



AGENDA

REGULAR BOARD OF DIRECTORS MEETING

WEDNESDAY, JUNE 4, 2025 – 10:00 AM

GCTD ADMINISTRATIVE FACILITY

1901 AUTO CENTER DRIVE

OXNARD, CA 93036-7966

www.GoldCoastTransit.org

The meeting will be IN PERSON.

Hybrid / Remote Participation for the Public is available via ZOOM Webinar

<https://us02web.zoom.us/j/82388855961>

A. CALL TO ORDER – 10:00 am

B. ROLL CALL

Chair – Martha McQueen-Legohn, Mayor, City of Port Hueneme

Vice Chair – Rachel Lang, Councilmember, City of Ojai

Director – Matt LaVere, Supervisor District 1, County of Ventura

Director – Dr. Jeannette Sanchez-Palacios, Mayor, City of Ventura

Director – Gabriela Rodriguez, Councilmember, City of Oxnard

C. CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Service Awards** Luis Ayala, Mechanic II – 10 Years
- **Employees of the Quarter**
 - Angelica Delgado – Clerk of the Board/Executive Assistant
 - Dave Buck – E-Mechanic II
 - Gus Hernandez – Bus Operator - Demand Response
 - April Morales – Bus Operator - Fixed Route

D. GENERAL PUBLIC COMMENT PERIOD

The GCTD Board of Directors will consider public comments for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, question, or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form from the Clerk of the Board and file it with the Clerk before speaking. Public members may participate in the Board Meeting either In Person at 1901 Auto Center Drive, Oxnard, CA, or by emailing or mailing their public comments to the Clerk of the Board before 9:00 AM on the morning of the meeting. In addition, members may also participate in the meeting by logging into Zoom [HERE](#).

E. BOARD OF DIRECTORS' REPORTS

The Board of Directors may use this time to report on any activities in their respective jurisdictions that may be of interest to the District.

GOLD COAST TRANSIT DISTRICT

F. AGENDA REVIEW

The Board of Directors may use this time to make a motion to make changes to the agenda.

G. GENERAL MANAGER'S REPORT

1. [General Manager's Monthly Report](#)

Recommendation: The General Manager will provide a brief update on agency activities.

Staff: Vanessa Rauschenberger, General Manager

H. CONSENT ITEMS

All items listed under consent are to be considered routine by the governing body and will be enacted by one motion in the form listed unless items are removed for separate consideration.

2. [Minutes of May 7, 2025 Board of Directors Meeting](#)

Recommendation: Approve the May 7th Board of Directors Meeting Minutes

Staff: Angelica Delgado, Clerk of the Board/Executive Assistant

3. [Report of Monthly Expenditures](#)

Recommendation: Receive Report of Expenditures for the Month of May 2025

Staff: Angelica Salatan, Accounting Specialist

4. [Report of Monthly Budget/Actual Report](#)

Recommendation: Receive Report of Budget/Actual for the Month of April 2025

Staff: Christine Feng, Chief Financial Officer/AGM

5. [Report of Contracts Awarded](#)

Recommendation: Receive Report of Contracts Awarded for the Month of June 2025

Staff: Tanya Hawk, Inventory & Asset Management Coordinator

I. FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The GCTD Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes of comment on all agenda items in total. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Approval of 2025 California Population Estimate and Updated Weighted Vote Formula for GCTD Member Jurisdictions](#)

Recommendation: Consider Approval of 2025 California Population Estimate and Updated Weighted Vote Formula for GCTD Member Jurisdictions.

