



AGENDA

REGULAR BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 1, 2025 – 10:00 AM

GCTD ADMINISTRATIVE FACILITY

1901 AUTO CENTER DRIVE

OXNARD, CA 93036-7966

www.GoldCoastTransit.org

The meeting will be IN PERSON.

Hybrid / Remote Participation for the Public is available via ZOOM Webinar

<https://us02web.zoom.us/j/83109321067>

A. CALL TO ORDER

B. ROLL CALL

Chair – Martha McQueen-Legohn, Mayor, City of Port Hueneme

Vice Chair – Rachel Lang, Councilmember, City of Ojai

Director – Matt LaVere, Supervisor District 1, County of Ventura

Director – Dr. Jeannette Sanchez-Palacios, Mayor, City of Ventura

Director – Gabriela Rodriguez, Councilmember, City of Oxnard

C. CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Service Awards**
 - Will Cattlidge, Safety & Training Supervisor – 10 Yrs
 - Lisandro Rivera, Building Maintenance Worker – 10 Yrs
 - Alexander Almanza, Service Worker – 5 Yrs

D. GENERAL PUBLIC COMMENT PERIOD

The GCTD Board of Directors will consider public comments for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, question, or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form from the Clerk of the Board and file it with the Clerk before speaking. Public members may participate in the Board Meeting either In Person at 1901 Auto Center Drive, Oxnard, CA, or by emailing or mailing their public comments to the Clerk of the Board before 9:00 AM on the morning of the meeting. In addition, members may also participate in the meeting by logging into Zoom [HERE](#).

E. BOARD OF DIRECTORS' REPORTS

The Board of Directors may use this time to report on any activities in their respective jurisdictions that may be of interest to the District.

F. AGENDA REVIEW

GOLD COAST TRANSIT DISTRICT

Gold Coast Transit District
Board of Directors Meeting
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The Board of Directors may use this time to make a motion to make changes to the agenda.

G. GENERAL MANAGER'S REPORT

1. [General Manager's Monthly Report](#)

Recommendation: The General Manager will provide a brief update on agency activities.

Staff: Vanessa Rauschenberger, General Manager

H. CONSENT ITEMS

All items listed under consent are to be considered routine by the governing body and will be enacted by one motion in the form listed unless items are removed for separate consideration.

2. [Minutes of September 3, 2025 Board of Directors Meeting](#)

Recommendation: Approve the August 3rd Board of Directors Meeting Minutes

Staff: Angelica Delgado, Clerk of the Board/Executive Assistant

3. [Report of Monthly Expenditures](#)

Recommendation: Receive Report of Expenditures for the Month of September 2025

Staff: Angelica Salatan, Accounting Specialist

4. [Report of Monthly Budget/Actual Report](#)

Recommendation: Receive Report of Budget/Actual for the Month of August 2025

Staff: Christine Feng, Chief Financial Officer/AGM

5. [Report of Contracts Awarded](#)

Recommendation: Receive Report of Contracts Awarded for the Month of September 2025

Staff: Tanya Hawk, Inventory & Asset Management Coordinator

I. FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The GCTD Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes of comment on all agenda items in total. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Approval of Purchase of Six \(6\) Cutaway CNG Replacement Buses](#)

Recommendation: Consider Authorizing General Manager to Purchase six (6) CNG Cutaway Buses from Model 1 (utilizing the Cal Act Contract) to replace older vehicles that have reached the end of their useful life for a cost not to exceed \$1.49 million.

Staff: Marlena Kohler, Procurement Manager, and Lorne Henderson, Fleet Manager

7. [Receive and File Report: Year in Review - GO Access and Flexible Services Update](#)

Recommendation: Receive Report from Staff on GO Access and Flexible Services as we reach the end of the first year of in-house operations. This report is informational only.

Staff: Cynthia Duque, Director of Planning and Marketing, and Vanessa Rauschenberger, General Manager

J. INFORMATIONAL ITEMS

8. [Operations & Maintenance Report](#)

Recommendation: Receive Presentation on Operations and Maintenance Departments

Staff: James Beck, Director of Operations & Maintenance

9. [Future Agenda Items](#)

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Recommendation: Discussion of topics to be discussed at a future meeting

Staff: Vanessa Rauschenberger, General Manager

The next regular meeting of the GCTD Board of Directors will be held on **December 3, 2025, at 10:00 AM at 1901 Auto Center Drive, Oxnard, CA 93036**. Copies of administrative reports relating to the Board agenda are available online at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.



General Manager's Monthly Report – October 2025

Welcome, New GCTD Team Members!

Please join me in extending a warm welcome to our new employees!

New Class of Bus Operators



Georgina Gomez



Juan Romero



Moyzeis Rocha



Robert Moone

Dispatcher/Reservationists

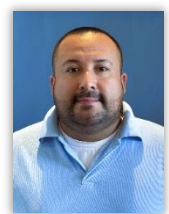


Cindy Barajas



Concepcion Contreras
(Promotion)

Payroll Coordinator



Justin Silva

Employees of the Quarter

Employees of the Quarter are nominated by fellow employees for exemplifying GCTD values!



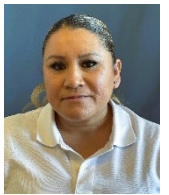
George Chavez – Facility & Vehicle Cleaner

George recently celebrated his 5th anniversary, reflecting his integrity and dedication. Beyond his work, George brings positive energy each day, greeting coworkers as they arrive and leave, fostering kindness and open communication. He truly exemplifies GCTD's core values, and we're proud to recognize him as an Employee of the Quarter.



Ruth Laupola – Demand Response Dispatch/Reservationist

Ruth exemplifies GCTD's core values through her daily work. She is seen as a supportive leader by her fellow team, often sought out for guidance and respected for her integrity. Ruth also upholds professionalism with customers, pairing her communication skills with a warm, positive presence. We're proud to recognize her as an Employee of the Quarter, as she embodies everything GCTD stands for.



Maria Gomez - Fixed Route Bus Operator

Maria Gomez is a team player, always reliable, and steps in when extra help is needed, often arriving early to ensure she's ready to assist. Even during standby time, she takes initiative, like cleaning shared spaces, showing integrity and kindness through quiet acts of service. Maria's positivity, respect, and dependability embody GCTD's values, and we're honored to recognize her as an Employee of the Quarter.

A Day with GCTD -- Benefits Information / Flu Shots and Smoothies

This day gave all employees a chance to learn more about what's going on across GCTD. Most importantly, get information about Benefits/Open Enrollment, and have the opportunity to get a flu shot and enjoy a smoothie!



CalPERS Open Enrollment for 2026

Open Enrollment is here! Employees can change their insurance, CalPERS health, dental, vision, and other benefit plans. The open enrollment period is from September 15 through October 10, 2025. Any changes made during Open Enrollment will become effective January 1, 2026. Employees will receive a notification and must make selections using the Paycom App.

Annual Pumpkin Patch at GCTD Returning Oct 10th – Once again this year, employees will be able to pick a pumpkin from the GCTD Patch in the courtyard – purchase from local farm for our team to enjoy the start of the Fall season!



General Manager Activities & Meetings Attended

- September 3 – GCTD Board Meeting
- September 5 - Attended VCTC Commission Meeting
- September 8 – GCTD Meeting & Tour with VCTC new staff
- September 9 – Westview Village Project – Video Interview on Housing and Transit partnership
- September 9 – Gave presentation to Ojai City Council
- September 10 – Attended Leadership Lunch at Port of Hueneme on ZEB Workforce Development
- September 11 – Held Coffee with the GM/Day with the Planners
- September 15 – Participated in joint labor management meeting
- September 15 – Gave presentation to City of Port Hueneme
- September 17 – GCTD "Day with GCTD" – Open Enrollment Kickoff
- September 18 – Site Tour of Third Street Site
- September 18 – Gave presentation to El Rio/Del Norte MAC
- September 23 – Attended Third Street RFP Zoom Conference
- September 24/25/26 – **Attended Government and Disability Summit ->**
- September 30 – CTA Small Operators Committee Meeting

Staff Participating in Industry Fall Conferences

California Transit Association (CTA) 60th Annual Fall Conference will be held in Long Beach, CA, Nov 5-7. This is the marquee event of the year for California transit agencies. GCTD staff attending will include Vanessa Rauschenberger, along with Board Chair and Vice Chair, as well as staff from Planning, Operations Departments, including two Bus Operators (raffle winners).



Keep up with us on the GO

"Like Us" and Follow Us on Facebook, Twitter, and Instagram, "Like Us" on Facebook @GCTransit - "Follow Us" on Twitter @GoldCoastBus - or "Follow Us" on Instagram @GoldCoastTransit. Sign up online for GCTD's monthly "News on the GO" Newsletter. We're on TikTok! @goldcoasttransitbus



OUR MISSION

Our mission is serving, moving, and connecting people to opportunity –one ride at a time.



OUR VISION

Our vision is to revolutionize transportation in Ventura County by leading initiatives that improve the rider experience, achieve clean air, and drive economic vitality.

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Item #2

**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, SEPTEMBER 3, 2025 – 10:00 am
THIS MEETING WAS HELD IN PERSON & VIA ZOOM (HYBRID)**

A. CALL TO ORDER

Chair McQueen-Legohn called the Regular Board of Directors of Gold Coast Transit District meeting to order at 10:03 am at the GCTD Administrative Facility, 1901 Auto Center Drive, Oxnard, California.

