opinion of the General Manager, or designee, excessive travel is required in connection with the death of a family member provided the employee has available accrued sick leave. This documentation may include, among other items, a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency.

Article 5.7 PREGNANCY DISABILITY LEAVE (PDL)

Any employee who anticipates being disabled because of pregnancy, childbirth, or related medical condition shall give as much advance notice as possible of the anticipated disability to their supervisor. A leave of

absence under this section shall be contingent upon the employee providing a physician's statement which indicates the dates of the expected disability. Such requests are subject to the following terms and conditions in GCTD Personnel Rules.

Article 5.8 JURY DUTY

If a GCTD employee is called for jury duty, a leave of absence with pay will be granted provided that:

- A. The employee's supervisor has been notified of the jury summons. Exempt and non exempt employees will not incur any reduction in pay for a partial week absence due to jury or witness duty. In excess of five (5) days is chargeable to accrued vacation leave, at the employee's discretion.

Article 5.9 OTHER STATUTORY LEAVES

(Such requests are subject to the following terms and conditions in GCTD Personnel Rules) Examples include, but are not limited to:

To Vote/ Witness Duty Leave: Cal. Lab. Code § 230(b) /Crime Victim Leave: Cal. Lab. Code §§ 230.2 and 230.5/ Domestic Violence, Sexual Assault, and Stalking Victim Leave: Cal. Lab. Code §§ 230.1 and 230(c) /Reproductive Loss Leave/ School Activity Leave: Cal. Lab. Code §§ 230.7 and 230.8/ Volunteer Firefighter and Reserve Police Leave: Cal. Lab. Code §§ 230.3 and 230.4/ Alcohol and Drug Rehabilitation Leave: Cal. Lab. Code §§ 1025 to 1028/ Civil Air Patrol Leave: Cal. Lab. Code §§ 1500 to 1507/ Organ and Bone Marrow Donor Leave: Cal. Lab. Code §§ 1508 to 1513/ Lactation Accommodation Cal. Lab. Code § 1031

Article 5.10 OTHER LEAVE OF ABSENCE (who do not qualify for Statutory Leaves)

Leaves of absence for full-time regular and part-time regular employees who do not qualify for (State of California job protected leave) PDL, NDAA/MFL, FMLA/CFRA are granted at the discretion of the General Manager, subject to applicable law, and such requests are subject to the following terms and conditions in GCTD Personnel Rules.

Article 5.11 VACATION LEAVE

- A. Vacation Entitlement: Employees having a regular appointment to a position as described above are eligible to accrue their first vacation time when they have completed two weeks of continuous service. Represented personnel earn vacation accrual for each biweekly pay period, or major fraction thereof, of service, from the date of their original appointment (when they have completed two weeks of continuous service) in accordance with the following table:

VACATION CREDITS FOR FULL-TIME SERVICE

YEARS OF SERVICE	HOURS PER MONTH	HOURS BIWEEKLY
Less than 5	8.13	3.75
5 but less than 10	10.29	4.75
10 but less than 13	12.46	5.75
13 but less than 15	14.63	6.75
15 or more	16.25	7.5

- B. Vacation Termination Pay: Any employee who leaves the service of GCTD shall be paid for accrued balance but unused vacation at the employee's current salary or hourly rate.
- C. Vacation Carried Forward: Vacation shall be taken at the time it is earned or within the calendar year following the year that vacation time is accrued. Accrued vacation time may be carried forward to the following year, but in no instance may an employee carry forward total vacation accrual as of the first of April of any year greater than 400 hours. Employees affected by this limit will be notified during

January of each year that they either are already over the maximum, or could exceed the maximum on or before the first of April. The employee can then do any or all of the following:

1. After January 1st and prior to March 31st, request or volunteer to be assigned enough vacation days to bring the accrued vacation time amount below the maximum. All assigned vacations must be completed prior to April 1st.
 2. Prior to April 1st, request vacation redemption, to bring the accrued vacation time amount below the maximum by April 1st, or
 3. On or after March 1st and prior to April 1st, request conversion of accrued vacation time to accrued sick time. A maximum of 40 hours can be converted from accrued vacation time to accrued sick time in any one year. This conversion can be made only by an employee who has been notified that they are or will be over the maximum, can only be made during this period, and will only be approved if such action will allow the employee to drop below the maximum accrued vacation limit.
 4. If no action is taken, the employee will cease accruing additional vacation hours starting with the first pay period beginning after April 1st, until enough vacation is taken that the accrued vacation time drops below the maximum.
- D. Vacation Scheduling: The vacation period may be taken at one time, or it may be taken several days at a time if it so fits the work needs of GCTD. In any event, the vacation time off is to be scheduled by the General Manager, or designee, in such a manner that GCTD's functions will not be negatively impacted.
- E. Additional Vacation in Lieu of Sick Leave: When an employee's accumulated sick leave credit as of January 1 of each calendar year exceeds the maximum allowable amount of 1,440 hours, the employee shall receive an additional vacation leave entitlement of twenty-five percent (25%) of such excess sick leave.
- F. Vacation Redemption: An employee may elect to receive pay in lieu of up to two hundred (200) hours of vacation at the employee's current hourly or salary rate. Such employee must have a minimum of forty (40) hours accrued vacation leave remaining on the books after payment. GCTD will accept vacation redemption requests on a quarterly basis with checks distributed in the 1st payroll cycle of each quarter. In case of emergency or urgent circumstances, an employee may request an exception to the quarterly schedule. Such requests require approval from the General Manager and must be supported by a valid justification. The provisions of this sub-section apply to all employees.

Article 5.12 VACATION SCHEDULING

Vacation shall be granted at times requested by the employee, subject to department needs. Requests may be submitted in the online payroll software at **most 8** months prior to the requested start date. The direct report or designee shall make every effort to approve or deny within 10 days of the request.

SECTION 6 WORKING CONDITIONS

Article 6.1 SENIORITY

Seniority is defined as the last date of hire into a Finance bargaining unit position covered by this agreement.

There shall be one (1) seniority list per bargaining unit classification covered by this agreement.

The employees date of seniority shall be the date an employee begins work in a bargaining unit position. In the event two (2) or more employees begin work on the same day, seniority shall be determined by the

date and time application for work is received.

Employees transferring to a bargaining unit classification covered by this agreement from another agreement shall be put at the bottom of the seniority list in the department and classification they transferred to. The ability to transfer to another department is at the District's option and is subject to an opening in that position.

Article 6.2 ADVERSE ACTION, NOTICE AND PROCEDURES

- A. An adverse action is defined as a violation of the expressed terms of this Memorandum of Understanding or the GCTD Personnel Rules, or other rules or practices in place at GCTD.

Any regular employee against whom an adverse action is initiated by GCTD, dependent upon the seriousness of the violation, for suspension without pay, demotions, and dismissals, absent any extraordinary or truly unusual circumstances, will be given pre-disciplinary procedural rights, such as notice and a hearing.

The notice shall be served upon the employee either personally, by mail or by company mail, and shall include: 1) notice of the intended action, the cause or causes thereof; 2) the employee's acts or omissions that form the basis for the cause(s); 3) information to the employee that any documents or materials giving rise to the action will be made available for the employee's inspection or that copies thereof are attached to the notice of intended action; and 4) notice that the employee will have the right to respond to the allegations set forth in the notice of intent, either in writing or at a pre-disciplinary meeting or conference.

1. Grievance Procedure: Adverse actions consisting of suspensions without pay of two days or less, imposed upon employees where minor actions may not require pre-disciplinary Skelly Procedures, are adjudicated by a Grievance Procedure. GCTD will apply pre-disciplinary procedural rights on suspensions without pay of two days or less for any regular employee against whom an adverse action is initiated, in accordance with the grievance procedure.

2. Skelly Procedure: Adverse actions consisting of suspensions without pay of more than two days, demotions or dismissals, are adjudicated by a Skelly Procedure. GCTD will apply pre-disciplinary procedural rights on behalf of any regular employee against whom an adverse action is initiated, in accordance with the process described in Article 6.2.

3. Letters to Personnel File: Letters to Personnel File are not grievable. Letters to Personnel File may be rebutted, in writing, by the employee within five (5) working days after receipt of the letter. Letters to the file may be removed from the employee's personnel file if there are no similar occurrences within one year from the date of Letter to Personnel File. It shall be the employee's responsibility to request GCTD to remove the document(s) in accordance with this provision.

4. Written Reprimand / Letter of Warning: Reprimands or warnings shall be appealable under the grievance procedure described in below. Written reprimands or letters of warning which are more than thirty-six (36) months old will not be referenced for disciplinary purposes; this does not apply to discipline for occurrences which took place prior to the date this contract was signed.

- B. Grievance Procedure: A "grievance" shall be defined as a controversy between GCTD and TEAMSTERS or an employee(s). Such controversy must pertain to a dispute regarding the interpretation, application, or enforcement of the terms of this Memorandum, or the Resolutions or Rules of GCTD that fall within the scope of representation and excluding the practical consequences or impact on employment terms or conditions of decisions made by GCTD under Article 1.4A. There shall be an earnest effort on the part of both parties to settle grievances promptly through the steps listed below.

1. STEP ONE –RESPONSE TO NOTICE - WRITTEN GRIEVANCE:

a. An employee's grievance must be submitted, verbally or on the grievance form, to the employee's supervisor within fifteen (15) calendar days after initial notice is served. GCTD shall provide a written response to the employee by the end of the fourteenth (14) calendar day following receipt of the grievance.

If the employee disputes GCTD's response to the grievance, the grievance must be reduced to writing by the employee, fully stating the facts surrounding the grievance and detailing the specific provisions of this Memorandum, Resolution or Rule alleged to have been violated, the specific remedy or remedies sought, signed and dated by the employee and presented to the General Manager, or designee, within seven (7) calendar days after termination of Step One.

2. STEP TWO - PRE-DISCIPLINARY MEETING AND NOTICE OF ACTION:

a. A meeting with the employee, TEAMSTERS Steward, and/or Union Business Representative and General Manager or designee will be arranged at a mutually agreeable location and time to review and discuss the grievance. The meeting will take place within fourteen (14) calendar days from the date the General Manager receives the employee's response to GCTD's Response. The General Manager or designee may invite other members or representatives of management to be present at such meeting. After reviewing the information presented by the employee and all other documentation, the General Manager, or designee, will issue the notice of action in a written reply within fourteen (14) calendar days following the date of the meeting.

b. Time limits as set forth in Step One and Step Two may be extended by written mutual agreement between the parties

3. STEP THREE – MEDIATION

a. Grievances which are not settled and which either party desires to contest further shall be submitted to MEDIATION. The process is as follows: Either party may request the grievance be submitted to mediation within five (5) calendar days of receipt of the written reply from Step Three. The State Mediation and Conciliation Service (SMCS), a service provided by the Stated Department of Industrial Relations, shall be requested to provide a mediator to meet with the parties in an attempt to resolve the grievance. In the event the attempt to mediate the grievance is not successful, any offers of compromise, or statements of the mediator or the parties made during the mediation phase are confidential and may not be disclosed in any manner whatsoever or offered as evidence or as an admission against interest in any other administrative proceeding, arbitration or judicial proceeding.

b. The parties agree to bear *their* own costs, if any, of mediation including attorney's fees.

c. The parties may agree by advance mutual written consent, that any mediation hearing be considered final and the decision therein be considered binding on both parties. In a binding mediation, the ground rules set forth for Section 7.04(8)(5) "Arbitration." items b through f, shall apply to the mediation. If the parties agree by advance to binding mediation, this shall be the final step and Section 7.04(8)(5) "Arbitration" will not apply. The parties agree to bear their own counsel fees, If any, for binding mediation

4. STEP FOUR - ARBITRATION:

Grievances which are not settled and which either party desires to contest further, shall be submitted to arbitration as provided in Step Four within fifteen (15) calendar days from completion of step three, mediation. The process is as follows:

a. As soon as possible, and in any event not later than fifteen (15) calendar days after either

party received written notice from the other of the desire to arbitrate, an arbitrator shall be selected from a list provided by the State Mediation and Conciliation Service (SMCS). The parties shall select by alternate striking of names until one name remains. The party who strikes the first name from the panel shall be determined by lot.