Staff: Angelica Delgado, Clerk of the Board/Executive Assistant

7. [Consider Approval FY 2026 Operating Budget & Capital Plan \(Public Hearing\)](#)

Recommendation: Consider Approval of the FY 2026 Operating Budget & Capital Plan

Staff: Vanessa Rauschenberger, General Manager & Christine Feng, CFO/AGM

8. [Consider Approval of Filing of Annual FY 2026 TDA Claim for Member Agencies](#)

Recommendation: Consider Approval of TDA Claim for Member Agencies

Staff: Dean Bower, Controller

INFORMATIONAL ITEMS

9. [Future Agenda Items](#)

Recommendation: Discussion of topics to be discussed at a future meeting

Staff: Vanessa Rauschenberger, General Manager

Gold Coast Transit District

Board of Directors Meeting

June 4, 2025

Page 3 of 3

J. CLOSED SESSION

None

The next regular meeting of the GCTD Board of Directors will be held on **July 2, 2025, at 10:00 AM at 1901 Auto Center Drive, Oxnard, CA 93036**. Copies of administrative reports relating to the Board agenda are available online at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966.

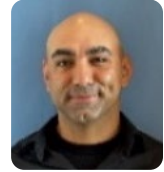
IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.



General Manager's Monthly Report – June 2025

Welcome New GCTD Team Member!

Please join me in extending a warm welcome to **Jonathan Castaneda – Dispatcher/Reservationist**, the newest member of the GCTD team who will support our Demand Response (ADA/Paratransit) Operations.



Employees of the Quarter

Please join me in recognizing our Employees of the Quarter! **These employees are nominated and recognized by their peers for going “the extra mile” in demonstrating GCTD’s core values:**

SAFETY – ACCOUNTABILITY – COMMUNICATION – INTEGRITY & HONESTY
POSITIVITY – KINDNESS & RESPECT – ADAPTABILITY & CREATIVITY
Employees of the Quarter



Angie Delgado – Clerk of the Board/Executive Assistant

Angie is the kind of team member who goes above and beyond to help even when no one is watching. She's known for small but meaningful actions that make everyone feel welcome. Angie always greets everyone with a smile, manages appointments, events and our office logistics with impressive skill. Her **positivity and adaptability** sets her apart.



Dave Buck – E-Mechanic

Dave has played a crucial role in the rollout of the Fastfare box, tackling each challenge with determination and professionalism. He works closely with vendors, addresses issues systematically, and ensures we always have well-prepped trim units ready for quick deployment. His resourcefulness, **skilled communication**, and **creativity** make him an invaluable part of our operations.



Gus Reyes – Demand Response Bus Operator

Gus has made a strong impression with multiple commendations from our riders. He approaches every shift with a helpful spirit and positive attitude, always willing to assist our customers. Gus exemplifies **kindness and respect** with all of our ADA/ACCESS customers - we're proud to have him on our team.

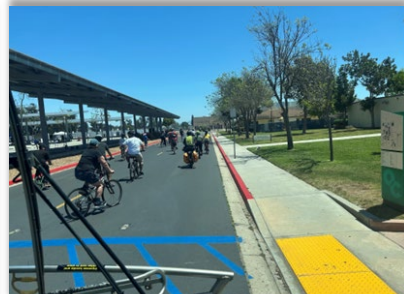
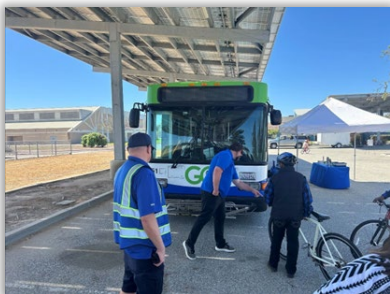


April Morales – Fixed Route Bus Operator

April brings a “Yes, we can!” attitude to every task. She is incredibly reliable, humble, and always willing to lend a hand. A 10-year veteran with a perfect attendance record, she recently embraced a new challenge as a revenue trainer, mentoring new operators with enthusiasm. April is not only a dedicated employee that exemplifies **accountability and integrity**, but she is also a friend to all and a beloved part of our team.

Bike Rodeo at Oxnard College

Gold Coast Transit District joined Assemblymember Steve Bennett, The Port of Hueneme, and local organizations at Oxnard College, promoting bicycle safety and wellness practices, and culminating in a community bike ride.



Dump the Pump Day

Gold Coast Transit District (GCTD), Ventura County Transportation Commission (VCTC), East County Transit Alliance (ECTA), Moorpark City Transit, Simi Valley Transit, and Valley Express will also provide Dump the Pump Day, free bus rides during regular service hours.