B. ROLL CALL

Chair – Martha McQueen-Legohn, City of Port Hueneme

Vice Chair – Rachel Lang, City of Ojai

Director – Matt LaVere, County of Ventura

*Director – Dr. Jeannette Sanchez-Palacios, City of Ventura - **ABSENT***

Director – Gabriela Rodriguez, City of Oxnard

STAFF PRESENT

Vanessa Rauschenberger, General Manager

Christine Feng, Chief Financial Officer/AGM

James Beck, Director of Maintenance & Operations

Angelica Delgado, Clerk of the Board

Alex Zaretsky, Director of Human Resources

Lorne Henderson, Fleet Manager

Dean Bower, Controller

Cynthia Duque, Director of Planning & Marketing

Austin Novstrup, Planning Manager

Marlena Kohler, Procurement Manager & DBE Officer

Wesley Cooksy, Transit Planner I

Andrea Meza, Communications & Marketing Manager

Dante McClain, IT Technician

Marco Lopez, Safety & Training Supervisor

George Chavez, Facility & Vehicle Cleaner

C. CEREMONIAL CALENDAR

Director Rodriguez led the Pledge of Allegiance.

EMPLOYEE RECOGNITION

AUGUST - Marco Lopez – Safety & Training Supervisor – 20 Years

SEPTEMBER - George Chavez – Facility & Vehicle Cleaner – 5 Years

The board congratulated and thanked them for their years of service.

D. GENERAL PUBLIC COMMENT

None

GOLD COAST TRANSIT DISTRICT

E. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATIONS

Agency designated representatives: General Manager / Director of Human Resources
Employee organization: SEIU Local #721

2. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: General Manager / Director of Human Resources
Employee organization: TEAMSTERS Local #186

RETURN TO OPEN SESSION

The Board entered Closed Session at 10:09 a.m. and returned to Open Session at 10:30 a.m.
There was no reportable action taken during Closed Session.

F. BOARD OF DIRECTORS' REPORTS

None

G. AGENDA REVIEW

Vice-Chair Lang moved to receive the Agenda. Director LaVere seconded the motion.

H. GENERAL MANAGER'S REPORT

3. GM Update - Vanessa Rauschenberger, General Manager

Ms. Rauschenberger welcomed three new employees to the team: Catherine Tran, Fiscal Analyst; Wesley Cooksy, Transit Planner I; and Klye Kastendik, Mechanic I. GCTD is excited to have them on board.

She reported that GCTD was a sponsor of the **Government and Disability Summit**, which several staff members were attending. GCTD also is supporting **Ventura Art Walk** with free rides through the GCTD mobile app.

An update was provided on the 301 site. The RFP has been released, and a site walk for potential bidders was held on September 18th. Additional information is posted on the OpenGov website.

Ms. Rauschenberger also announced the arrival of a new replacement bus featuring a new seating design for easier cleaning and improved onboard cleanliness.

Lastly, she shared upcoming dates where she will present **Annual Community Update**:
September 9th at the City of Ojai and September 15th at the City of Port Hueneme.

I. CONSENT AGENDA

- 4. Consider Approval of Minutes of July 2, 2025, Board of Directors Meeting** – Angelica Delgado, Clerk of the Board
- 5. Receive and File Report on Expenditures for July & August 2025**– Angelica Salatan, Accounting Specialist
- 6. Receive and File Monthly Budget / Actual Financial Report for June & July 2025** – Christine Feng, Chief Financial Officer/AGM
- 7. Report of Quarterly Investment Activity** – Christine Feng, Chief Financial Officer/AGM
- 8. Consider Approval of Contracts with Mariposa Landscaping** – Marlena Kohler, Procurement Manager & DBE Officer
- 9. Report of Contracts Awarded for August 2025** – Tanya Hawk, Inventory & Asset Management Coordinator

Vice-Chair Lang moved to approve Consent Agenda Items 4 through 9. Director Rodriguez seconded the motion.

The motion passed unanimously.

J. FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda when the presiding officer has called the agenda item and after the staff report has been given. Each speaker is limited to three (3) minutes of comment on all agenda items. Public members must submit their requests by email to the Clerk of the Board before 9 am on the day of the Board Meeting.

10. Consider Adoption of Resolution Number 2025-04, Approving Updates to the Memorandum of Understanding (MOU) between Gold Coast Transit District and SEIU Local 721 (Bus Operator Unit) – Alex Zaretsky, Director of Human Resources

Mr. Zaretsky stated that staff recommends adding Demand Response Bus Operators to the existing SEIU Local 721 Bus Operators Unit MOU, effective July 1, 2024 – June 30, 2027, through Resolution 2025-04. Following the Board's January 2024 decision to in-source ADA/Paratransit ("GO Access") services from MV Transportation, most employees transitioned to GCTD in October 2024. Negotiations with SEIU and Demand Response Stewards concluded in August 2025, resulting in agreed MOU language, wage adjustments consistent with Fixed Route Bus Operators, and a new wage table effective September 28, 2025. Additional provisions addressed hours, overtime, vacation, and bidding. The agreement was ratified by SEIU Demand Response members on August 28, 2025.

RECOMMENDATION

Consider Adoption of Resolution 2025-04 approving the addition of the Demand Response Operators to the existing Bus Operators Memorandum of Understanding (MOU) between GCTD and Service Employees International Union (SEIU) Local 721.

Director LaVere moved to approve the Adoption of Resolution 2025-04, Approving the Addition of the Demand Response Operators to the existing Bus Operators Memorandum of Understanding (MOU) Between GCTD and Service Employees International Union(SEIU) Local 721. Dr. Sanchez-Palacios seconded the motion. Vice-Chair Lang seconded the motion.

Director LaVere thanked Mr. Zaretsky and his team for all their hard work.

The motion passed unanimously.

11. Consider Approval of Contract Award of Contactless Credit and Debit Card Transit Fare Payment System – Cynthia Duque, Director of Planning & Marketing

Ms. Duque presented the board with a presentation on Contactless Credit and Debit Card Transit Fare, and stated that VCTC received funds to implement regional contactless fare payment across eight Ventura County Transit operators, including GCTD. VCTC selected Enghouse as the processor and Elavon as the acquirer. The Board was asked to approve a five-year contract with Enghouse for processing services, with fees capped at 1.68% of revenue, and authorize the General Manager to execute a five-year contract with Elavon at approximately \$0.12 per transaction. The project implemented is expected to take three to four months, with launch targeted for February 2026.

RECOMMENDATION

- **Approve award of five-year contract for processor for contactless credit and debit card transactions with Enghouse. The Ventura County Transportation Commission (VCTC) shall be invoiced for implementation fees and travel costs associated with installation/site survey. Additionally, no more than 1.68% of revenue collected through the system will be invoiced to Gold Coast Transit District as Enghouse's ongoing fee.**

- **Authorize the General Manager to negotiate and execute a five-year contract for acquirer for contactless credit and debit card transactions with Elavon at a rate of \$.03 per transaction plus the network and interchange fees. The total fee average per transaction is about \$0.12 or less.**

After Board authorization and notices to proceed are provided to the vendors, it is expected to take three to four months to order equipment, install, integrate, and test. Staff's goal is to launch by February 2026.

Ms. Rauschenberger thanked Ms. Duque, staff, and VCTC for demonstrating a strong regional partnership and for utilizing the state funding program to deliver new technology to all transit operators. She noted that the system will benefit passengers who use multiple systems, as they will be able to pay fares by simply tapping a card, without the need for a special pass.

Director LaVere moved to approve the Approval of Contactless Credit and Debit Card Transit Fare Payment System. Director Rodriguez seconded the motion.

The motion passed unanimously.

12. Consider the Discontinuation of the GO Now On-Demand Microtransit Service (Pilot Program) Due to Ending of Grant Funding and Low Productivity – Cynthia Duque, Director of Planning & Marketing

Ms. Duque presented the board with a presentation on the performance data on the GO Now On-Demand pilot program, which launched in July 2023 with Clean Energy grant funding, and grant funding ending in November 2025.

Staff recommended discontinuation effective October 1, 2025, due to low productivity (1 passenger per hour), high operating costs (\$124 per passenger trip), and the end of external funding. While the program provided insights into microtransit operations, ridership was limited by app reliability issues, fare increases, and nearby fixed-route service. The Technical Advisory Committee reviewed and supported bringing this recommendation to the Board.

It is recommended that the Board Consider the Discontinuation of the GO Now On-Demand Microtransit Service (Pilot Program) effective October 1st.

Director Rodriguez stated she was disappointed with the program's discontinuation, especially in the area it was assigned to. She asked about the app challenges and asked if there were other alternatives to schedule a ride for people who don't use smartphones. Ms. Duque responded that there was outreach and postings through social media, including on vehicles in the service area, that if passengers were unable to use the mobile app, other alternatives were given, including a number to call and schedule a ride, for those unable to navigate the app.