- b. Either GCTD or TEAMSTERS may call any employee as a witness. and GCTD agrees to release said witness from work if the employee is on duty. If an employee is called by GCTD, GCTD will reimburse the employee for lost time.
- c. The arbitrator shall have no power to alter, amend, change, add to, or subtract from any of the terms of the Memorandum or GCTD Resolutions or Rules. The decision of the arbitrator shall be based solely upon the evidence and arguments presented to him by the respective parties in the presence of each other.
- d. The decision of the arbitrator within the limits herein prescribed shall be final and binding upon the parties to the dispute.
- e. The mutual decision of the parties and/or arbitrator in any dispute shall be the final and binding decision on all parties and there shall not be any appeal to another authority, board, commission and for agency.
- f. The arbitrator may hear and determine only one grievance at a time without the express agreement of GCTD and TEAMSTERS.
- g. The parties shall share equally the expense of arbitration with the exception of attorney's fees, without approval of the parties.

Article 6.3 TEXTBOOK AND TUITION REIMBURSEMENT

GCTD shall provide reimbursement for the costs of textbooks, tuition, registration and laboratory fees for GCTD-approved school courses, workshops, and seminars completed on the employee's own time. A maximum of two thousand \$2,000.00 dollars per fiscal year shall be covered for each employee who has successfully completed eligible course work. Courses must be completed satisfactorily with grade of "C" or its equivalent in order to be eligible for reimbursement. In order to be eligible, courses must be offered at an institution that has been accredited through the Western Association of Schools and Colleges (WASC). (A listing of the institutions is on the web site of WASC – <http://www.ascwasc.org>.)

Advance approval for the reimbursement of eligible expenses must be received from GCTD prior to the first-class session. An official record of grades and receipts must be received by GCTD within 90 days after the last class session. Reimbursement will be made to the employee within two weeks after the grade report and receipts have been submitted to GCTD.

Article 6.4 SKELLY PROCEDURE

- A. Notice of Intent: Any regular employee against whom an adverse action is initiated by GCTD, dependent upon the seriousness of the violation, for suspension without pay exceeding two (2) days, demotions, and dismissals will be:
 - 1) notified of the intended action;
 - 2) provided the cause or causes thereof, the employee's acts or omissions that form the basis for the cause(s);
 - 3) informed that any documents or materials giving rise to the action will be made available for the employee's inspection or that copies thereof are attached to the notice of intended action; and
 - 4) provided the right to respond to the allegations set forth in the notice of intent, either in writing or at a pre-disciplinary conference.
- 1. If the employee chooses to respond in writing to the notice of intent, the written response must be

submitted within seven (7) calendar days of receipt of the notice.

2. If the employee chooses to appear at the pre-disciplinary conference, the employee will have the right to representation. Even if the employee has representation, the employee must personally appear at the meeting. The employee must notify GCTD that the employee will appear for the meeting.
- B. Skelly Meeting: The Skelly meeting will be conducted by the General Manager, or designee. This is not an adversarial proceeding, therefore the employee will not have the opportunity to cross-examine GCTD representatives, nor present the formal case and opposition to the proposed discipline.
- C. Notice of Action: After reviewing the information presented by the employee and all other documentation, the General Manager, or designee, will issue the notice of action. The employee may appeal the proposed disciplinary action within seven (7) calendar days after receipt of the notice of action to the Labor/Management Committee.

Labor/Management Committee

A Labor/Management Committee will be formed by one member from management, who is appointed by the General Manager, and one member from TEAMSTERS, who is appointed by the TEAMSTERS. The committee will meet within seven (7) calendar days after receipt of an appeal of a proposed disciplinary action. The committee may invite the appealing employee to attend the meeting. The committee will review the proposed action and supporting documentation. The committee will make every effort to agree upon the appropriate action for the employee. If an agreement is reached on the appropriate action, notice will be provided to the employee within fourteen (14) calendar days.

- D. Final Appeal: If the Labor/Management Committee cannot reach an agreement to resolve the matter, the employee may appeal the proposed disciplinary action to an Appeal Review Board or to an Arbitrator selected from a State Mediation and Conciliation Service (SMCS) list. The final appeal must be made to the general manager within seven (7) calendar days after the decision has been issued from the committee. The decision reached in this step shall be final and binding on all parties.
1. Appeal Review Board: A three-member board of review is formed by the General Manager appointing two members from among public agency officials whose responsibilities encompass personnel matters and TEAMSTERS appointing a member representative. The board of review shall determine from among the members its own chairperson, who has authority to conduct the hearing. The General Manager, or designee, and the employee may be represented, may themselves testify, call witnesses and submit other relevant evidence. The board of review shall, by a majority of its members, make written findings and a decision affirming, revising or modifying the adverse action based on applicable law, GCTD policies, procedures and rules, and the evidence and arguments presented by the parties.
2. Arbitration: As soon as possible, and in any event not later than fifteen (15) calendar days after either party receives written notice from the other of the desire to arbitrate, the parties shall agree upon an arbitrator. The State Mediation and Conciliation Service (SMCS) shall provide a list of qualified arbitrators and TEAMSTERS and GCTD will select the arbitrator by alternating the striking of submitted names until one arbitrator remains. Either GCTD or TEAMSTERS may call any employee as a witness and GCTD agrees to provide leave for said witness from work if the witness is on duty. The decision of the arbitrator shall be based solely upon the evidence and arguments presented to him by the respective parties in the presence of each other. The losing party in the arbitration shall be responsible for the cost of arbitration and court reporters, with the exception that each party shall be responsible for its own attorney's fees.

Article 6.5 STANDARD OF CONDUCT POLICY

All employees covered by this Memorandum of Understanding are subject to the GCTD's Code of Conduct in GCTD's Personnel Rules.

Article 6.6 REMOTE WORK

See GCTD's Personnel Rules for Remote Work Policy.

Article 6.7 LOGO WEAR

Finance Department Employees are able to pick one (1) clothing item (any style) from the pre-approved colors. A flyer for approved color is provided. The limit for each Clothing item-has been approved for \$40 you may select a higher cost clothing item, but you will be required to pay the difference. You may also substitute/swap a shirt for outerwear that is within the approved limit or pay the difference.

SECTION 7 UNION RIGHTS

Employees have the right to TEAMSTERS representation at any meeting with representative(s) of GCTD which, in the employee's opinion, may result in disciplinary action. The TEAMSTERS representation shall be an available TEAMSTERS steward or **TEAMSTERS representative**. The employee shall not unreasonably delay such a meeting.

Article 7.1 REASONABLE NOTICE

- A. Except in cases of emergency, GCTD shall provide advance notice to TEAMSTERS of any intended significant change to any rule, procedure or practice which falls within the scope of bargaining.
- B. Reasonable written notice (normally not less than seven calendar days) shall be given to TEAMSTERS of any proposed rule, resolution or regulation directly relating to matters within the scope of representation, as defined in California Government Code Section 3505, prior to the time it is presented to the Board of Directors for consideration, or, if not a matter of Board policy, prior to implementation. If TEAMSTERS, within two business days of receiving such written notice, requests to meet and confer on the proposal, such a meeting will be held within fourteen calendar days of the request unless time is extended by mutual agreement. The meeting will be held prior to implementation or presentation to the Board.

In cases of emergency (defined as an unforeseen combination of circumstances that calls for immediate action and which does not occur with a degree of regularity) when the Board of Directors determines that a rule, resolution, or regulation must be adopted immediately without prior notice or meeting with TEAMSTERS, GCTD shall provide such notice and opportunity to meet at the earliest practicable time following the adoption of such a rule, resolution or regulation for reconsideration of the matter.

Article 7.2 ACCESS TO PREMISES

GCTD agrees that TEAMSTERS representatives and/or stewards shall have reasonable access to the work premises for the purpose of investigating, processing, and/or resolving grievances, providing that TEAMSTERS representatives and/or stewards enter the main entrance to the GCTD Administrative Offices and prior to proceeding beyond the lobby area, duly notify the Director in the area visiting and Director of Human Resources. It is agreed by GCTD and TEAMSTERS that grievances may be processed during working hours subject to the provisions that the mission and operation of GCTD are not unreasonably interrupted or interfered with, nor unsafe conditions are created by such activity. It is agreed that officers/stewards shall be permitted to conduct a reasonable amount of TEAMSTERS business regarding grievances during working hours without loss of pay; and that the union may appoint one (1) steward per every thirty (30) TEAMSTERS employees. To balance this need with operational requirements, prior to engaging in union representational activity during working hours, the steward must notify the-Direct Report or designee, of the anticipated release time required. Management will grant release time for matters covered by this Agreement, as long as it does not unreasonably interfere with job duties or operational needs. TEAMSTERS may use GCTD facilities to conduct meetings subject to and in accordance with applicable GCTD rules, policies, guidelines, and availability.

Article 7.3 STEWARD ADMINISTRATIVE LEAVE

GCTD shall authorize the use of the employee's vacation accrual time up to an aggregate total of thirty-two (32) hours per year for use by the TEAMSTERS steward(s) to attend any employer-employee relations

seminars, union conferences or official business of the Union. Time off for this purpose may take priority over other employees' non-bid vacation requests which have not yet been approved. Granting such time off requests will be at the discretion of the Department Director based on GCTD's needs and requirements.

Article 7.4 BULLETIN BOARD

GCTD shall supply a glass enclosed bulletin board to provide suitable display space for Local 186. Keys to the TEAMSTERS' Bulletin Board will be in the custody of the Local Business agent and GCTD. Postings by Local 186 on such board is to be confined to official business on Union Letterhead, International Brotherhood of Teamsters mandatory postings and/or Teamsters Information Terminal Accounting Network (TITAN) messages to the Union. The District will provide one (1) bulletin board per bargaining unit.

Article 7.5 D.R.I.V.E

GCTD agrees to deduct from the paycheck of all employees covered by this MOU voluntary contributions to DRIVE. DRIVE shall notify the Employer of the amounts designated by each contributing employee that are to be deducted from his paycheck on a biweekly basis for all weeks worked. The phrase "weeks worked" excludes any week other than a week in which the employee earned a salary. The Employer shall transmit to DRIVE National Headquarters on a monthly basis, in one (1) check, the total amount deducted with the name of each employee on whose behalf a deduction is made and the amount deducted from the employee's paycheck.