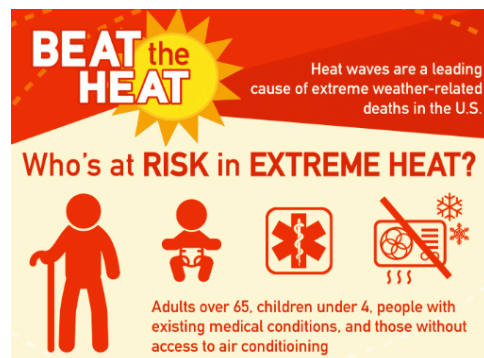


June Safety Blitz

The Safety & Training team will be conducting a safety blitz June 18th to emphasize this month's key safety topic. Head Safety. The **"Stay Cool, Stay Safe, Stay Hydrated"** theme encourages vigilance for employees and passengers showing signs of heat stress.

Collaborative Meetings & Outreach Activities

GCTD's expert staff from various departments actively coordinate and participate in multiple meetings to support GCTD's mission:



Staff Attending CalACT/CTAA Conferences

This year, **Jim Beck, Director of Operations and Maintenance** along with two Operation Supervisors will be attending the annual CalAct/CTAA's EXPO June 2-4 in San Diego, CA. This event is a key annual event for community and public transportation professionals. Participants will take part in essential learning events, and listening to speakers and sessions that will keep attendees up to date with innovative technology, workforce development, safety programs and more.



General Manager Activities & Meetings Attended

- May 1 – Interview Panel – Procurement related
- May 6 – Bike Rodeo Planning Meeting
- May 7 – GCTD Board Meeting
- May 9 – Attended VCTC Commission Meeting
- May 10 – Attended Bike Rodeo Event at Oxnard College
- May 13 – Attended HR Practices / Legal Seminar
- May 14 – Meeting with DSD/SPURR to Discuss Power Purchase Agreement
- May 15 – Held Coffee with the GM and Employees
- May 16 – Meeting with Consultant Team Re 301 Property
- May 20 – Virtual State Budget Hearing Meeting
- May 20 – Bike Rodeo De-Brief
- May 23 – Meeting with Consultant Team Re 301 Property
- May 27 – APTA Small Operators Meeting (virtual)
- May 27 – CTA Small Operators Meeting (virtual)
- May 28 – SCAG Regional Transit Technical Advisory Committee Meeting
- May 29 – Attended Joint Labor Meeting with SEIU Local 721

Join our Team!

For a complete list of current job openings, visit <https://www.gctd.org/careers/>



OUR MISSION

Our mission is serving, moving, and connecting people to opportunity –one ride at a time.



OUR VISION

Our vision is to revolutionize transportation in Ventura County by leading initiatives that improve the rider experience, achieve clean air, and drive economic vitality.

###



Item #2

**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MAY 7, 2025 – 10:00 am
THIS MEETING WAS HELD IN PERSON & VIA ZOOM (HYBRID)**

A. CALL TO ORDER

Chair McQueen-Legohn called the Regular Board of Directors of Gold Coast Transit District meeting to order at 10:01 am at the GCTD Administrative Facility, 1901 Auto Center Drive, Oxnard, California.

B. ROLL CALL

Chair – Martha McQueen-Legohn, City of Port Hueneme

Vice Chair – Rachel Lang, City of Ojai

Director – Matt LaVere, County of Ventura - *Absent*

Director – Dr. Jeannette Sanchez-Palacios, City of Ventura - *Absent*

Director – Gabriela Rodriguez, City of Oxnard

STAFF PRESENT

Vanessa Rauschenberger, General Manager

Angelica Delgado, Clerk of the Board

Chirstine Feng, Chief Financial Officer/AGM

James Beck, Director of Operations & Maintenance

Cynthia Duque, Director of Planning & Marketing

Lorne Henderson, Fleet Manager

Juan De La Rosa, Facilities Manager

Bettie Lara, DR Operations Manager

Gilbert Pinón, Assistant Operations Manager

Chiharu Endo-Lee, Operations Manager

Austin Novstrup, Planning Manager

Dante McClain, IT Technician

Tanya Hawk, Inventory & Asset Coordinator

Geraldine Navarrete, Revenue Specialist A/R

C. CEREMONIAL CALENDAR

Director Rodriguez led the Pledge of Allegiance.