Ms. Rauschenberger thanked Robbie Lucio for the early efforts to promote the service to riders and offering scheduling options for those unable to use the mobile app. She noted that GCTD also tested two different apps to identify the most reliable option and emphasized that the purpose of the pilot program was to explore new technologies, with the understanding that discontinuation is appropriate if a solution does not prove effective.

Vice-Chair Lang moved to approve Discontinuation of the GO Now On-Demand Microtransit Service (Pilot Program) Due to End of Grant Funding and Low Productivity. Director LaVere seconded the motion.

VOTES:

Chair McQueen-Legohn	Yes
Vice-Chair Lang	Yes
Director LaVere	Yes
Director Rodriguez	No
<i>Director Sanchez-Palacios - Absent</i>	

K. INFORMATIONAL ITEMS

- 13. FY 24-25 4th Quarter and Year End Fixed Route and Demand Response Service Report – Austin Novstrup, Planning Manager & Robbie Lucio, Mobility Management Coordinator**

The report was filed and received.

- 14. Future Agenda Items – Vanessa Rauschenberger, General Manager**

The report was filed and received.

There being no further business, Chair McQueen-Legohn adjourned the Board of Directors meeting at 11:18 am.

Minutes recorded by Angelica Delgado, Clerk of the Board of Directors.

Vanessa Rauschenberger
Secretary of the Board of Directors

Chair Martha McQueen-Legohn
Board of Directors

Unless otherwise determined by the Board of Directors, the GCTD Board of Directors' next meeting will be on **December 3, 2025, at 10:00 am**. Copies of administrative reports relating to the Board agenda are available online at www.gctd.org or from the Clerk of the Board, Angelica Delgado, at adelgado@gctd.org Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA 93036.



Item #3

DATE October 01, 2025
TO GCTD Board of Directors
FROM Angelica Salatan, Accounting Specialist AP *a S*
SUBJECT **Consider the Approval of Expenditures for the Month of September 2025**

Attached is a list of expenditures for the Month of September 2025 from the various GCTD Accounts.

If any member of the Board wishes to review a particular item, please contact me to have the necessary documentation on hand for the meeting.

Attachments:

Accounts Payable Disbursement List – September 2025

GENERAL MANAGER'S CONCURRENCE



Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG

Payee	ReferenceDate	Amount	TypeOfGoods
4IMPRINT INC.	04-Sep-25	\$9,977.96	PROMOTIONAL ITEMS
APPLEONE EMPLOYMENT SERVICES	04-Sep-25	\$6,972.96	TEMPORARY HELP
ASBURY ENVIRONMENTAL SERVICES	04-Sep-25	\$5,736.71	HAZ MAT DISPOSAL SERVICES
ASSURANT EMPLOYEE BENEFITS	04-Sep-25	\$1,282.95	DENTAL PREMIUMS
BENEFIT COORDINATORS CORP.	04-Sep-25	\$11,727.50	DENTAL PREMIUMS
CITI CARDS	04-Sep-25	\$417.82	OFFICE SUPPLIES
CITY OF OXNARD	04-Sep-25	\$2,013.19	MONTHLY RENT OTC
CUMMINS PACIFIC LLC	04-Sep-25	\$12,537.20	PARTS
DYER SHEEHAN GROUP, INC.	04-Sep-25	\$6,913.75	301 REDEVELOPMENT CONSULTING
ENVISION VTA FD AUTO LLC	04-Sep-25	\$505.28	PARTS
FORTRESS ARMORED SERVICES COMPANY	04-Sep-25	\$433.51	ARMORED CAR SERVICES
GILBERT PINON	04-Sep-25	\$472.88	EXPENSE REIMBURSEMENT
GILLIG LLC	04-Sep-25	\$11,832.70	PARTS
INTERSTATE BATTERIES	04-Sep-25	\$3,134.69	BATTERIES
LOS ANGELES TRUCK CENTERS, LLC	04-Sep-25	\$700.37	PARTS/SERVICE
NATIONAL DRIVE HEADQUARTERS	04-Sep-25	\$24.00	PAYROLL DEDUCTION
ORKIN SERVICES OF CALIFORNIA, INC.	04-Sep-25	\$360.00	PEST CONTROL
PACIFIC LIFT AND EQUIPMENT CO., INC	04-Sep-25	\$1,170.00	LIFTS
PARTS AUTHORITY LLC	04-Sep-25	\$753.42	PARTS
RAYNE WATER CONDITIONING	04-Sep-25	\$231.39	WATER COOLER BREAK ROOM
RED WING SHOE STORE	04-Sep-25	\$199.46	SAFETY SHOES
SAFETY-KLEEN SYSTEMS, INC.	04-Sep-25	\$1,159.50	SOLVENT TANK FLUID
TEAMSTERS LOCAL 186	04-Sep-25	\$1,581.00	PAYROLL DEDUCTION
THE AFTERMARKET PARTS COMPANY, LLC	04-Sep-25	\$1,492.82	PARTS/BUSES
VENTURA COUNTY AUTO SUPPLY	04-Sep-25	\$342.96	PARTS
VERIZON	04-Sep-25	\$2,459.40	PHONE SRVC - CSC
AGRITEC INTERNATIONAL LTD.	11-Sep-25	\$122.45	HAZ MAT DISPOSAL SERVICES
AMERICAN MADE CLEAN INC	11-Sep-25	\$525.00	SERVICES
APPLEONE EMPLOYMENT SERVICES	11-Sep-25	\$1,401.60	TEMPORARY HELP
ASBURY ENVIRONMENTAL SERVICES	11-Sep-25	\$363.00	HAZ MAT DISPOSAL SERVICES
A-Z BUS SALES INC	11-Sep-25	\$57.35	FORD TRANSITS
BECNEL UNIFORMS	11-Sep-25	\$1,779.53	UNIFORMS
CENTER FOR TRANSPORTATION AND THE ENVIRO	11-Sep-25	\$12,000.00	MEMBERSHIP DUES
COASTAL OCCUPATIONAL MEDICAL GROUP	11-Sep-25	\$180.00	PHYSICALS/DRUG SCREENS
COUNTY OF VENTURA - IT SVCS. DEPT.	11-Sep-25	\$1,366.42	REPEATER SITE RENTAL
DEPT OF TOXIC SUBSTANCES CONTROL	11-Sep-25	\$5,350.86	FILING FEE
FERGUSON ENTERPRISES, INC	11-Sep-25	\$53.25	SUPPLIES
FLUID NETWORKS	11-Sep-25	\$55.80	SERVICES
FRONTIER COMMUNICATIONS	11-Sep-25	\$696.86	INTERNET PRVDER - PTSIT CNTOR
GMH INC	11-Sep-25	\$632.50	HVAC
GOVERNMENTJOBS.COM	11-Sep-25	\$11,221.65	HR SOFTWARE
GRAINGER	11-Sep-25	\$36.83	MISC. PARTS/SUPPLIES
HONOR DOOR INC	11-Sep-25	\$130.00	
KIMBALL MIDWEST	11-Sep-25	\$706.27	PARTS
LOS ANGELES TRUCK CENTERS, LLC	11-Sep-25	\$920.68	PARTS/SERVICE
LYNETTE COVERLY	11-Sep-25	\$3,507.00	PROFESSIONAL SERVICES
MISSION LINEN SUPPLY	11-Sep-25	\$1,105.20	MAINTENANCE UNIFORMS
MOBILE CREATE USA, INC.	11-Sep-25	\$677.35	2 WAY RADIO EQUIPMENT/SERVICE