Article 7.6 LAYOFFS

Lay Off: If it becomes necessary to lay off employees because of reorganization, changes in operations, lack of work or reasons of economy, the General Manager, or designee, shall prepare a written analysis of the reductions indicated and submit said report to the Board of Directors. After the Board of Directors has decided the degree of curtailment and the activities affected, the General Manager shall take, in order, the following action:

- a. All temporary employees shall be dismissed where possible and the vacancies will be filled by transferring qualified permanent employees.
- b. In the functions where activities are to be curtailed, determination of classes and positions affected will be made, with relative weight given to efficiency in performance of duties, length of employee's service with GCTD, and the advisability of demoting employees in the higher classification to lower classifications for which they are qualified and laying off those with less tenure of service.

Article 7.7 LABOR-MANAGEMENT MEETINGS

GCTD and TEAMSTERS agree to schedule and hold as practical regular labor-management meetings at a time and day mutually agreeable to both parties, to discuss current labor management issues. Both GCTD and TEAMSTERS agree to make a best effort to schedule and attend this meeting but acknowledge that this may not always be possible.

The labor-management meeting shall be comprised of no more than one (1) TEAMSTERS members and one (1) management representative; additional participants may attend by mutual agreement.

Article 7.8 AUTOMATION AND TECHNOLOGICAL CHANGES

The Employer shall have the right to introduce new technologies, including artificial intelligence and automation, to improve business operations. Should such technology result in the modification of any job duties, the Employer will provide at least forty-five (45) days' advance written notice to the Union. The Employer shall consult with the Union to discuss the impact, and, where feasible, offer affected employee's opportunities for reassignment or retraining for available positions of comparable pay and benefits. No employee shall be laid off solely as a direct result of technological change, except through attrition, or upon mutual agreement between the Employer and the Union as defined by existing Layoff procedures. The joint labor-management committee shall meet as needed, to review proposed technology changes, training needs, and implementation plans. GCTD retains the exclusive right to restructure job classifications, determine the number of staff needed in each classification, evaluate performance

standards, and own all data and work produced by AI systems, provided such changes comply with this Agreement. Disputes arising solely from the introduction of technology shall be subject to grievance procedures.

SECTION 8 CLOSING

Article 8.1 SUCCESSORS AND ASSIGNEES

This MOU shall be binding upon the successors and assignees of the parties hereto, and no provisions contained in this MOU shall be modified in any respect by either party.

Article 8.2 PEACEFUL PERFORMANCE

TEAMSTERS agrees that neither TEAMSTERS, its officers, its agent, nor any of the employees covered by this MOU will cause, engage in, sanction, or support any job action, including but not limited to a work slowdown, work stoppage, strike, sick-out, or any other interference with the work and statutory functions or obligations of the GCTD or the abstinence in whole or in part of the full, faithful and proper performance of the duties of employment, nor shall TEAMSTERS or any employee covered by this MOU honor any similar job action of any other employee or group of employees of GCTD or any union or association by withholding or refusing to perform services for GCTD. In the event an employee violates this provision, GCTD may immediately terminate any such employee without any appeal process for the employee. GCTD agrees there shall be no lockouts made by GCTD.

Article 8.3 FULL UNDERSTANDING MODIFICATION AND WAIVER

A. The provisions of this Memorandum of Understanding, together with those salary ranges and working conditions within the scope of bargaining in existence prior to this MOU, which are not changed by this Memorandum, shall constitute the salaries and working conditions for the employees during the term of the Memorandum of Understanding.

B. Except as specifically provided herein, it is agreed and understood that each party voluntarily and unqualifiedly waives its rights, and agrees that the other shall not be required, to negotiate with respect to any subject or matter covered herein or with respect to any other matters within the scope of negotiations, during the term of the Memorandum of Understanding.

C. The parties hereto have participated jointly in the negotiation and drafting of this MOU. In the event an ambiguity or question of intent or interpretation arises, this MOU shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring or disfavoring any party by virtue of the authorship of any of the provisions of this MOU.

D. Any agreement, alteration, understanding, variation, waiver or modification of any of the terms or provisions contained herein shall not be binding upon the parties hereto unless made and executed in writing by all parties hereto, and if required, approved and implemented by the Board of Directors.

E. The waiver of any breach, term or condition of this memorandum by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

Article 8.4 TERM OF MEMORANDUM

The term of this Memorandum is July 1, 2026 through June 30, 2029. Either party may serve the other, in writing, at any point after March 31, 2029, with a request to open negotiations for a successor MOU.

Appendix A

Finance Unit Salary Table

Finance Unit MOU		Effective July 1 2026									
Position Title		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Payroll Coordinator		77,904	80,241	82,649	85,128	87,682	90,312	93,022	95,812	98,687	101,647
(Hourly rate)		37.45	38.58	39.73	40.93	42.15	43.42	44.72	46.06	47.45	48.87
Accounting Specialist A/P		77,904	80,241	82,649	85,128	87,682	90,312	93,022	95,812	98,687	101,647
(Hourly rate)		37.45	38.58	39.73	40.93	42.15	43.42	44.72	46.06	47.45	48.87
Inventory & Asset Management Coordinator		77,904	80,241	82,649	85,128	87,682	90,312	93,022	95,812	98,687	101,647
(Hourly rate)		37.45	38.58	39.73	40.93	42.15	43.42	44.72	46.06	47.45	48.87
Revenue Specialist		65,596	67,564	69,591	71,679	73,829	76,044	78,325	80,675	83,095	85,588
(Hourly rate)		31.54	32.48	33.46	34.46	35.49	36.56	37.66	38.79	39.95	41.15
Information Technology Technician		65,596	67,564	69,591	71,679	73,829	76,044	78,325	80,675	83,095	85,588
(Hourly rate)		31.54	32.48	33.46	34.46	35.49	36.56	37.66	38.79	39.95	41.15

Finance Unit MOU		Effective July 1, 2027									
Position Title		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Payroll Coordinator		80,241	82,649	85,128	87,682	90,312	93,022	95,812	98,687	101,647	104,697
(Hourly rate)		38.58	39.73	40.93	42.15	43.42	44.72	46.06	47.45	48.87	50.34
Accounting Specialist A/P		80,241	82,649	85,128	87,682	90,312	93,022	95,812	98,687	101,647	104,697
(Hourly rate)		38.58	39.73	40.93	42.15	43.42	44.72	46.06	47.45	48.87	50.34
Inventory & Asset Management Coordinator		80,241	82,649	85,128	87,682	90,312	93,022	95,812	98,687	101,647	104,697
(Hourly rate)		38.58	39.73	40.93	42.15	43.42	44.72	46.06	47.45	48.87	50.34
Revenue Specialist		67,564	69,591	71,679	73,829	76,044	78,325	80,675	83,095	85,588	88,156
(Hourly rate)		32.48	33.46	34.46	35.49	36.56	37.66	38.79	39.95	41.15	42.38
Information Technology Technician		67,564	69,591	71,679	73,829	76,044	78,325	80,675	83,095	85,588	88,156
(Hourly rate)		32.48	33.46	34.46	35.49	36.56	37.66	38.79	39.95	41.15	42.38

Finance Unit MOU		Effective July 1, 2028									
Position Title		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
Payroll Coordinator		82,047	84,508	87,044	89,655	92,344	95,115	97,968	100,907	103,935	107,053
(Hourly rate)		39.45	40.63	41.85	43.10	44.40	45.73	47.10	48.51	49.97	51.47
Accounting Specialist A/P		82,047	84,508	87,044	89,655	92,344	95,115	97,968	100,907	103,935	107,053
(Hourly rate)		39.45	40.63	41.85	43.10	44.40	45.73	47.10	48.51	49.97	51.47
Inventory & Asset Management Coordinator		82,047	84,508	87,044	89,655	92,344	95,115	97,968	100,907	103,935	107,053
(Hourly rate)		39.45	40.63	41.85	43.10	44.40	45.73	47.10	48.51	49.97	51.47
Revenue Specialist		69,084	71,157	73,291	75,490	77,755	80,088	82,490	84,965	87,514	90,139
(Hourly rate)		33.21	34.21	35.24	36.29	37.38	38.50	39.66	40.85	42.07	43.34
Information Technology Technician		69,084	71,157	73,291	75,490	77,755	80,088	82,490	84,965	87,514	90,139
(Hourly rate)		33.21	34.21	35.24	36.29	37.38	38.50	39.66	40.85	42.07	43.34

*Jed Johnson
Assistant to Principal Officer/
Business Representative
Teamsters 186*

Date _____

*Vanessa Rauschenberger
General Manager
Gold Coast Transit District*

Date _____

*Tanya Hawk
Bargaining Team Member
Teamsters 186*

Date _____

*Alex Zaretsky
Director of Human Resources
Gold Coast Transit District*

Date _____



Item #9

DATE September 2, 2026

TO Board of Directors

FROM Marlena Kohler, Procurement Manager & DBE Officer *MLK*

SUBJECT Consider Authorizing General Manager to Award a Contract to Clean Energy for the Purchase of Compressed Natural Gas (CNG)

I. EXECUTIVE SUMMARY

Staff recommend that the Board of Directors authorize the General Manager to award a contract to Clean Energy for the purchase of Compressed Natural Gas (CNG) in an amount not to exceed \$2,000,000 for a three-year period.

II. BACKGROUND

In 2021, Clean Energy was awarded a contract to supply Gold Coast Transit District with Compressed Natural Gas as well as administering the Low Carbon Fuel Standard (LCFS) Program, a revenue credit program established by the California Air Resources Board.

To prepare for contract expiration, staff evaluated alternative procurement options, including participation in the School Project for Utility Rate Reduction (SPURR) competitively bid LCFS program. SPURR awarded its LCFS contract to U.S. Energy. On June 2026, through Resolution 2026-03, the Board approved GCTD's participation in SPURR's LCFS program beginning September 2026.

Concurrently, staff prepared a Request for Proposals (RFP) for the purchase of CNG, including options for hedging portions of natural gas pricing. The RFP was issued on July 15, 2026, via OpenGov. Seventeen vendors downloaded the solicitation. One proposal was received by the August 5, 2026, deadline—submitted by Clean Energy—and determined responsive.

An evaluation committee consisting of GCTD staff and consultant staff evaluated and independently scored the proposal. The evaluation criteria identified in the RFP and listed below in relative order of importance:

1. Qualifications and Experience
2. Pricing and Commercial Terms
3. Proposed Services and Supply Approach
4. Reference and Past Performance

GOLD COAST TRANSIT DISTRICT

Clean Energy's proposal was considered responsive and as the only proposal the evaluating committee primarily evaluated against the alternative of purchasing fuel directly from So Cal Gas.

On August 24, 2026, staff requested a Best and Final Offer from Clean Energy. The evaluation committee also wanted CE to indicate their willingness to modify their pricing structure with the following pricing options:

1. Provide best available pricing for So Cal Citygate plus discounts.
2. Provide best available pricing for a three-year hedging arrangement at twenty-five percent (25%)
3. Provide best available pricing for a three-year hedging arrangement at twenty-five (25%) (1/2 year only from October-March OR best available three-year pricing structure (i.e price-cap) for 25% of anticipated winter natural gas consumption that would provide protection against significant upward price volatility.