EMPLOYEE RECOGNITION

Miguel Gomez, Bus Operator – 10 yrs

Manuel Munoz, Bus Operator – 10 yrs

Duane Mydland, Bus Operator – 10 yrs

Andrew Pahle, Operations Supervisor – 10 yrs

Dither Vega, Bus Operator – 20 years

Ms. Rauschenberger thanked the employees for their years of service and dedication. Angelica Cisneros from Senator Limón's office presented Mr. Vega with a special recognition for his 20 years of service. Mr. Vega thanked everyone and expressed that he enjoys working at GCTD and serving the public.

GOLD COAST TRANSIT DISTRICT

D. GENERAL PUBLIC COMMENT

None

E. BOARD OF DIRECTORS REPORTS

None

F. AGENDA REVIEW

None

G. GENERAL MANAGER'S REPORT

1. GM Update - Vanessa Rauschenberger, General Manager

Ms. Rauschenberger announced a new video posted to GCTD's YouTube channel in recognition of Disability Awareness Month, produced by GCTD employees, the video offers guidance on using the fixed route system using a mobility device or wheelchair. She also announced the completion of a project that brought new amenities and shelters to more than 100 bus stops, a collaborative effort with VCTC and the Caltrans Clean California Program. Additionally, GCTD will participate in the upcoming Bike Rodeo at Oxnard College, demonstrating how to safely load bicycles onto the bus.

CONSENT AGENDA

2. [Minutes of April 2, 2025 Board of Directors Meeting - Angelica Delgado, Clerk of the Board/Executive Assistant](#)
3. [Report of Monthly Expenditures - Angelica Salatan, Accounting Specialist](#)
4. [Report of Monthly Budget/Actual Report - Christine Feng, Chief Financial Officer/AGM](#)
5. [Report of Quarterly Investment Income - Veronica Navarro, Finance & Grants Analyst](#)
6. [Report of Contracts Awarded - Tanya Hawk, Inventory & Asset Management Coordinator](#)
7. [Consider Approval of Job Description \(s\) - Alex Zaretsky, Director of Human Resources](#)
8. [Consider Authorizing the General Manager to Award Contract for Tire Services - Tanya Hawk, Inventory & Asset Management Coordinator](#)
9. [Consider Authorizing the General Manager to Complete Negotiations and Execute a Contract for Auditing Services - Marlena Kohler, Procurement Manager & DBE Officer](#)

Vice Chair Lang moved to approve Consent Agenda Items 2 through 9. Director Rodriguez seconded the motion.

The motion passed unanimously.

H. FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda when the presiding officer has called the agenda item and after the staff report has been given. Each speaker is limited to three (3) minutes of comment on all agenda items. Public members must submit their requests by email to the Clerk of the Board before 9 am on the day of the Board Meeting.

10. Update on Status of Vacancies, Recruitment and Retention In Accordance with AB-2561 – Maylee Murillo, Human Resources Coordinator

Ms. Murillo provided the Board with an overview of California State Assembly Bill (AB) 2561, which requires public agencies, including the District, to present an annual update on the status of vacancies, recruitment, and retention efforts at a public hearing before the governing body and prior to adopting the final budget for the fiscal year. She explained that, under AB 2561, if any bargaining unit's vacancy rate reaches or exceeds 20% of authorized full-time positions, the agency must, upon request of the recognized employee organization, include additional information during the hearing, such as the total number of vacancies, applicant data, average time-to-hire, and opportunities to improve compensation or working conditions.