NICOLAY CONSULTING GROUP, INC.	11-Sep-25	\$5,500.00 CONSULTING SERVICES
PARTS AUTHORITY LLC	11-Sep-25	\$146.88 PARTS
RUBBER NECK SIGNS	11-Sep-25	\$450.00 SERVICES
SITEONE LANDSCAPE SUPPLY, LLC	11-Sep-25	\$281.87 MAINTENANCE SUPPLIES
STORERITE INC.	11-Sep-25	\$110.00 SHREDING SERVICES
SUPERIOR SANITARY SUPPLIES	11-Sep-25	\$2,202.63 SUPPLIES
THE AFTERMARKET PARTS COMPANY, LLC	11-Sep-25	\$101.19 PARTS/BUSES
TST PRIVATE SECURITY	11-Sep-25	\$5,857.76 SECURITY SERVICES
UnCOMplicate HR INC	11-Sep-25	\$820.00 HR CONSULTANT
VENTURA COUNTY AUTO SUPPLY	11-Sep-25	\$232.89 PARTS
VENTURA COUNTY TRANSPORTATION COMMISSION	11-Sep-25	\$875.00 SMARTCARD SLS
VERIZON CONNECT FLEET USA LLC	11-Sep-25	\$2,112.31 VEHICLE TRACKING SYSTEM
WEX HEALTH, INC.	11-Sep-25	\$327.00 FSA ADMINISTRATION FEE
CITY OF OXNARD	15-Sep-25	\$5,060.31 UTILITIES/TRASH
AFFORDABLE AUTO GLASS	18-Sep-25	\$300.00 AUTO GLASS REPAIR
BECNEL UNIFORMS	18-Sep-25	\$885.47 UNIFORMS
BEST BEST & KRIEGER LLP	18-Sep-25	\$66,012.50 GENERAL COUNSEL SERVICE
BRADY INDUSTRIES OF CALIFORNIA LLC	18-Sep-25	\$189.89 JANITORIAL SUPPLIES
BRITTNEY LEIGH YBARRA	18-Sep-25	\$239.26 PRINTING SERVICES
CALIFORNIA HOSE, INC	18-Sep-25	\$346.32 PARTS
CANON FINANCIAL SERVICES INC	18-Sep-25	\$1,673.94 PRINTING SERVICES
CCP INDUSTRIES	18-Sep-25	\$154.20 SAFETY MATERIALS
COASTAL OCCUPATIONAL MEDICAL GROUP	18-Sep-25	\$4,615.00 PHYSICALS/DRUG SCREENS
CUMMINS PACIFIC LLC	18-Sep-25	\$864.92 PARTS
DANIELS TIRE SERVICE	18-Sep-25	\$1,272.36 TIRES/SERVICES
DEPT. OF IND'L.RELATIONS	18-Sep-25	\$225.00 CAL OSHA ASSESSMENT
FIRST CALL AUTO PARTS	18-Sep-25	\$72.87 PARTS
FRN of Tulsa,LLC	18-Sep-25	\$4,601.48 PARTS
FRONTIER COMMUNICATIONS	18-Sep-25	\$744.40 INTERNET PRVDER - PTSIT CNTOR
GENFARE LLC	18-Sep-25	\$481.29 PARTS
GILLIG LLC	18-Sep-25	\$445.26 PARTS
GILLIG LLC	18-Sep-25	\$3,151.87 PARTS
GREG'S PETROLEUM SERVICE, INC	18-Sep-25	\$5,318.56 OIL SUPPLIER
INTERSTATE BATTERIES	18-Sep-25	\$1,740.89 BATTERIES
M.O.DION & SONS, INC.	18-Sep-25	\$727.23 FUEL
MACVALLEY OIL COMPANY	18-Sep-25	\$11,881.40 FUEL
PARKHOUSE TIRE, INC.	18-Sep-25	\$8,527.52 TIRES
PLANETERIA MEDIA LLC	18-Sep-25	\$3,300.00 WEBSITE SUPPORT SERVICES
PLATINUM TOW AND TRANSPORT INC.	18-Sep-25	\$1,187.50 TOWING SERVICES
POWER MACHINERY CENTER	18-Sep-25	\$946.04 FORK LIFT PARTS AND SERVICE
PURE EARTH SYSTEMS, INC.	18-Sep-25	\$3,000.00 TROUBLE SHOOTING, DIAGNOSTICS
ROSCO, INC.	18-Sep-25	\$15,691.78 VEHICLE CAMERA
ROSCO, INC.	18-Sep-25	\$9,963.60 VEHICLE CAMERA
SAFETY VISION	18-Sep-25	\$515.79 BUS SECURITY CAMERA
STAPLES ADVANTAGE	18-Sep-25	\$141.56 OFFICE SUPPLIES
STORERITE INC.	18-Sep-25	\$110.00 SHREDING SERVICES
TEAM NISSAN	18-Sep-25	\$219.00 ELECTRIC VEHICLES
THE AFTERMARKET PARTS COMPANY, LLC	18-Sep-25	\$24.08 PARTS/BUSES
THE AFTERMARKET PARTS COMPANY, LLC	18-Sep-25	\$9,685.71 PARTS/BUSES

THE ARC OF VENTURA COUNTY, INC.	18-Sep-25	\$2,179.91	MONEY CNTERS/BUS CLNRS
THE COATS COMPANY, LLC.	18-Sep-25	\$324.05	PARTS
THE DETAIL SHOP INC	18-Sep-25	\$387.77	SUPPLIES
THE GAS COMPANY	18-Sep-25	\$41,065.17	NATURAL GAS
TRI COUNTY OFFICE FURNI-	18-Sep-25	\$868.76	OFFICE FURNITURE
U.S. BANK	18-Sep-25	\$13,797.72	CALCARD PAYMENT
VENTURA COUNTY AUTO SUPPLY	18-Sep-25	\$200.56	PARTS
VENTURA FEED & PET SUPPLIES, INC.	18-Sep-25	\$412.49	SAFETY SHOES
ZEP MANUFACTURING CO.	18-Sep-25	\$404.59	INDUSTRIAL CLEANERS
APPLEONE EMPLOYMENT SERVICES	25-Sep-25	\$2,803.20	TEMPORARY HELP
CHRISTINE FENG	25-Sep-25	\$2,900.71	EMPLOYEE REIMBURSEMENT
CLEAN ENERGY	25-Sep-25	\$37,457.80	REPAIRS
CREATIVE BUS SALES	25-Sep-25	\$334,195.64	PARATRANSIT BUS/VANS
CUMMINS PACIFIC LLC	25-Sep-25	\$22,174.16	PARTS
ENVISION VTA FD AUTO LLC	25-Sep-25	\$3,136.04	PARTS
FEDERAL EXPRESS CORP.	25-Sep-25	\$25.48	MAIL SERVICES
FIRST CALL AUTO PARTS	25-Sep-25	\$22.92	PARTS
FLOYD SKEREN MANUKIAN LANGEVIN LLP	25-Sep-25	\$12.00	LEGAL SERVICES
GILLIG LLC	25-Sep-25	\$623.15	PARTS
GREG'S PETROLEUM SERVICE, INC	25-Sep-25	\$1,891.73	OIL SUPPLIER
LIGHTGABLER	25-Sep-25	\$45.00	LEGAL SERVICES
LOS ANGELES TRUCK CENTERS, LLC	25-Sep-25	\$500.02	PARTS/SERVICE
MACVALLEY OIL COMPANY	25-Sep-25	\$9,595.00	FUEL
MISSION LINEN SUPPLY	25-Sep-25	\$1,105.20	MAINTENANCE UNIFORMS
NATIONAL DRIVE HEADQUARTERS	25-Sep-25	\$24.00	PAYROLL DEDUCTION
NATURAL GREEN LANDSCAPE INC.	25-Sep-25	\$4,480.00	LANDSCAPING SERVICES
OpenGov Inc	25-Sep-25	\$12,220.00	PROCUREMENT SOFTWARE
PARKHOUSE TIRE, INC.	25-Sep-25	\$3,510.88	TIRES
PARTS AUTHORITY LLC	25-Sep-25	\$1,996.60	PARTS
PLATINUM TOW AND TRANSPORT INC.	25-Sep-25	\$565.00	TOWING SERVICES
PURE EARTH SYSTEMS, INC.	25-Sep-25	\$800.00	TROUBLE SHOOTING, DIAGNOSTICS
RED WING SHOE STORE	25-Sep-25	\$907.13	SAFETY SHOES
RINGCENTRAL, INC.	25-Sep-25	\$2,358.20	PHONE SRVC - CSC
SAFETY-KLEEN SYSTEMS, INC.	25-Sep-25	\$1,313.04	SOLVENT TANK FLUID
STAPLES ADVANTAGE	25-Sep-25	\$211.70	OFFICE SUPPLIES
SUPERIOR PRINTING & GRAPHICS, INC	25-Sep-25	\$1,973.28	PRINTING SERVICES
TEAM NISSAN	25-Sep-25	\$557.26	ELECTRIC VEHICLES
TEAMSTERS LOCAL 186	25-Sep-25	\$100.00	PAYROLL DEDUCTION
THE AFTERMARKET PARTS COMPANY, LLC	25-Sep-25	\$212.62	PARTS/BUSES
THE GAS COMPANY	25-Sep-25	\$772.08	NATURAL GAS
VENTURA COUNTY AUTO SUPPLY	25-Sep-25	\$49.11	PARTS
CalPERS Health & Unfunded for September 2025	EFT	\$309,513.37	HEALTH INSURANCE
CalPERS Unfunded Liability for September 2025	EFT	\$162,161.00	UNFDED ACCRD LIAB CLASSIC
Life Basic/Supplemental insurance September 2025	EFT	\$14,333.91	LONG TERM DISABILITY PREMIUMS
CalPERS Pension Contributions PR 09/05/2025	EFT	\$117,771.50	PENSION CONTRIBUTIONS
CalPERS Pension Contributions PR 09/19/2025	EFT	\$119,910.54	PENSION CONTRIBUTIONS

TOTAL	\$1,542,527.84
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Item #4

Date: October 1st, 2025
To: Board of Directors
From: Catherine Tran, Fiscal Analyst
Christine Feng, Chief Financial Officer/AGM
Subject: **Consider Acceptance of August 2025 Actual vs. Budget
Financial Analysis Report**

This report summarizes the financial activities for August 2025, comparing actual performance with the budgeted amounts for Gold Coast Transit District.

Overview:

In August 2025, the Gold Coast Transit District (GCTD) experienced a monthly surplus of **\$318,329.02**, primarily due to well-managed expenses and receipt of SB125 State Operating Assistance funds.

Revenues

Total revenues for the month came in at **\$3.09 million**. Key highlights include:

- **Non-Operating Revenues** were **69% below budget**, totaling \$27K, reflecting a prior period adjustment as well as a reduction in other non-operational income.
- **Federal Assistance** was under budget by 100% due to the timing of disbursements for August eligible expenses.
- **State Assistance** was over budget by **99%**, due to the receipt in funds to cover the operating deficit.
- **Operating Revenues and Local Assistance** were all in line with expectations.