Clean Energy responded with the following three (3) options:

1. \$0.02 per therm discount off the SoCal Citygate Index for 100% of Gold Coast Transit District's natural gas consumption.
2. A three -year fixed -price hedge for 25% of anticipated consumption at \$0.49 per therm. The remaining 75% of usage will be priced at SoCal Citygate less discount of \$0.02 per therm.
3. A three-year fixed-price hedge for 25% of anticipated winter consumption during the period of October through March at a fixed commodity price of \$0.54 per therm. The remaining consumption will be priced at SoCal Citygate less a \$0.02 per therm discount.

Staff Analysis

Natural gas prices are difficult to forecast. When looking at the past five years, GCTD has experienced fluctuations in pricing, including unexpected price spikes in 2022-2023. Staff evaluated the options, and believe that Option 2 will help protect the district from potential spikes by fixing approximately 25% of GCTD's anticipated natural gas consumption at \$0.490 per therm for three years while leaving approximately 75% indexed to SoCal Citygate less \$0.02 per therm discount.

Staff views the recommended pricing structure as a risk-management strategy rather than an attempt to forecast or outperform the natural gas market.

The recommended **25% fixed / 75% floating structure** provides a middle ground:

- Limits exposure to significant commodity price increases;
- Provides greater predictability for a portion of the fuel budget;
- Maintains market-based pricing for approximately 75% of consumption;

- Allows GCTD to benefit substantially if natural gas prices remain low

Option 2 Comparison with Option 3 Winter-Only Hedge

Staff also considered Option 3 because Southern California's greatest natural gas price risk has historically occurred during the winter months.

However, Option 2 provides the same terms per month of protection during the October through March period at a fixed price of \$0.490 per therm, compared with \$0.540 per therm under Option 3. Option 2 therefore provides winter price protection at a lower fixed commodity price while also extending the hedge throughout the remainder of the year. Although Option 2 creates additional fixed-price exposure during the non-winter months, staff believes the relatively limited hedge percentage makes this risk manageable.

After analysis of historic pricing and current market conditions, the evaluation committee determined that Option 2 (a three-year hedging arrangement at 25%) offered the best value to GCTD. Staff therefore recommends that the Board approve Option 2 and authorize the General Manager to execute the associated natural gas commodity supply agreement.

Staff conducted a responsibility determination confirming that Clean Energy was not listed on the System for Award Management (SAM) exclusion list. References contacted reported no concerns. GCTD has also contracted with Clean Energy for about five (5) years and has had no issues. Clean Energy was therefore determined to be responsible and capable of performing the required services.

III. SUMMARY & RECOMMENDED ACTION

Based on the competitive procurement process and evaluation, Clean Energy submitted a responsive and responsible proposal that represents fair and reasonable pricing and best overall value for GCTD.

It is recommended the Board of Directors authorize award of a contract for the Purchase of Natural Gas (CNG) to Clean Energy in an amount up to \$2,000,000 for a three-year period effective October 1st, 2026. Actual pricing will be based on 25% fixed at .49 per/therm with 75% at the So Cal Citygate with a \$0.02 discount.

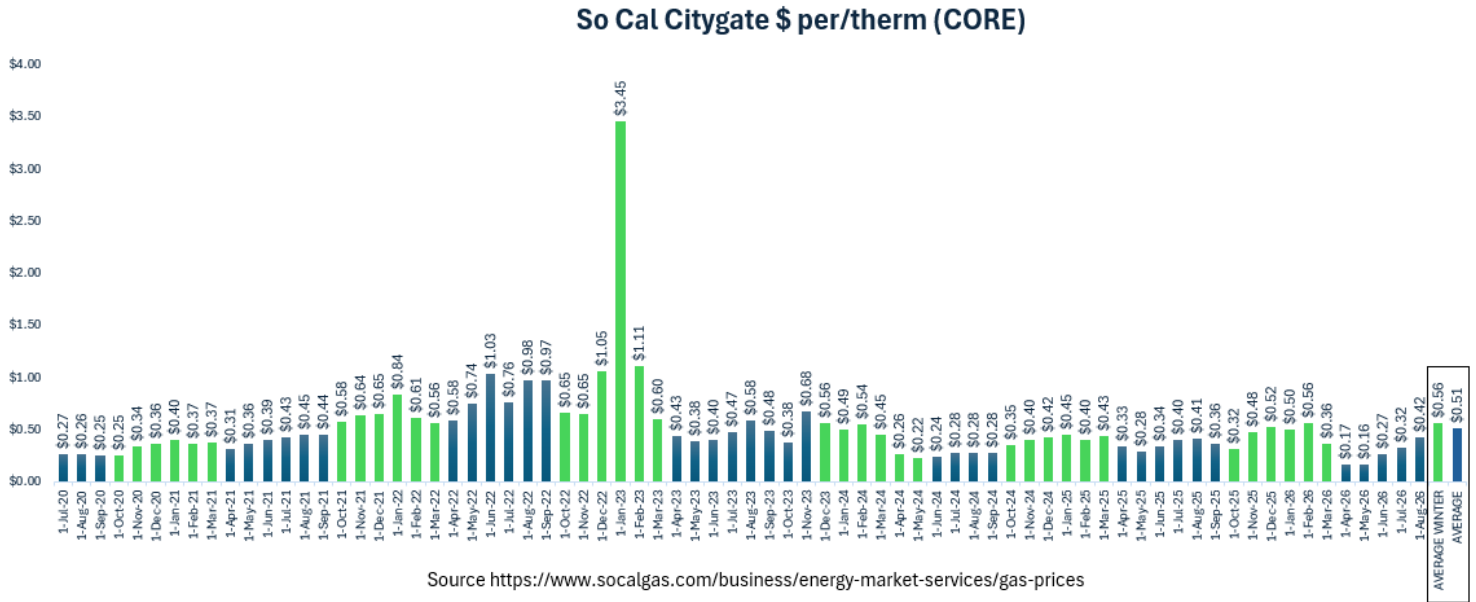
GENERAL MANAGER'S CONCURRENCE



Vanessa Rauschenberger
General Manager

Attachment A: Citygate \$/therm current and historical

Attachment A: Current and Historical Natural Gas Prices





Item #10

DATE September 2, 2026

TO Board of Directors

FROM Austin Novstrup, Planning Manager
Robert Lucio, Mobility Management Coordinator

SUBJECT Receive and File FY 2025-26 4th Quarter & Year-End Fixed Route & Demand Response Service Report

I. EXECUTIVE SUMMARY

This report covers the 4th Quarter (April 1 through June 30) of Fiscal Year 2025-26 and a year-end review of Fiscal Year 2025-26. This report includes a summary of performance and operating statistics for both fixed-route and flexible services.

II. FIXED ROUTE SERVICE SUMMARY

Overall, in FY2025-26 ridership fell to 3,453,030 unlinked passenger trips from 3,583,780 in FY2024-25, a decrease of 3.6%. The decrease of over 100,000 trips marks the end of the continuous post-Covid ridership recovery that began in 2021. The reversal in ridership began in early 2025, peaking in the second quarter of FY2025-26 before slowing in the latter half of the year. Ridership losses may be attributed in part to minor service reductions affecting weekend service that were implemented in July 2025. However, the most significant factor affecting ridership patterns is likely the impact of changes in federal immigration enforcement policies on passenger behavior, as well as potential changes in the size and demographics of the population within the district.

In FY2025-26, free fare programs, including 75+ Free, Youth Ride Free, and College Ride, continued to account for roughly half of overall ridership. The College Ride Program on GCTD services grew significantly year over year, while Youth Ride Free total ridership remained relatively unchanged. Use of cash as a payment method decreased during the fiscal year, with over 100,000 fewer cash boardings, and cash now accounts for less than 20% of all boardings. It is anticipated that, with the introduction of the Tap2Ride open-loop payment system, the trend away from cash payments will continue in the coming years.

In evaluating individual route performance, most routes recorded ridership losses in line with the system-wide average of -3.6%. Route 4 (North Oxnard), Route 8 (Oxnard College), Route 17 (Rose Avenue), and Route 23 (Ventura Road demonstration route) defied the trend, recording modest ridership growth or remaining relatively unchanged. The lowest-performing routes continue to be Route 5 (Seabridge), Route 10 (Telegraph Road), and Route 15 (Nyeland Acres), with 13, 11, and 8 passengers per hour, respectively. Regarding service reliability, GCTD

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operated 99.92% of all planned revenue hours, with on-time performance remaining unchanged at 84.4% for the year.

This fiscal year also marked the first year of efforts to implement the recommendations of the Short Range Transit Plan (S RTP). This process involved significant coordination with GCTD's jurisdictional partners, and extensive outreach to affected communities and neighborhoods, including multiple community meetings and participation in other community events. Aside from outreach dedicated to S RTP implementation, staff have continued to promote GCTD services by participating in numerous local events, including swap meets, festivals, bike rodeos, and community meetings.

III. FIXED ROUTE SERVICE DATA

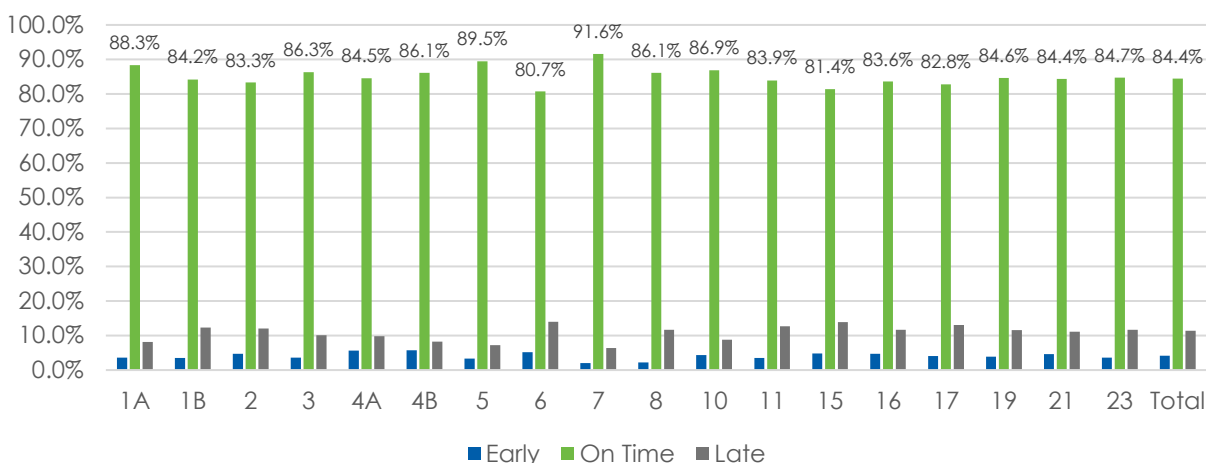
The tables and graphs below provide both the annual and 4th Quarter ridership and other performance indicators for GCTD's fixed route services in FY 2025-26.