Year-to-date (YTD), revenues represent **15.13%** of the annual budget, indicating early-stage budget execution.

Expenses

Total expenses were **\$2.77 million**. The main cost drivers were:

- **Utility** costs spiked to **72% over budget**, driven by the inclusion of payments covering both July and August.

GOLD COAST TRANSIT DISTRICT

However, there were notable underspends:

- **Fringe Benefits** were under budget by **22%** due to the timing of payments.
- **Causality and Liability** was significantly under budget by **99%** due to an advance quarterly payment.
- **Debt Service** was under budget by **100%** due to the timing of the first interest payment in the prior month.

YTD, total operating expenses are **15.97%** of the annual budget. The August monthly budget report reflects ongoing monitoring of state funding disbursements and expense timing will be critical to maintaining financial stability in the upcoming months.

A handwritten signature in black ink, appearing to read "Vanessa Rasmussen", written over a horizontal line.

General Manager's Concurrence

GOLD COAST TRANSIT DISTRICT
Financial activities summary (Actual v.s. Budget)
August 2025 (FY 2026)

	<u>August 2025 Actual</u>	<u>August 2025 Budget</u>	<u>Variance Over (Under) Budget</u>	<u>YTD actual</u>	<u>Annual Budget</u>	<u>Percentage of Annual Budget</u>
Revenues:						
Operating revenues	\$ 203,777.52	\$ 216,666.67	-6%	\$ 364,907.89	\$ 2,600,000.00	14.03%
Non- Operating Revenues	27,113.09	87,500.00	-69%	57,319.98	1,050,000.00	5.46%
Local Assistance	1,669,026.92	1,669,026.92	0%	3,338,053.83	20,028,323.00	16.67%
State Assistance *	1,193,230.00	600,448.17	99%	1,556,972.08	7,205,378.00	21.61%
Federal Assistance **	-	779,543.58	-100%	772,746.00	9,354,523.00	8.26%
Total Revenues	\$ 3,093,147.53	\$ 3,353,185.32	-8%	\$ 6,089,999.78	\$ 40,238,224.00	15.13%
* State Operating Assistances of SB125 funding to cover Operating deficit. ** Federal Operating Assistances for August eligible expenses have yet to receive.						
Expenses:						
Salary/Wage	\$ 1,234,892.43	\$ 1,350,367.42	-9%	\$ 2,440,746.07	\$ 16,204,409.00	15.06%
Fringe Benefits	836,323.07	1,068,470.04	-22%	2,049,194.90	12,821,640.00	15.98%
Services	113,714.09	106,173.83	7%	171,959.89	1,274,086.00	13.50%
Materials and Supplies	251,552.64	270,697.14	-7%	437,154.41	3,248,366.00	13.46%
Utilities	62,584.12	36,416.67	72%	63,389.37	437,000.00	14.51%
Casualty and Liability	1,461.85	136,374.99	-99%	291,711.65	1,636,500.00	17.83%
Miscellaneous	50,897.22	45,916.68	11%	65,311.97	551,000.00	11.85%
Debt Service	-	115,375.50	-100%	459,800.00	1,384,506.00	33.21%
Members Contribution	223,393.08	223,393.08	0%	446,786.17	\$ 2,680,717.00	16.67%
Total Expenses	\$ 2,774,818.50	\$ 3,353,185.32	-17.25%	\$ 6,426,054.43	\$ 40,238,224.00	15.97%
 Surplus or (Deficit)	 \$ 318,329.02			 \$ (336,054.64)		



October 1, 2025

Item #5

TO GCTD Board of Directors
FROM Tanya Hawk, Inventory and Assets Management Coordinator
SUBJECT Report of Contracts Awarded

SUMMARY

As requested by the Board of Directors on December 2, 2020, and in accordance with the GCTD Purchasing Resolution, staff is to provide a monthly report of all purchases issued by this agency. The attached report lists all purchase orders awarded since the September 2025 Board meeting.

RECOMMENDATION

It is recommended that the Board of Directors receive and file this report.

GENERAL MANAGER'S CONCURRENCE

A handwritten signature in black ink, reading 'Vanessa Rauschenberger', is written over a horizontal line.

Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG

Contracts/PO Awarded Report
October 2025

PO#	Item Description	Vendor Name	City	Cost
PURCHASING				
A0010375	OFFICE 365 PLAN, OFFICE 365 F3, ENTRA ID P1 & ENTRA ID P2	LIFT OFF, LLC	CROFTON	\$28,768.80
P0030346	PROVIDE HOSTING, WEBSITE HOSTING AND MANAGED MAINTENANCE AUGUST 2025- JANUARY 2026	PLANETERIA MEDIA LLC	SANTA ROSA	\$3,300.00
PARTS				
M0051525	CATALYST CLEANING (4059) & CUT & WELD CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$1,400.00
M0051526	VALVOLINE PREMIUM BLUE 9200 15W-40, STATE RECYCLING OIL, REGULATORY COMPLIANCE FEE & COOLANT (YELLOW)	GREG'S PETROLEUM SERVICE, INC	DELANO	\$2,000.62
M0051527	DEVICE, AFTERTREATMENT (CATALYST) & 5274369D	CUMMINS PACIFIC LLC	VENTURA	\$24,432.11
M0051528	CLAMP, 4 IN EXHAUST, & HANDLE GRAB	GILLIG LLC	LOS ANGELES	\$174.85
M0051530	HARDWARE	KIMBALL MIDWEST	COLUMBUS	\$621.11
M0051531	BALL JOINT FRONT LOWER, SUSPENSION AIR COMPRESSOR, WHEEL STUD, FUEL FILTER, KIT - TPMS SENSOR, REAR AIR SUSPENSION SHOCK-MV 1, REAR WIPER BLADE, BATTERY & BALL-JOINT	PARTS AUTHORITY LLC	VENTURA	\$1,998.55
M0051534	REAR BRAKE PADS- NEW FORD TRANSIT	ENVISION VTA FD AUTO LLC	OXNARD	\$231.26
M0051535	REAR BRAKE PADS- NEW FORD TRANSIT	FIRST CALL AUTO PARTS	SPRINGFIELD	\$97.45
M0051536	GP MOTOR, 10 HP (DAIKINE UNIT)	GRAINGER	PALATINE	\$2,116.46
M0051537	SENSOR KIT-TIRE	TEAM NISSAN	OXNARD	\$300.35

Contracts/PO Awarded Report
October 2025

M0051538	ALTERNATOR ASSY, 500 AMP 28V	ROMAINE ELECTRIC CORPORATION	KENT	\$3,485.08
M0051539	FILTER-OIL, A/C BLEND DOOR, REAR WIPER BLADE	PARTS AUTHORITY LLC	VENTURA	\$154.43
M0051542	DEVICE, AFTER CLEANING CATALYST	FRED M BOERNER MOTOR COMPANY	HUNTINGTON PARK	\$1,000.88
M0051543	AMBER BULB	PARTS AUTHORITY LLC	VENTURA	\$18.38
M0051544	Labor	FLEET EFORCE INC.	FREDERICK	\$4,000.00
M0051544	AC COMPRESSOR 270-420V; 6.5KW, FREON R-134A, SHIPPING, REIMBURSABLE EXPENSES & WARRANTY	FLEET EFORCE INC.	FREDERICK	\$2,380.07
M0051545	AUX BATTERY	CROWN DODGE	VENTURA	\$219.81
M0051546	LIGHT, MARKER, AMBER	GILLIG LLC	LOS ANGELES	\$111.78
M0051546	KEY, COMBINATION COMPRE 5/16, 4.13 in. LENGTH, DECAL, EMERGENCY INSTRUCTION'S LOCATION, GLASS, ENTRANCE, LOWER, BEARING, NYLON & BIKE RACK ARM, CURB	GILLIG LLC	LOS ANGELES	\$99.54
M0051547	BRAKE CHAMBER, REAR & SOLENOID VALVE, 3-WAY 24V	THE AFTERMARKET PARTS COMPANY, LLC	MINNEAPOLIS	\$1,196.46
M0051548	SENSOR, OXYGEN & COIL EXTENSION	CUMMINS PACIFIC LLC	VENTURA	\$7,224.06

Contracts/PO Awarded Report
October 2025

M0051550	AUX BATTERY & BATTERY CORE	CROWN DODGE	VENTURA	\$475.62
M0051551	TOW SERVICE (4083)	PLATINUM TOW AND TRANSPORT INC.	CAMARILLO	\$1,170.00
M0051552	VALVOLINE PREMIUM BLUE 9200 15W-40, STATE RECYCLING FEE, REGULATORY COMPLIANCE FEE & GEARLUBE 80W90 GL5	GREG'S PETROLEUM SERVICE, INC	DELANO	\$3,870.50
M0051553	LIFT INSPECTION	PACIFIC LIFT AND EQUIPMENT CO., INC	PASADENA	\$1,170.00
M0051554	DELCO STARPLEX EP2 GREASE DRUM	GREG'S PETROLEUM SERVICE, INC	DELANO	\$1,576.48
M0051555	AUX BATTERY, SURCHARGE & CA BATTERY FEE	INTERSTATE BATTERIES	VENTURA	\$301.05
M0051556	CALIPER ASM - REAR PIN KIT & CALIPER GUIDE PIN BOOT KIT	PARTS AUTHORITY LLC	VENTURA	\$53.49
M0051557	DEVICE, AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$400.00
M0051558	CRANKCASE VENTILATION HOUSING & MOLDED BREATHER HOSE W/SENSOR	CUMMINS PACIFIC LLC	VENTURA	\$1,822.70
M0051559	SEAT BELT RECEPTACLE LEFT FRONT (FEMALE) & SEAT BELT LH (MALE)	ENVISION VTA FD AUTO LLC	OXNARD	\$505.28
M0051560	AIR DRYER DUAL TURBO-2000 KIT GILLIG, RIVET, 1/8 X 1/2	GILLIG LLC	LOS ANGELES	\$6,636.80
M0051561	BRAKE PADS	THE AFTERMARKET PARTS COMPANY, LLC	MINNEAPOLIS	\$9,439.55
M0051562	SV-CP4-HYB TOUCH SCREEN 4120/4116/4112 on & ICP MONITOR CABLE 16.5'-ICPMONCABL	SAFETY VISION	HOUSTON	\$515.79

Contracts/PO Awarded Report
October 2025

M0051563	733301N SPRAY HEAD PRO.1 BLUE/YELLOW_EA, TURBOCHARGER & TURBO CORE 3902678D	ZEP MANUFACTURING CO.	LOS ANGELES	\$129.83
M0051565	BIKE RACK	GILLIG LLC	LOS ANGELES	\$3,451.67
M0051566	BATTERY - INTERSTATE & SURCHARGE	INTERSTATE BATTERIES	VENTURA	\$3,134.69
M0051567	OIL FILTER INSERT W/ GASKET KIT, ENGINE VALVE COVER SET, SPARK PLUG IRIIDIUM FORD TRANSIT, & IGNITION COIL	PARTS AUTHORITY LLC	VENTURA	\$531.59
M0051569	ENGINE (FORD/E450) & ENGINE (FORD/E450) CORE CHARGE	FRN of Tulsa,LLC	BROKEN ARROW	\$7,058.90
M0051570	FULL SYN ENGINE OIL, CA RECYCLING FEE & CA MOTOR OIL FEE	M.O.DION & SONS, INC.	LOS ANGELES	\$727.23
M0051572	DEVICE, AFTER CLEANING CATALYST W/ WELD	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$1,400.00
M0051573	DEVICE, AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$400.00
M0051574	DEVICE, AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$400.00
M0051575	BATTERY-12V NISSAN & BATTERY-12V NISSAN CORE	PARTS AUTHORITY LLC	VENTURA	\$146.88
M0051576	BATTERY-12 V AGM & BATTERY-12 V AGM CORE	VENTURA COUNTY AUTO SUPPLY	VENTURA	\$232.89
M0051577	EMS EMANIFEST EPA FEE & ADMIN- MANIFESTS, OIL ABS-55 OIL & ABS PER	ASBURY ENVIRONMENTAL SERVICES	LOS ANGELES	\$1,547.30
M0051578	N/R LIQ-30 NON-RCRA LIQUID-30 GL, 30-C/TM 30 GAL C/T METAL DRUM & EMS EMANIFEST EPA FEE & ADMIN MANIFEST	ASBURY ENVIRONMENTAL SERVICES	LOS ANGELES	\$4,949.06
M0051579	HARDWARE & SUPPLIES	KIMBALL MIDWEST	COLUMBUS	\$2,192.14

Contracts/PO Awarded Report
October 2025

M0051583	VALVOLINE PREMIUM BLUE 9200 15W-40, STATE RECYCLING FEE, REGULATORY COMPLIANCE FEE, TRANSMISSION OIL SYNTHETIC, & STATE RECYCLING	GREG'S PETROLEUM SERVICE, INC	DELANO	\$3,742.08
M0051585	LABOR & TRUCK CHARGE	GMH INC	OXNARD	\$632.50
M0051586	CATALYTIC CONVERTER Y PIPE ASSY 3.7 L & CATALYTIC CONVERTER Y PIPE ASSY 3.7 L CORE	ENVISION VTA FD AUTO LLC	OXNARD	\$2,879.72
M0051587	CATALYTIC CONVERTER FLANGE GASKET	VENTURA COUNTY AUTO SUPPLY	OXNARD	\$12.68
M0051588	BELT, W/C SHOULDER/LAP, DRAGLINK, ADJUSTABLE, PLUNGER, LATCH, SOLENOID 24V, PRESSURE CAP ASSM 16LB, VALVE, DOUBLE CHECK, SEAL, REAR INNER & DIP STICK, HYD RESERVIOR	GILLIG LLC	LOS ANGELES	\$3,014.21
M0051589	FILTER, AC,& GLASS, TOP FLAT	THE AFTERMARKET PARTS COMPANY, LLC	MINNEAPOLIS	\$270.58
M0051590	A/C CONDENSER	PARTS AUTHORITY LLC	LOS ANGELES	\$216.81
M0051591	BATTERY - INTERSTATE, CA BATTERY FEE & SURCHARGE	INTERSTATE BATTERIES	VENTURA	\$1,160.59
M0051592	COOLANT TEMP GAUGE, REAR, REAR OIL PRESSURE GAUGE & CLAMP, 4 IN EXHAUST	GILLIG LLC	LOS ANGELES	\$445.26
M0051596	TOW SERVICE (4038)	PLATINUM TOW AND TRANSPORT INC.	CAMARILLO	\$525.00

Contracts/PO Awarded Report
October 2025

M0051597	DEVICE, AFTER CLEANING CATALYST	PURE EARTH SYSTEMS, INC.	NORTHRIDGE	\$400.00
M0051608	PROVIDE THREE (3) CLASS V-MOBILITY TRANSIT VANS USING CALACT MBTA RFP #20-01	CREATIVE BUS SALES	CHINO	\$342,278.07

Purchasing Total \$32,068.80

Parts Total \$463,080.19

Local (Ventura County) \$48,163.63



DATE October 1, 2025 **Item #6**

TO GCTD Board of Directors

FROM Marlena Kohler, Procurement Manager & DBE Officer *ML*
Lorne Henderson, Fleet Manager

SUBJECT Consider Authorizing General Manager to Award a Contract to Model 1 Commercial Sales (*formerly Creative Bus Sales*) for the Purchase of Six (6) ARBOC Specialty Vehicles as Replacement Vehicles for GCTD's GO ACCESS Fleet

EXECUTIVE SUMMARY

It is recommended that GCTD award a contract to Model 1 for the purchase of six (6) ARBOC Specialty Vehicles at a cost of \$248,289.09 per vehicle for a total amount of \$1,489,734.53 to replace aging paratransit vehicles in GCTD's GO ACCESS fleet. Utilizing the California Association for Coordinated Transportation (CALACT) purchasing cooperative contract 20-01, GCTD will purchase the vehicles with a combination of Federal Grant funding and state/local for the non-federal match.

BACKGROUND

In 2023, the Ventura County Transportation Commission (VCTC) completed a call for projects using federal 5310 funding to support senior and disabled transportation services. GCTD was awarded funding to replace aging demand response vehicles in two cycles. Federal Transit Administration Useful Life of Transit Buses and Vans, (FTA VA-26- 7229-07.1) classifies these vehicles as Light-Duty Vehicles with a useful life of five years and/or 150,000 miles. The proposed purchase would replace vehicles with an average odometer of 300,000 miles. The vehicles being replaced have served their useful lives and should be replaced to maintain reliable service provision for our customers.

GCTD submitted a project to fund the purchase of replacement vehicles for the paratransit fleet. VCTC stipulated that all federally funded vehicles in the call for projects be wheelchair accessible. GO ACCESS serves 1,300 individuals monthly, providing over 9,700 trips monthly to locations throughout the GCTD service area. GO ACCESS provides ADA paratransit service complementary to GCTD's fixed services in compliance with federal regulations. Complementary paratransit service is best described as origin to destination service, requiring the service to assist passengers beyond the curb when necessary. Reliable and accessible transportation is important to a growing portion of our population as more baby boomers move toward retirement locally. GCTD needs to maintain a portion of its fleet using this type of vehicle to continue efficient service to the large Senior Nutrition Program and growing Adult Day Health Care groups.

As a member of the California Association for Coordinated Transportation (CALCT), GCTD has access to purchase a variety of transit vehicles from the CALACT/MBTA purchasing cooperative. The CALACT/MBTA contract provides Federal and state-compliant competitive pricing and is restricted to FTA grantees geographically located within the State of California. One of those contracts was awarded to Model 1 for the ARBOC Cutaway vehicle.

GOLD COAST TRANSIT DISTRICT

October 1, 2025

Consider Approval to Purchase ARBOC Paratransit Vehicles

Page 2 of 2

Model 1 provided a quote in the amount of \$248,289.09 per vehicle, total cost for the six (6) vehicles is \$1,489,734.53. This purchase will be funded with federal funds along with non-federal matching funds state and local funds. Based on the CALACT process, staff has determined that Model 1's quote is fair and reasonable.