1. FY2023-24 4th QUARTER FIXED ROUTE SERVICE DATA

**4th Quarter FY 25-26
Systemwide Ridership & Performance**

Fixed-Route Ridership	4th Qtr FY 2025-26	4th Qtr FY 2024-25	Difference	% Change
Total System Boardings	874,763	910,192	-35,429	-3.9%
Average Daily Passengers Weekdays	11,408	11,909	-502	-4.2%
Average Daily Passengers Saturdays	6,344	6,217	127	2.0%
Average Daily Passengers Sundays	5,522	5,962	-440	-7.4%
Wheelchair Boardings	6,810	6,319	491	7.8%
Bicycle Boardings	18,300	19,744	-1,444	-7.3%
	874,763	910,192	-35,429	-3.9%
Performance Measures				
Passengers Per Revenue Hour	19	20	-0.78	-3.9%
Fare Revenue Per Service Hour	\$22.67	\$23.52	\$(0.85)	-3.6%
Total Fare Revenue	\$1,034,659	\$1,073,505	\$(38,846)	-3.6%
On-Time Performance	86.3%	85.6%	Goal > 90%	
% Systemwide Boarding as Free Transfers	10.5%	10.8%	Goal < 20%	

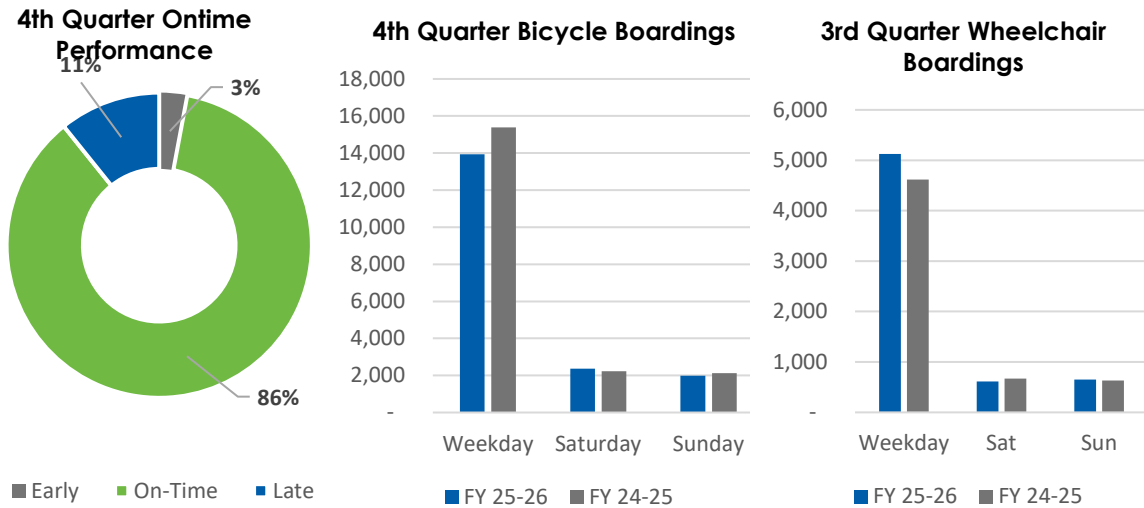
4th Quarter Ontime Performance by Route



September 2, 2026

Receive and File FY 2025-26 4th Quarter & Year End Ridership and Performance Update

Page 3 of 10



Route	Route Name	4 th Quarter FY 2025-26 Unlinked Passengers	4 th Quarter FY 2024-25 Unlinked Passengers	Change	% Change
1	Port Hueneme - Oxnard Transit Center	124,648	127,593	(2,945)	-2%
2	Colonia - Downtown Oxnard	20,069	19,440	629	3%
3	J St - Centerpoint Mall - Lemonwood	33,561	34,521	(961)	-3%
4	North Oxnard - Ventura Rd - St. John's	76,195	78,247	(2,052)	-3%
5	Hemlock - Seabridge - Wooley	16,960	18,312	(1,352)	-7%
6	Oxnard - Ventura - Main St	218,549	226,133	(7,584)	-3%
7	Oxnard College - Centerpoint Mall	16,189	16,026	163	1%
8	OTC- Oxnard College - Centerpoint Mall	23,256	23,087	168	1%
10	Pacific View Mall - Telegraph -Saticoy	23,284	24,075	(791)	-3%
11	Pacific View Mall - Telephone - Wells	66,357	67,002	(646)	-1%
15	Esplanade - El Rio - St. John's	12,839	15,483	(2,644)	-17%
16	Downtown Ojai - Pacific View Mall	63,625	69,220	(5,595)	-8%
17	Esplanade - Oxnard College	46,253	40,463	5,790	14%
18	High School Trippers	21,894	18,366	3,528	19%
19	OTC- 5th St - Airport - Gonzales Rd	17,518	18,869	(1,352)	-7%
21	Port Hueneme - Ventura - Victoria Ave	78,461	79,252	(791)	-1%
23*	Oxnard College - NBVC - Esplanade	50,535	44,626	5,909	13%
TOTAL GCTD SYSTEM		910,192	920,718	(10,526)	-1%

*Route 23 operating in fourth year of a five-year demonstration project.

September 2, 2026

Receive and File FY 2025-26 4th Quarter & Year End Ridership and Performance Update

Page 4 of 10

2. FY2025-26 YEAR END FIXED ROUTE SERVICE DATA

FY 25-26 Year End Systemwide Ridership & Performance

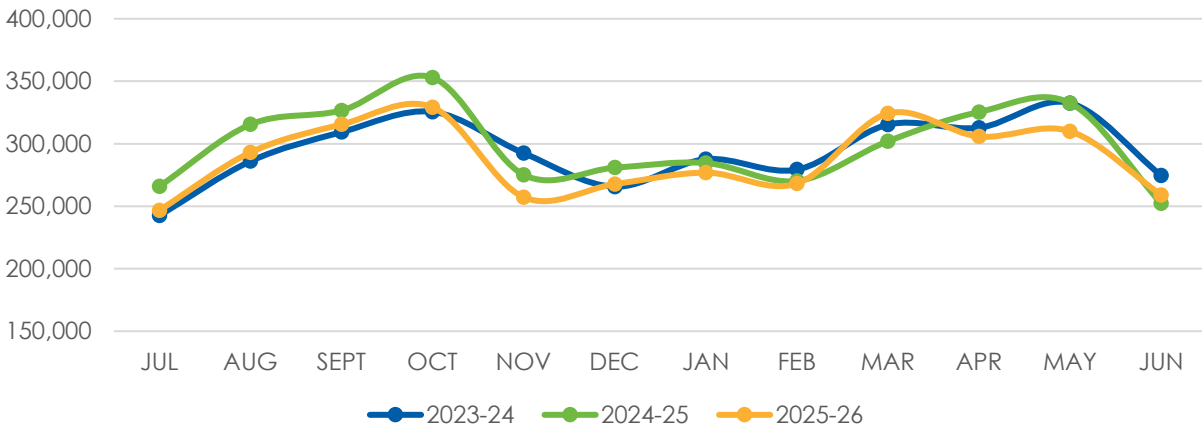
Fixed-Route Ridership	FY 2025-26	FY 2024-25	Difference	% Change
Total System Boardings	3,453,030	3,583,780	-130,749	-3.6%
Average Daily Passengers Weekdays	11,448	11,771	-322	-2.7%
Average Daily Passengers Saturdays	5,867	6,240	-372	-6.0%
Average Daily Passengers Sundays	5,278	5,711	-433	-7.6%
Wheelchair Boardings	29,590	24,639	4,951	20.1%
Bicycle Boardings	73,946	77,549	-3,603	-4.6%
Performance Measures				
Passengers Per Revenue Hour	19.0	19.7	-1	-3.8%
Fare Revenue Per Service Hour	\$22.77	\$22.29	\$0.48	2.2%
Total Fare Revenue	\$4,147,300	\$4,054,811	\$92,489	2.3%
On-Time Performance	84.4%	82.8%	Goal > 90%	
% Systemwide Boarding as Free Transfers	11.8%	13.3%	Goal < 20%	

FY 25-26 Year End Ridership by Route

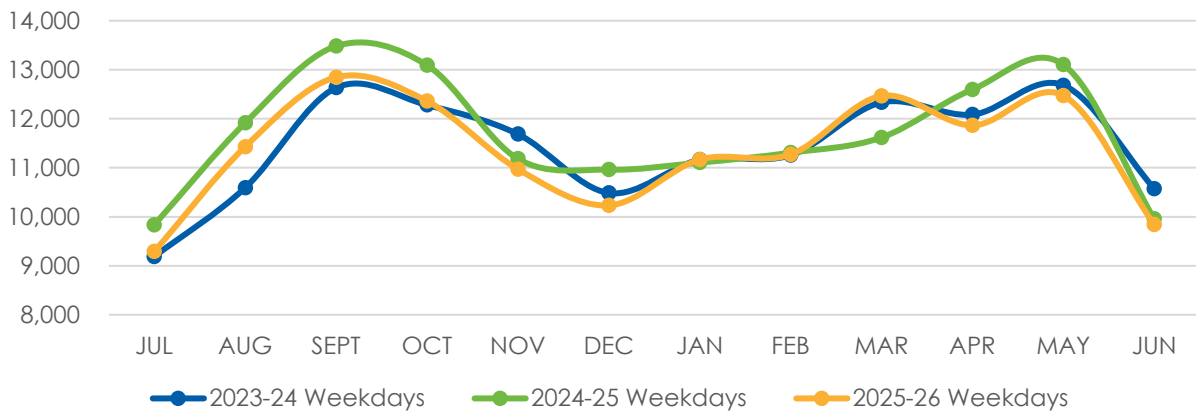
Route	Route Name	Year End FY2025-26 Unlinked Passengers	Year End FY2024-25 Unlinked Passengers	Change	% Change
1	Port Hueneme - Oxnard Transit Center	444,059	490,163	(46,104)	-9%
2	Colonia - Downtown Oxnard	70,639	74,630	(3,991)	-5%
3	J St - Centerpoint Mall - Lemonwood	125,793	130,704	(4,911)	-4%
4	North Oxnard - Ventura Rd - St. John's	303,384	303,938	(554)	0%
5	Hemlock - Seabridge - Wooley	59,426	70,106	(10,681)	-15%
6	Oxnard - Ventura - Main St	837,098	865,239	(28,142)	-3%
7	Oxnard College - Centerpoint Mall	57,782	59,089	(1,307)	-2%
8	OTC- Oxnard College - Centerpoint Mall	95,244	88,676	6,567	7%
10	Pacific View Mall - Telegraph - Saticoy	89,033	95,177	(6,143)	-6%
11	Pacific View Mall - Telephone - Wells	254,355	253,753	602	0%
15	Esplanade - El Rio - St. John's	44,688	51,696	(7,008)	-14%
16	Downtown Ojai - Pacific View Mall	238,608	254,512	(15,905)	-6%
17	Esplanade - Oxnard College	184,493	179,311	5,182	3%
18	High School Trippers	80,525	82,293	(1,768)	-2%
19	OTC- 5th St - Airport - Gonzales Rd	68,185	71,036	(2,851)	-4%
21	Port Hueneme - Ventura - Victoria Ave	303,184	316,950	(13,765)	-4%
23*	Oxnard College - NBVC - Esplanade	196,535	196,507	29	0%
	TOTAL GCTD SYSTEM	3,453,030	3,583,780	(130,749)	-4%

*Route 23 operating in the fourth year of a five-year demonstration project.