In accordance with CalACT buying procedures, staff has requested a Letter of Assignment for the purchase of these vehicles. As of the date of this board report, the official confirmation letter has not been received, however, in speaking to the CalACT representative, there should be no reason for the letter not be issued and because there will be no Board meeting until December 2025, staff would like to receive pre-approval to authorize the General Manager to authorize a purchase order to prevent further delays. However, to stay within CalACT requirements, staff will not move forward with the issuance of the purchase order without the approved Letter of Assignment.

A responsibility determination was also conducted on Model 1. The System for Award Management (SAM) was checked for this contractor and no results were found. GCTD has purchased several paratransit vehicles from this company, formerly known as Creative Bus Sales, and has had no major issues with any of the vehicles received. Therefore, Model 1 is determined to be a responsive and responsible firm capable of meeting GCTD's requirements.

Additionally, staff are requesting approval to dispose of the six (6) MV1 and Starcraft vehicles that are to be replaced by the purchase of these six (6) vehicles by selling them to the highest bidder through JJ Kane Auctions (formerly known as Ken Porter's Auctions).

RECOMMENDATION

It is recommended the Board of Directors authorize General Manager to purchase six (6) ARBOC Transit vehicles from Model 1 Commercial Sales (formerly Creative Bus Sales) in the amount of \$248,248.09 per vehicle for a total cost of \$1,489,734.53 for all six (6) vehicles and authorize up to an additional 5% of total cost (\$74,490) to cover minimal specification adjustments that may occur during the production of the vehicles, for a grand total of \$1,564,224.53. In addition, allow the disposal of aged-out vehicles.

General Manager's Concurrence

A handwritten signature in black ink, appearing to read "Vanessa Rauschenberger", is written over a horizontal blue line.

Vanessa Rauschenberger
General Manager



Item # 7

DATE October 1, 2025

TO Board of Directors

FROM Cynthia Duque, Director of Planning and Marketing
Vanessa Rauschenberger, General Manager

SUBJECT Receive and File: Year in Review – GO Access & Flexible Services Update

SUMMARY

In October 2024, Gold Coast Transit District (GCTD) transitioned GO ACCESS paratransit and flexible services from a contracted model to a directly operated program. This move was recommended by the Ad Hoc committee, approved by the Board of Directors, and guided by the District's Strategic Plan Goals.

For this item, staff will provide an update on the first year of GO ACCESS and Flexible Services under direct operation, highlighting cost savings, lessons learned, and goals for the future. It is recommended that the Board receive this report and provide feedback on the information presented.

BACKGROUND

In January 2024, the GCTD Board of Directors authorized staff to commence the transition of GO ACCESS to be a directly operated service at the GCTD facility. On October 1, 2024, GCTD staff completed the transition, onboarding over 40 employees — most of whom were former contractor staff. This move supported the District's goals of maximizing use of its facility, streamlining operations, and reducing overall program costs.

Since then, staff across all departments have collaborated to integrate employees, processes, and functions into the organization, while also tracking and quantifying cost savings. Areas of focus include operational efficiency, customer service, ridership and fare recording, labor and overtime, insurance, and supplies. Direct operation has provided clearer insight into the true costs of service delivery and allowed staff to identify opportunities for greater efficiency. Key improvements include:

- **One Team, One Location, Breaking Down Silos:** Reservations, dispatch, operations, and customer service are now all located together at GCTD's Operations and Maintenance Facility. This has fostered collaboration, strengthened accountability, and allowed challenges to be resolved more quickly. Breaking down operational silos between fixed route and ADA paratransit operations has helped to introduce a culture of inclusivity and broadened discussions about travel needs across all ages and abilities.

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- **Direct Oversight and Flexibility:** Operations staff closely monitor daily operations for fixed route and demand response in real time, adjust staffing as needed, and align vehicle deployment with demand. This flexibility allows GCTD to respond to changing conditions quickly and effectively.
- **Policy Alignment & Continuous Improvement:** The transition has provided GCTD the opportunity to take a fresh look at practices and policies, evaluate how they are applied, and strengthen enforcement where needed. This has resulted in more consistent and fair application of policies, while also identifying areas for operational improvements that enhance reliability and the overall customer experience.
- **Stronger Communication & Consistent Training** – Operators, dispatchers, reservationists, and supervisors now work side by side, creating a more connected workforce and opening new channels for feedback and ideas. All driver and reservations training is now conducted in-house by GCTD staff, ensuring that policies are clearly communicated and aligned across operations.
- **Maintenance & Safety Oversight:** All paratransit vehicles are now maintained under GCTD's direct supervision. Maintenance, cleaning, fueling and fare collection processes are coordinated by maintenance staff. This ensures consistent preventative maintenance, quicker response to mechanical issues, and application of the same safety standards used across the fixed-route fleet, improving both reliability and passenger safety.
- **Operational Efficiency** – While GCTD has always owned its Demand Response fleet, the maintenance of the vehicles was done by the contractor off site but daily fueling was done at the GCTD yard, creating additional dead head miles. Meaning, each day vehicles would have to be driven to the yard to fuel before servicing customers. Bringing all functions in-house has reduced fueling time, improved efficiency, and lowered costs.

BENEFITS TO RIDERS

The transition to direct operation has produced meaningful improvements for riders, ensuring they experience more seamless, reliable, and supportive service:

- **Seamless Service Across Modes:** Riders now benefit from a unified system where fixed-route and paratransit services are coordinated under one operation. This allows staff to guide passengers to the travel option that best fits their needs, whether curb-to-curb or fixed route, with both services managed through a single reservations and customer service system. Staff who understand both systems can provide personalized travel training and guidance, supporting riders in building confidence, saving on fares, and gaining more independence.
- **Consistency in Policies and Training:** With all operators trained in-house, passengers experience more consistent application of service policies. This reduces confusion and ensures riders know what to expect regardless of who their driver or reservationist may be.

Together, these improvements strengthen rider confidence, provide clearer information and guidance, and enhance the overall quality of the passenger experience.

COST BENEFIT ANALYSIS

One of the most important outcomes of transitioning to direct operation has been the cost efficiencies gained by consolidating services and fully integrating paratransit into GCTD's broader operations under one roof—eliminating duplicate systems and administrative overhead. Under the contract model, GCTD managed two separate operations—the contractor's leased site and GCTD's facility—which created duplication of effort and added significant administrative costs. By bringing the service in-house, GCTD has:

Reduced Overhead Costs – Contract mark-ups, facility leases, and duplicate administrative functions—previously adding about \$740,000 annually—have been eliminated.

Facility Space Utilization / Fixed Cost – GCTD's Operations and Maintenance Facility was designed and built to accommodate 125 buses and 225 operators on a 15-acre site. Because the District is required to cover the fixed costs to operate the facility (including maintenance, insurance, landscaping and utilities) regardless of actual use, maximizing occupancy is important. By increasing use of the facility, we are able to make more effective use of the fixed costs we already incur. With paratransit operations now onsite, bus operator space utilization has increased from 56% to 74% and parking space utilization from 49% to 60%. **As a result, the agency has improved its per bus fixed-cost utilization by 18%.**

Facility Utilization	Original Facility Design Capacity	July 2019-September 2024 (before merger)	% of Facility Used	October 2024 (after merger)	% of Facility Used	Remaining capacity for future expansion without facility modifications.
Bus Operators	225	126	56%	166	74%	59 Bus Operators
Bus Parking (40' Full Size Buses)	125	61	49%	75*	60%	50 Full Size Buses
*Merger added 28 vans equivalent of 14 buses.						
Est. Fixed-Cost of Facility \$2.2 M		Fixed Cost Per Bus		Fixed Cost Utilization Improved		
Facility Maintenance, Insurance, Landscaping, Utilities		\$36,066		\$29,333		18.7%

Shared Resources – By centralizing HR, payroll, training, and maintenance with GCTD's existing departments (without adding additional administrative staff) the District has saved in support costs compared to maintaining separate systems.

Improved Budget Control – Direct oversight of labor, staff scheduling, and vehicle deployment has given GCTD greater visibility into day-to-day costs. This has already reduced reliance on overtime labor and is expected to generate measurable cost savings as the operation continues to stabilize.

Long-Term Fiscal Sustainability – After the initial transition investments in staffing, training, and technology, GCTD anticipates ongoing annual savings of **\$4.1 million over the next five years**, ensuring more resources can be directed toward frontline service delivery. See Attachment A.

Managing future ADA/Paratransit Costs – Paratransit service is significantly more expensive to operate than fixed-route bus service, costing much more per hour while carrying far fewer passengers. For example, fixed routes average about 20 passengers per hour compared to 2-3 passengers per hour on paratransit. Because of this, it is important to manage paratransit demand by encouraging capable riders to use fixed-route service when possible. By integrating operations, GCTD is better positioned to provide travel training, guidance, and incentives that help riders make this transition—supporting greater rider independence while also containing long-term program costs.

LESSONS LEARNED

The first months of direct operation provided GCTD with the opportunity to re-examine how paratransit service is delivered. This fresh perspective has highlighted the importance of:

Fleet Maintenance – Transitioning the 28-vehicle paratransit fleet required updates to maintenance practices, as several vehicles needed immediate improvements due to lapsed upkeep during the final months of the contract. Initially, staff faced a learning curve since they had not yet received hands-on training with these vehicle types. Over the past year, however, the Maintenance team has cross-trained staff to meet fleet safety and maintenance standards, ensuring both vehicle availability and the safe delivery of service.