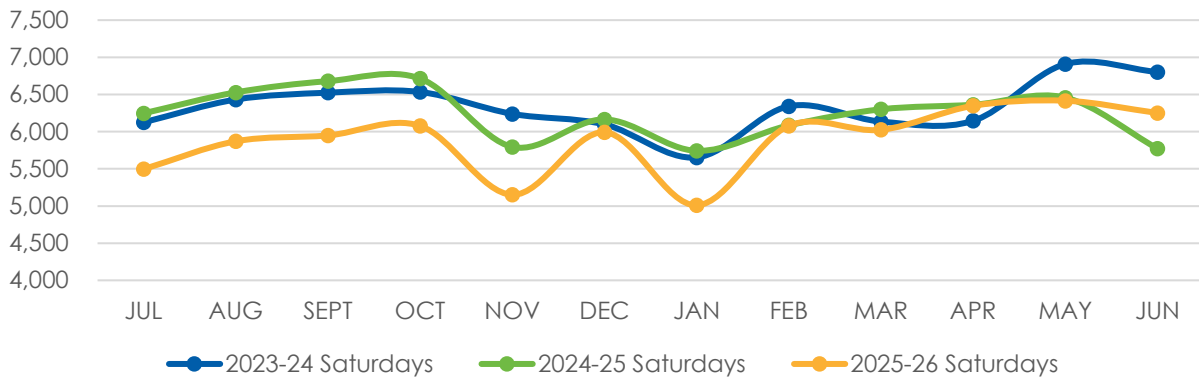
FY 2024-25 Year-End Monthly Monthly Fixed Route Ridership



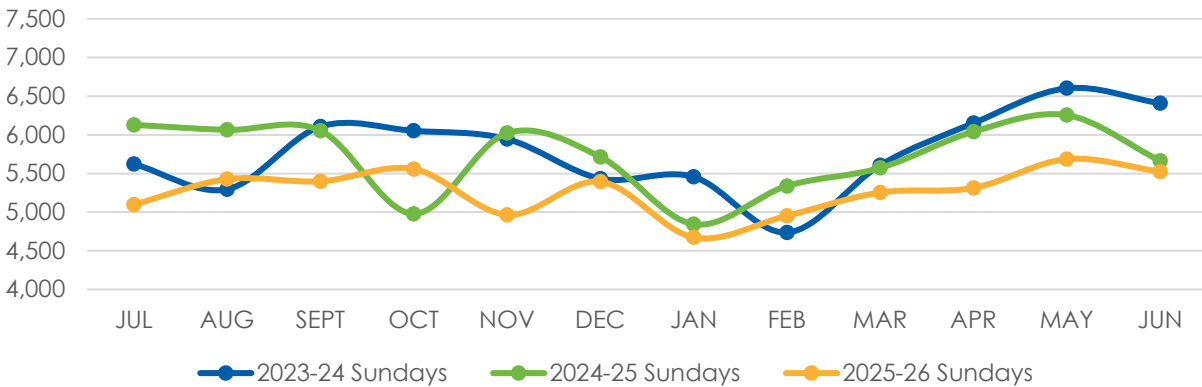
Average Weekday Boardings



Average Saturday Boardings

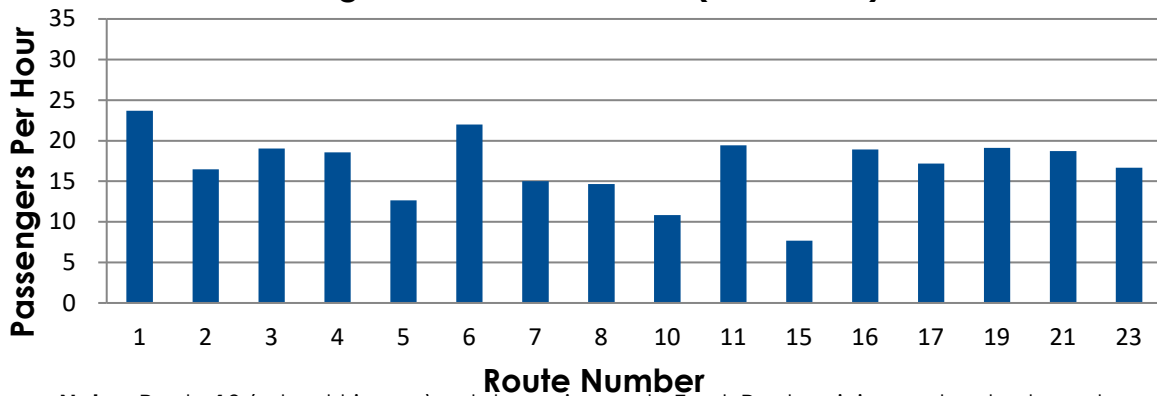


Average Sunday Boardings



FY 2025-26

Passengers Per Revenue Hour (All Periods)



Notes: Route 18 (school trippers) not shown in graph. Trunk Route minimum standard greater than 20. Local Route minimum standard greater than 15.

IV. FLEXIBLE SERVICES QUARTERLY SUMMARY

In Q4 FY 2026, Gold Coast Transit District recorded 27,600 boardings, a 2.7% decrease compared to 28,369 in Q4 FY 2025. ADA paratransit service accounted for 36% of total ridership with 9,942 boardings, a 12% increase from the prior year. Senior-focused services showed mixed results: the Senior Nutrition Program decreased by 30% to 613 boardings, while general Senior Service declined by 7% to 11,401. Camarillo Direct Connect rose by 1% to 1,094 boardings, while Health Zones declined by 77% to 66 boardings.

SAFE RIDES

Late-Night Safe Rides, launched in 2021, provides General Public Dial-A-Ride service from 7 PM to midnight for all riders and was originally developed to serve late-shift essential workers. This quarter, the program served 3,208 passengers, down 13% from 3,707 the prior year. It maintained strong reliability with 85% on-time pickup performance and averaged over 1,000 trips per month.

Sunrise Safe Rides, introduced in July 2024 to connect early-morning commuters to essential destinations between 4:30 AM to 7 AM for a flat \$5 fare, recorded 1,335 total boardings during the fourth quarter, up 39.4% from 958 boardings in the prior year. Both programs address critical transportation gaps during hours when fixed-route service is limited or unavailable.

V. FLEXIBLE SERVICES ANNUAL SUMMARY

In FY 2026 year-to-date, Gold Coast Transit District's Flexible Services recorded 111,215 boardings, up 3.4% from 108,257 in FY 2025. The average cost per trip declined slightly to \$48.45. Ridership rose 14% for ADA Paratransit and fell 11% for Late Night Safe Rides. On-time performance was strong across all services, reflecting the benefits of the new scheduling software, with on-time pickup performance exceeding 80% for every program and reaching or exceeding 90% for most programs.

ADA Paratransit accounted for 32.9% of total ridership, with 37,003 boardings, a 14% increase from 32,427 the prior year. Senior-focused services showed modest growth: Senior Nutrition grew 2% to 2,708 boardings, while general Senior Service increased 1% to 49,115. Camarillo Direct Connect rose slightly, up 1% to 4,327 boardings.

General Public Dial-A-Ride services also experienced declines in two programs: Health Zones dropped 52% to 500 boardings, and Late Night Safe Rides decreased by 11% to 13,179. The Sunrise Safe Rides pilot, launched in July 2024, completed its second year with 5,159 boardings, an increase of 110% from 2,452 boardings in its first year.

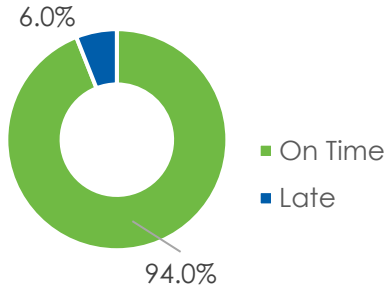
VI. FLEXIBLE SERVICES DATA

GO ACCESS provides flexible services, including the federally mandated ADA paratransit program, which complements Gold Coast Transit District's fixed-route network. In addition, the program also offers transportation for seniors age 65 and older, Senior Nutrition trips, Health Zones, and other specialized transportation services designed to meet community mobility needs. As an advance-reservation, demand-response service, GO ACCESS helps riders maintain their independence and remain active in the community, supporting mobility and quality of life. These services also contribute to an integrated transportation system that connects riders to essential destinations and opportunities throughout the community.

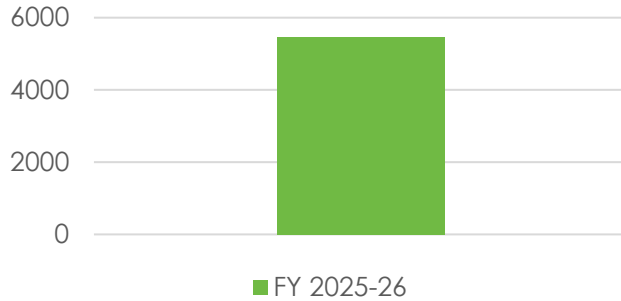
4th Quarter FY 2025-26 GO ACCESS Ridership & Performance

	<i>4th Qtr FY 2025-26</i>	<i>4th Qtr FY 2024-25</i>	<i>Difference</i>	<i>% Change</i>
Paratransit Ridership				
Total System Boardings	27,600	28,369	-769	-2.7%
Average Daily Passengers Weekdays	349	368	-19	-5.2%
Average Daily Passengers Saturdays	219	188	+32	+16.9%
Average Daily Passengers Sundays	186	173	+13	+7.7%
Performance Measures				
Passengers Per Revenue Hour	2.04	1.99	+0.02	+2.5%
On Time Performance (Arrive within the window)	94.0%	92.3%	+1.7	+1.8%
Late (After end of pick-up window)	6.0%	7.7%	-1.7	-22.1%

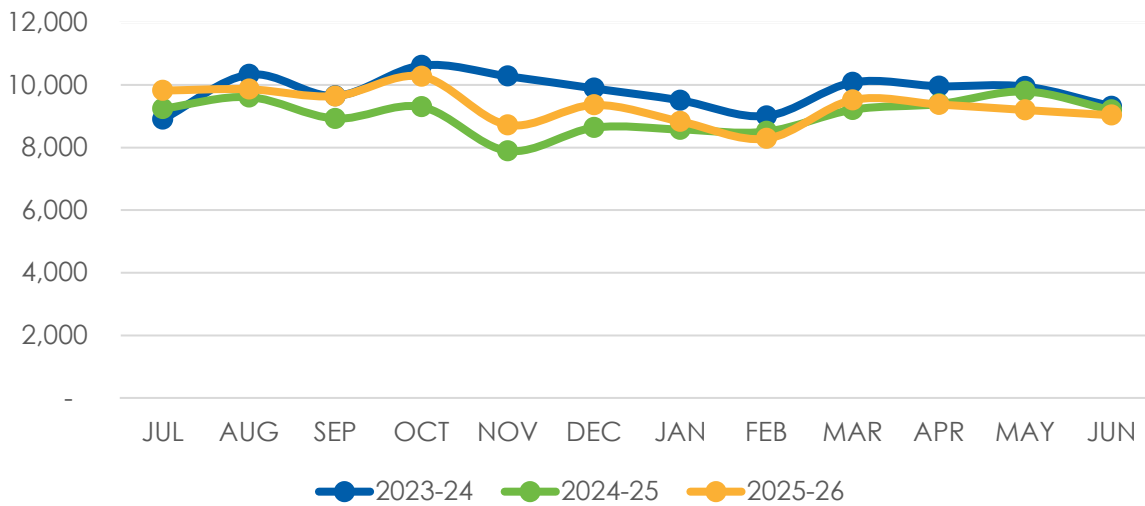
Ontime Performance 4th Quarter



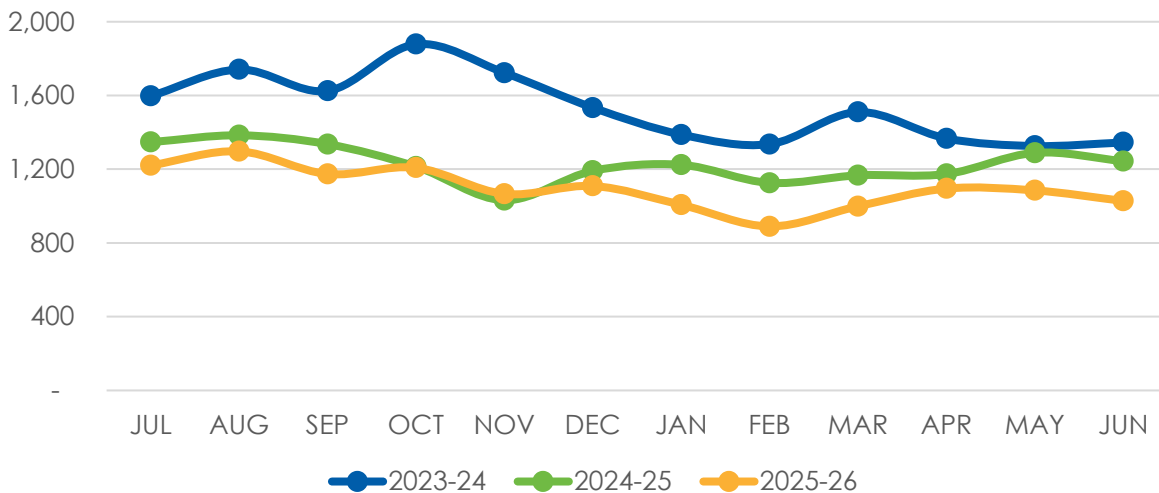
4th Quarter Mobility Device Boardings



Flexible Services Monthly Boardings



Late Night Safe Rides Boardings

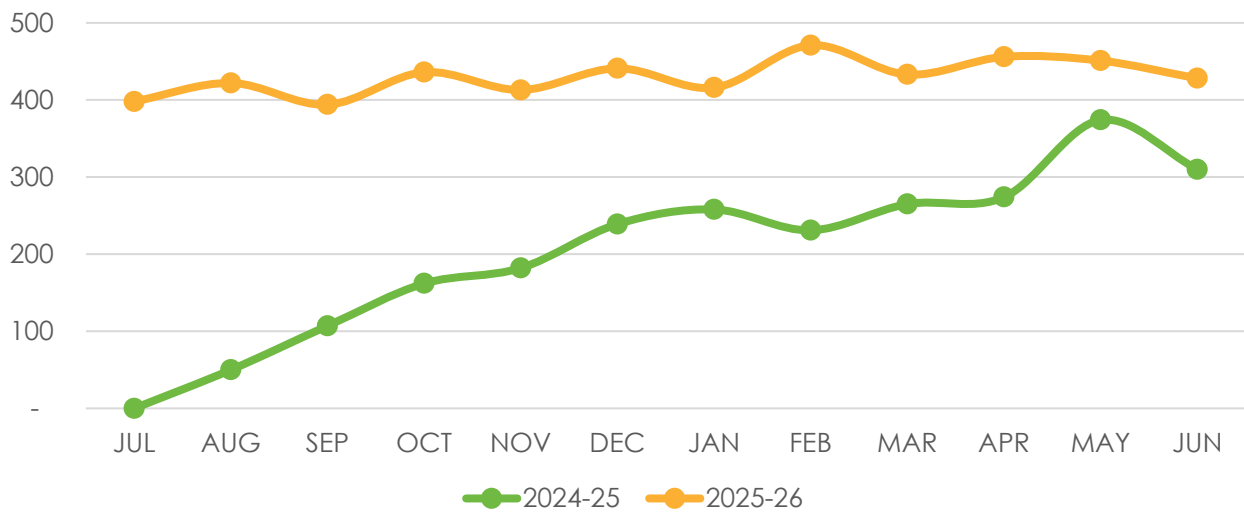


September 2, 2026

Receive and File FY 2025-26 4th Quarter & Year End Ridership and Performance Update

Page 9 of 10

Sunrise Safe Rides Boardings



4th Quarter – Customer Inputs

<i>Type</i>	<i>Issue</i>	<i>4th Quarter Comments</i>	<i>4th Quarter Verified Comments</i>	<i>FY 2025-26 Verified Comments</i>
Scheduling	Travel Time	2	1	4
	Schedules	8	3	19
Operations	Driver/Operator	13	9	24
	Dispatch/Reservations	3	2	9
Other	Policies	5	2	3
	Commendations	3	3	10
	Other	20	4	12
Totals		54	24	81

FY 2024-25 Year End GO ACCESS Ridership & Performance

Paratransit Ridership	FY 2025-26	FY 2024-25	Difference	% Change
Total System Boardings	111,215	108,257	+3,643	+3.4%
Average Daily Passengers Weekdays	355	353	+2	+0.7%
Average Daily Passengers Saturdays	212	183	+29	+15.6%
Average Daily Passengers Sundays	183	165	+18	+11.0%
Performance Measures	FY 2025-26	FY 2024-25	Difference	% Change
Passengers Per Revenue Hour	2.03	2.00	-0.1	-4.7%
On Time Performance (Arrive within the window)	90.4%	85.0%	-6.0	-6.6%
Late (After end of pick-up window)	5.9%	9.2%	+2.6	+39.4%

September 2, 2026

Receive and File FY 2025-26 4th Quarter & Year End Ridership and Performance Update

Page 10 of 10

VII. RECOMMENDATION

It is recommended that the Board of Directors receive and file this report. This report is for information only.



General Manager's Concurrence

Attachment A: 4th Quarter FY 2025-26 Fixed-Route Service Evaluation

Attachment B: Year-End FY 2025-26 Fixed-Route Service Evaluation

Attachment C: 4th Quarter FY 2025-26 Flexible Services Service Evaluation

Attachment D: Year-End FY 2025-26 Flexible Services Service Evaluation

Fixed Route Service Evaluation Report FY 25-26 4th Quarter

Ridership Measure: Passengers Per Revenue Hour						
Route #	Route Name	Service Type	Total Revenue Hours	Total Passengers	Passengers per Revenue Hour	Quartile
1	Port Hueneme - Oxnard Transit Center	Trunk	4,697	117,819	25	4
6	Oxnard - Ventura - Main St	Trunk	9,537	205,359	22	4
3	J St - Centerpoint Mall - Lemonwood	Local	1,657	33,843	20	4
11	Pacific View Mall - Telephone - Wells	Trunk	3,280	63,197	19	4
16	Downtown Ojai - Pacific View Mall	Trunk	3,164	60,802	19	3
21	Port Hueneme - Ventura - Victoria Ave	Trunk	4,066	76,855	19	3
4	North Oxnard - Ventura Rd - St. John's	Local	4,094	77,043	19	3
19	OTC- 5th St - Airport - Gonzales Rd	Local	896	16,559	18	3
17	Esplanade - Oxnard College	Trunk	2,691	48,636	18	2
2	Colonia - Downtown Oxnard	Local	1,076	18,830	17	2
23	Oxnard College - Naval Base - Esplanade	Trunk	2,957	50,799	17	2
7	Oxnard College - Centerpoint Mall	Local	964	15,753	16	2
8	OTC- Oxnard College - Centerpoint Mall	Local	1,631	24,283	15	1
5	Hemlock - Seabridge - Wooley	Local	1,176	14,322	12	1
10	Pacific View Mall - Telegraph - Saticoy	Trunk	2,059	22,007	11	1
15	Esplanade - El Rio - St. John's	Local	1,457	10,986	8	1

Excluded Routes

18	High School Trippers	Booster	245	17,668	72
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Systemwide Performance Target & Description		Passengers per Revenue Hour Target
Trunk	Routes that link 2 or more major or regional commercial and employment centers and travel on arterial roads or highways.	20
Local	Routes that connect residential areas to major commercial and employment centers and travel on both arterial and residential streets.	15

Economic Measure: Subsidy Per Passenger									
Route #	Service Type	Total Revenue Hours	Total Passengers	Systemwide Operating Cost Per Hour	Total Cost	Cost Per Passenger	Average Fare Per Passenger	Subsidy Per Passenger	Quartile
1	Trunk	4,697	117,819	\$ 166.20	\$ 780,669	\$ 6.63	\$1.12	\$ 5.51	4
6	Trunk	9,537	205,359	\$ 166.20	\$ 1,585,060	\$ 7.72	\$1.17	\$ 6.55	4
3	Local	1,657	33,843	\$ 166.20	\$ 275,349	\$ 8.14	\$1.12	\$ 7.02	4
16	Trunk	3,164	60,802	\$ 166.20	\$ 525,835	\$ 8.65	\$1.28	\$ 7.37	4
11	Trunk	3,280	63,197	\$ 166.20	\$ 545,142	\$ 8.63	\$1.17	\$ 7.46	3
21	Trunk	4,066	76,855	\$ 166.20	\$ 675,769	\$ 8.79	\$1.22	\$ 7.57	3
4	Local	4,094	77,043	\$ 166.20	\$ 680,478	\$ 8.83	\$1.12	\$ 7.71	3
19	Local	896	16,559	\$ 166.20	\$ 148,915	\$ 8.99	\$1.20	\$ 7.79	3
17	Trunk	2,691	48,636	\$ 166.20	\$ 447,278	\$ 9.20	\$1.25	\$ 7.94	2
2	Local	1,076	18,830	\$ 166.20	\$ 178,864	\$ 9.50	\$1.13	\$ 8.37	2
23	Trunk	2,957	50,799	\$ 166.20	\$ 491,420	\$ 9.67	\$1.26	\$ 8.41	2
7	Local	964	15,753	\$ 166.20	\$ 160,228	\$ 10.17	\$1.13	\$ 9.04	2
8	Local	1,631	24,283	\$ 166.20	\$ 271,094	\$ 11.16	\$1.20	\$ 9.96	1
5	Local	1,176	14,322	\$ 166.20	\$ 195,501	\$ 13.65	\$1.11	\$ 12.54	1
10	Trunk	2,059	22,007	\$ 166.20	\$ 342,211	\$ 15.55	\$1.25	\$ 14.30	1
15	Local	1,457	10,986	\$ 166.20	\$ 242,190	\$ 22.05	\$1.10	\$ 20.95	1

Excluded Routes

18	High School Trippers	245	17,668	\$ 166.20	\$ 40,694	\$ 2.30	\$ 1.360	\$ 0.94
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Fixed Route Service Evaluation Report FY 25-26 Annual