Evaluating and Updating Practices – Reviewing policies and procedures with a critical eye has allowed staff to identify improvements and ensure that rules are enforced consistently and fairly. Many of GCTD's policies had previously been embedded in contractor oversight documents, as well as contractor practices; however, over time, some policies became outdated or inconsistently applied. As is sometimes the case in contracted environments, issues or problems are shielded from the client (agency) in order to avoid financial penalties or upset the client agency. With the service now operated directly, teams work together openly to address issues transparently, using weekly cross-departmental meetings to reinforce this approach, resolving policy changes with input from all relevant teams.

Strengthening Training & Onboarding – New operators now benefit from a unified emphasis on safety and customer service that aligns with GCTD's policies, and consistent labor MOU's that streamline supervisor. This was initially challenging, as Safety and Training staff had to develop new methods tailored to smaller vehicles and the specific needs of ADA and senior riders. Today, all Safety and Training Supervisors are cross-trained to support both fixed-route and demand response operators, ensuring consistent standards across the organization. Additionally, we developed new route bidding and vacation bidding processes, working in partnership with labor union representatives.

Enhancing Data Integrity – With more direct oversight of reporting, staff have been diligent in reviewing data to ensure accuracy in reporting. During the transition process we identified several issues in how information was previously entered and reported and has resulted in improved confidence in performance monitoring and decision-making.

Building Trust for Ongoing Dialogue and Improved Labor Relations – Frontline staff can now communicate more directly with GCTD supervisors and management. This has created an environment where employees can raise concerns, offer suggestions, and collaborate on solutions, which include working with labor representatives to resolve issues.

GOALS FOR THE YEAR AHEAD

With a solid foundation established, the coming year will focus on:

- **Travel Training & Incentives to Use Fixed Route for Greater Independence** – The Americans with Disabilities Act (ADA), requires public entities to provide services in the most integrated setting appropriate for individuals with disabilities. In public transit, this means that fixed-route service should be the primary mode of transportation whenever possible, with paratransit serving as a complement - not a substitute. To advance this mandate, GCTD will

expand efforts to encourage capable riders to use fixed-route service whenever possible. Strategies we are exploring include offering fare incentives (such as free or discounted fixed-route fares for paratransit eligible riders) and providing individualized travel training for new ADA/paratransit users. These tools will help riders understand their options, select the mode of travel that best meets their needs, and interact more fully with the broader community.

- **Enhancing Customer Communication** – Ensuring riders are well-informed about policies and expectations is a priority. Staff is currently developing a comprehensive “Go ACCESS Rider Guide” that will provide clear, accessible information to help passengers understand how to use the service and travel with confidence. In addition, GCTD will conduct an ADA/Paratransit passenger survey to measure customer satisfaction and inform future service improvements. Once final, all materials will be translated into Spanish for wider distribution.
- **Technology Review** – Reviewing current systems such as scheduling software and the phone system to ensure they are being used to their fullest potential, while also exploring new technologies that can improve efficiency and service delivery.
- **Strengthening Policy Alignment and ADA Compliance** – Revamping training, developing new ADA compliance manuals, and ensuring staff receive consistent training on ADA regulations and enforcement to provide equitable and reliable service for all riders. GCTD plans to conduct an internal ADA compliance policy review and operations assessment, with guidance from Jess Segovia, owner of ADA GURU: ADA Compliance Expert.
- **Regional Coordination and Partnership**– The Ventura County Transportation Commission is currently conducting a study to explore the potential of enhancing regional Paratransit service, among other recommendations as part of their Short-Range Transit Plan. GCTD has provided comprehensive input to VCTC staff on this and meets regularly with other Transit Operators on the topic. Some of the areas we are exploring include:
 - **Regional Paratransit Dispatch Software** - GCTD is exploring a shift in our dispatching software to a new system procured by VCTC called Ride-Co. While our current software ECOLANE has worked well and is less costly, the new system offers enhanced “self-service” trip scheduling that we believe would be beneficial for our riders and may be worth the higher cost. VCTC will utilize countywide set-aside funds to cover the annual costs of this software for GCTD, further incentivizing our transition.
 - **Regional Radio System** - GCTD is in the process of transitioning its older radio system to a new digital platform being implemented by the Ventura County Sheriff and County IT. VCTC is utilizing countywide *SB 125 Regional Technology* funds to cover the initial capital and ongoing costs for all transit operators. This system will provide clearer day-to-day communications while enabling all transit agencies to communicate directly during emergencies or evacuations - greatly improving coordination when wheelchair-accessible vehicles are needed.
 - **Regional ADA/Paratransit Phone Number / Policies** – We support exploring regional initiatives, such as implementing a single phone number / policies where possible. One idea we would recommend is procuring a dynamic caller ID or interactive voice response system that would allow riders across Ventura County to connect to the correct local agency through a single phone number - without the need for a new call center or separate governance agency. Similar to 911 call routing, existing phone technologies can be adapted to meet this need. It should be noted that as part of the draft Paratransit Study, VCTC’s consultant has proposed the idea of creating a new

- Joint Powers Authority (JPA) to operate a paratransit under a separate countywide contract. Given our recent move away from contracted service, available facility capacity, and the clear advantages of integrating fixed-route and paratransit operations, GCTD staff have shared with VCTC our concerns with this approach. Our recommendation is to utilize transit technology investments to achieve project goals, rather than segregating fixed route from paratransit operations.
- **Seamless Regional Trips Pilot Program** - GCTD also recommends exploring a pilot program utilizing MOUs between municipal operators to support seamless cross-jurisdictional trips using a consistent premium fare structure. We already maintain an agreement with the city of Camarillo that could be expanded to include Heritage Valley, simplifying regional travel for riders. Such agreements could be facilitated through existing working groups such as VCTC's Transit Operators Advisory Committee (TRANSCOM).

CONCLUSION

The October 2024 transition to directly operating GO ACCESS has demonstrated significant benefits across both operations and organizational culture. Consolidating operations at GCTD's facility has strengthened accountability, communication, and inclusivity while reducing administrative overhead and improving cost efficiency.

Looking ahead, staff will continue to build on this foundation by implementing new tools such as the Rider Guide, enhancing communication, and pursuing regional collaboration. With these efforts, GCTD is positioned to deliver a consistent, sustainable, and customer-focused paratransit program in the years to come.

RECOMMENDATION

It is recommended that the Board Receive and File this report and provide any feedback to staff on material presented.

General Managers Concurrence



Vanessa Rasmussen

ATTACHMENT A**Cost Savings Breakdown**

Category	Type	Amount (USD)		
Contract Mark-ups	Cost Savings	\$545,000	savings \$740,000	
Facility Lease	Cost Savings	\$155,000		
Duplicative Admin Functions	Cost Savings	\$240,000		
Employee benefits increase (Worker Compensation , pension, insurance)	Cost Increase	(\$200,000)		
		Cost of Paratransit Services		
	outsources	in house	overall savings	
FY 24	\$ 5,143,476			
FY 25	\$ 5,400,650	\$ 4,662,987	\$740k	
FY 26 (Est.)	\$ 5,616,676	\$ 4,849,506	\$770k	
FY 27 (Est.)	\$ 5,785,176	\$ 4,994,992	\$790k	
FY 28 (Est.)	\$ 5,958,731	\$ 5,144,841	\$810k	
FY 29 (Est.)	\$ 6,137,493	\$ 5,299,187	\$840k	
FY 30 (Est.)	\$ 6,321,618	\$ 5,458,162	\$860k	
Next 5 Years cost saving projection : \$4.1 Million				



Item #8

DATE October 1, 2025
TO GCTD Board of Directors
FROM James Beck, Director Operations and Maintenance
SUBJECT **GCTD Operations and Maintenance Report**

SUMMARY

This report provides an update on GCTD's Operations and Maintenance Departments.

This report will be given monthly and will include Key Performance Indicators (KPI's), staffing updates, updates on GCTD projects and current events.

RECOMMENDATION

It is recommended that the Board of Directors receive and file this presentation and provide any feedback to staff on the material presented.

General Manager's Concurrence


Vanessa Rauschenberger

GOLD COAST TRANSIT DISTRICT

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DATE October 1, 2025

Item #9

TO GCTD Board of Directors

FROM Vanessa Rauschenberger, General Manager^{VR}

SUBJECT Discuss Future Agenda Items

SUMMARY

It is recommended that the Board of Directors provide input to staff on future agenda items that they would like staff to review and/or report on in a future meeting.

FUTURE AGENDA ITEMS

Below are some of the future agenda items planned. To help staff prioritize timing of reports, staff seeks input on these items or other items that the Board is interested in discussing.

Future Agenda Items

- Strategic Plan Update
- Redevelopment of 301 Property
- *FY 25 Year End Audit Report*
- *Drug and Alcohol Program Update*

Future Routine Items

- Monthly Financial Statements & Procurement Reports
- Monthly Operations & Maintenance Update
- Quarterly Fixed-Route & Paratransit Performance Reports
- Bi-Annual Service Plan & Outreach Updates

CONCLUSION

It is recommended that the Board of Directors provide input to staff on future agenda items that they would like staff to review and/or report on in a future meeting.

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