Ridership Measure: Passengers Per Revenue Hour						
Route #	Route Name	Service Type	Total Revenue Hours	Total Passengers	Passengers per Revenue Hour	Quartile
1	Port Hueneme - Oxnard Transit Center	Trunk	18,736	444,059	24	4
6	Oxnard - Ventura - Main St	Trunk	38,033	837,098	22	4
11	Pacific View Mall - Telephone - Wells	Trunk	13,080	254,355	19	4
19	OTC- 5th St - Airport - Gonzales Rd	Local	3,570	68,185	19	4
3	J St - Centerpoint Mall - Lemonwood	Local	6,607	125,793	19	3
16	Downtown Ojai - Pacific View Mall	Trunk	12,619	238,608	19	3
21	Port Hueneme - Ventura - Victoria Ave	Trunk	16,211	303,184	19	3
4	North Oxnard - Ventura Rd - St. John's	Local	16,330	303,384	19	3
17	Esplanade - Oxnard College	Trunk	10,730	184,493	17	2
23	Oxnard College - Naval Base - Esplanade	Trunk	11,789	196,535	17	2
2	Colonia - Downtown Oxnard	Local	4,292	70,639	16	2
7	Oxnard College - Centerpoint Mall	Local	3,844	57,782	15	2
8	OTC- Oxnard College - Centerpoint Mall	Local	6,504	95,244	15	1
5	Hemlock - Seabridge - Wooley	Local	4,692	59,426	13	1
10	Pacific View Mall - Telegraph -Saticoy	Trunk	8,213	89,033	11	1
15	Esplanade - El Rio - St. John's	Local	5,809	44,688	8	1

Excluded Routes

18	High School Trippers	Booster	1,065	80,525	76
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Systemwide Performance Target & Description		Passengers per Revenue Hour Target
Trunk	Routes that link 2 or more major or regional commercial and employment centers and travel on arterial roads or highways.	20
Local	Routes that connect residential areas to major commercial and employment centers and travel on both arterial and residential streets.	15

Economic Measure: Subsidy Per Passenger									
Route #	Service Type	Total Revenue Hours	Total Passengers	Systemwide Operating Cost Per Hour	Total Cost	Cost Per Passenger	Average Fare Per Passenger	Subsidy Per Passenger	Quartile
1	Trunk	18,736	444,059	\$ 166.20	\$ 3,113,934	\$ 7.01	\$1.13	\$ 5.89	4
6	Trunk	38,033	837,098	\$ 166.20	\$ 6,321,165	\$ 7.55	\$1.20	\$ 6.36	4
11	Trunk	13,080	254,355	\$ 166.20	\$ 2,173,918	\$ 8.55	\$1.16	\$ 7.38	4
19	Local	3,570	68,185	\$ 166.20	\$ 593,334	\$ 8.70	\$1.24	\$ 7.47	4
16	Trunk	12,619	238,608	\$ 166.20	\$ 2,097,342	\$ 8.79	\$1.28	\$ 7.51	3
3	Local	6,607	125,793	\$ 166.20	\$ 1,098,028	\$ 8.73	\$1.14	\$ 7.59	3
21	Trunk	16,211	303,184	\$ 166.20	\$ 2,694,260	\$ 8.89	\$1.24	\$ 7.65	3
4	Local	16,330	303,384	\$ 166.20	\$ 2,714,059	\$ 8.95	\$1.14	\$ 7.80	3
17	Trunk	10,730	184,493	\$ 166.20	\$ 1,783,383	\$ 9.67	\$1.28	\$ 8.39	2
23	Trunk	11,789	196,535	\$ 166.20	\$ 1,959,333	\$ 9.97	\$1.29	\$ 8.68	2
2	Local	4,292	70,639	\$ 166.20	\$ 713,264	\$ 10.10	\$1.13	\$ 8.96	2
7	Local	3,844	57,782	\$ 166.20	\$ 638,914	\$ 11.06	\$1.14	\$ 9.92	2
8	Local	6,504	95,244	\$ 166.20	\$ 1,081,040	\$ 11.35	\$1.23	\$ 10.12	1
5	Local	4,692	59,426	\$ 166.20	\$ 779,832	\$ 13.12	\$1.12	\$ 12.00	1
10	Trunk	8,213	89,033	\$ 166.20	\$ 1,364,965	\$ 15.33	\$1.26	\$ 14.07	1
15	Local	5,809	44,688	\$ 166.20	\$ 965,457	\$ 21.60	\$1.11	\$ 20.49	1

Excluded Routes

18	High School Trippers	1,065	80,525	\$ 166.20	\$ 176,995	\$ 2.20	\$ 1.395	\$ 0.80
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FY2026 Q4 FLEXIBLE SERVICES EVALUATION TABLE

	ALL SERVICES			FY 2026	FY 2025	
	AVERAGE	AVERAGE	AVERAGE			
	WEEKDAY	SATURDAY	SUNDAY	MONTHLY	MONTHLY	COST/
	BOARDINGS	BOARDINGS	BOARDINGS	BOARDINGS	BOARDINGS	TRIP
April	354	215	182	9,373	9,388	\$ 46.26
May	357	220	191	9,197	9,789	\$ 46.44
June	336	223	185	9,030	9,192	\$ 46.11

4th QTR BOARDINGS: 27,600 28,369

SERVICE REQUIRED TO BE PROVIDED UNDER FTA REGULATIONS

Eligibility: Certification of mobility disability. Service started July, 1996

ADA	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	36%	1.82	12%	9,942	8,882	96%	92%

SERVICE AVAILABLE TO SENIORS/DISABLED NOT REQUIRED TO BE PROVIDED

Eligibility: 62+; no fare transportation to the nearest congregate meal site. Service started October, 1999

SENIOR NUTRITION PROGRAM	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	2.2%	2.38	-30%	613	879	94%	97%

Eligibility: 65+. Service started October, 1999

SENIORS	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	40.9%	1.81	-7%	11,401	12,235	96%	92%

Eligibility: ADA or 65+; CAMARILLO transfers started October 1999. SP DAR in 2001, TO in 2002

TRANSFERS	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	0.9%	1.25	539%	243	38	95%	93%

Eligibility: ADA or 65+; Started in 2018

CAMARILLO DIRECT CONNECT	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	3.9%	1.29	1%	1,094	1,086	95%	95%

SERVICE AVAILABLE TO GENERAL PUBLIC NOT REQUIRED TO BE PROVIDED

Eligibility: Temporary medical or mobility impairment; No age restriction; Started in 2013

HEALTH ZONES	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	0.2%	1.56	-77%	66	282	94%	93%

Eligibility: Must be at least 16 to ride without adult. Started in 2021

LATE NIGHT SAFE RIDES	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	11.5%	2.14	-13%	3,208	3,707	79%	94%

Eligibility: Must be at least 16 to ride without adult. Started in 2023

SUNRISE SAFE RIDES	% of TTL	Pass/VSH	% Change from prior FY	QTR 4 FY 2026 BOARDINGS	QTR 4 FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	4.8%	2.14	39%	1,335	958	80%	96%

Note: Pilot started July 2024.

FY26 ANNUAL FLEXIBLE SERVICES EVALUATION TABLE

	ALL SERVICES			FY 2026	FY 2025	
	AVERAGE	AVERAGE	AVERAGE			
	WEEKDAY	SATURDAY	SUNDAY	MONTHLY	MONTHLY	COST/
	BOARDINGS	BOARDINGS	BOARDINGS	BOARDINGS	BOARDINGS	TRIP
July	365	203	190	9,616	9,242	\$ 50.50
August	370	194	177	9,630	9,609	\$ 47.78
September	370	212	190	9,388	8,925	\$ 47.72
October	378	201	191	10,268	9,296	\$ 50.21
November	359	201	176	8,721	7,892	\$ 52.17
December	349	229	188	9,358	8,633	\$ 51.40
January	338	204	175	8,833	8,575	\$ 49.88
February	338	210	170	8,283	8,508	\$ 46.52
March	349	231	184	9,518	9,208	\$ 46.24
April	354	215	182	9,373	9,388	\$ 46.26
May	357	220	191	9,197	9,789	\$ 46.44
June	336	223	185	9,030	9,192	\$ 46.11
BOARDINGS:				111,215	108,257	\$ 48.44

SERVICE REQUIRED TO BE PROVIDED UNDER FTA REGULATIONS

Eligibility: Certification of mobility disability. Service started July, 1996

ADA	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	33%	1.96	14%	37,003	32,427	91%	91%

SERVICE AVAILABLE TO SENIORS/DISABLED NOT REQUIRED TO BE PROVIDED

Eligibility: 62+; no fare transportation to the nearest congregate meal site. Service started October, 1999

SENIOR NUTRITION PROGRAM	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	2.4%	2.58	2%	2,708	2,660	90%	95%

Eligibility: 65+. Service started October, 1999

SENIORS	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	43.7%	1.99	1%	49,115	48,578	90%	91%

Eligibility: ADA or 65+; CAMARILLO transfers started October 1999. SP DAR in 2001, TO in 2002

TRANSFERS	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	0.4%	1.31	138%	485	204	89%	92%

Eligibility: ADA or 65+; Started in 2018

CAMARILLO DIRECT CONNECT	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	3.8%	1.15	1%	4,327	4,264	90%	93%

SERVICE AVAILABLE TO GENERAL PUBLIC NOT REQUIRED TO BE PROVIDED

Eligibility: Temporary medical or mobility impairment; No age restriction; Started in 2013

HEALTH ZONES	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	0.4%	1.81	-52%	500	1,038	90%	92%

Eligibility: Must be at least 16 to ride without adult. Started in 2021

LATE NIGHT SAFE RIDES	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
	11.7%	2.11	-11%	13,179	14,728	85%	93%

Eligibility: Must be at least 16 to ride without adult. Started in 2023

SUNRISE SAFE RIDES	% of TTL	Pass/VSH	% Change from prior FY	FY 2026 BOARDINGS	FY 2025 BOARDINGS	Pick-up OTP	Drop-Off OTP
Note: Pilot started July 2024.	4.6%	2.19	110%	5,159	2,452	81%	93%



DATE September 2, 2026

Item #11

TO GCTD Board of Directors

FROM Vanessa Rauschenberger, General Manager^{VR}

SUBJECT Discuss Future Agenda Items

SUMMARY

It is recommended that the Board of Directors provide input to staff on future agenda items that they would like staff to review and/or report on in a future meeting.

FUTURE AGENDA ITEMS

Below are some of the future agenda items planned. To help staff prioritize timing of reports, staff seeks input on these items or other items that the Board is interested in discussing.

Future Agenda Items

- Strategic Board Workshop - October 7th (1/2 day 10am-2:30pm)
- Draft Budget
- Redevelopment of 301 Property
- *Other Items?*

Future Routine Items

- Monthly Financial Statements & Procurement Reports
- Monthly Operations & Maintenance Update
- Quarterly Fixed-Route & Paratransit Performance Reports
- Bi-Annual Service Plan & Outreach Updates

CONCLUSION

It is recommended that the Board of Directors provide input to staff on future agenda items that they would like staff to review and/or report on in a future meeting.

GOLD COAST TRANSIT DISTRICT