Ms. Murillo reported that Gold Coast Transit District does not currently have any bargaining units with vacancy rates at or above the 20% threshold, and that the District's overall vacancy rate has remained steady over the past fiscal year due to targeted recruitment strategies, including online postings, social media outreach, and staff networking. The Board was informed that this presentation and public hearing fulfill the District's compliance obligations under AB 256.

Director Rodriguez requested additional information regarding the new performance review process. Ms. Murillo explained that the process is now conducted annually for all GCTD non-represented employees. As part of the process, employees complete a self-check in form, after which they meet with their manager to discuss their progress and set goals for the coming year.

Vice-Chair Lang commended staff for their efforts and hard work that have gone into reducing the gap and meeting those numbers.

Ms. Rauschenberger explained that AB 2561 introduces an annual requirement for public agencies to present information on job vacancies, recruitment, and retention efforts with a public hearing, and the presentation must occur prior to the adoption of the final budget each fiscal year. She noted that, going forward, the Board should expect the AB 2561 public hearing to be scheduled in conjunction with the annual budget process each year.

RECOMMENDATION

It is recommended that the Board of Directors receive a presentation on the status of vacancies and recruitments and retention – Assembly Bill 2561 – and hold a public hearing to receive input on the information presented.

Chair McQueen-Legohn opened the public hearing. There were no public comments.

11. [Receive Presentation of Draft FY 2026 Operating Budget and Capital Plan – Vanessa Rauschenberger, General Manager & Christine Feng, Chief Financial Officer](#)

Ms. Rauschenberger gave an introduction to the Draft FY 2026 Operating Budget and Capital Plan, stating that the full report with details was included in the budget packet.

Ms. Feng presented to the Board, GCTD's DRAFT Fiscal Year 2026 Operating Budget and Capital Plan, outlining the agency's financial priorities and strategies for the upcoming year. The Operating Budget provided a comprehensive overview of the organizational structure, key budget assumptions, anticipated revenue sources, and projected operating expenses. Ms. Feng note that staff will continue to work on the budget and will bring the final proposed FY 2026 Budget back to the Board for consideration in June.

RECOMMENDATION

It is recommended that the Board of Directors conduct the public hearing to receive public comments on the proposed DRAFT FY 2026 Operating and Capital Budget.

Chair McQueen-Legohn opened the public hearing. There were no public comments.

12. [Consider Approval of Update to GCTD Title VI \(Civil Rights\) Program - Austin Novstrup, Planning Manager](#)

Mr. Novstrup provided the Board with a presentation outlining Gold Coast Transit District's (GCTD) responsibilities as a recipient of Federal Transit Administration (FTA) grant assistance. He explained that GCTD is required to comply with U.S. Department of Transportation Title VI regulations, which prohibit discrimination based on race, color, or national origin in the provision of public transportation services. The FTA mandates that all direct recipients submit a Title VI program every three years to document compliance with these regulations. GCTD's next Title VI report is due on or before June 1, 2025.

Mr. Novstrup noted that, in preparation for this deadline, GCTD has updated its Title VI program to reflect changes made since the last update submitted in May 2022. The revised program includes measures to ensure meaningful access for individuals with limited English proficiency, procedures for tracking and investigating Title VI complaints, and documentation of public outreach efforts, consistent with FTA Circular 4702.1B requirements. He also highlighted that GCTD's Title VI notice is posted in English and Spanish at key locations, and that the program update reaffirms GCTD's commitment to equitable service delivery and nondiscrimination in all transit-related activities.

RECOMMENDATION

It is recommended that the Board of Directors approve this update of the GCTD Title VI – Civil Rights Program for submission to the Federal Transit Administration.

Vice-Chair Lang moved to approve the Approval of Update to GCTD Title VI (Civil Rights) Program. Director Rodriguez seconded the motion.

The motion passed unanimously.

I. INFORMATIONAL ITEMS

13. Fixed Route & Demand Response 3rd Quarterly Update – Austin Novstrup, Planning Manager, and Robbie Lucio, Mobility Management Coordinator

The report was filed and received.

14. Operations and Maintenance Update – James Beck, Director of Operations and Maintenance

Jim Beck provided a monthly Operations and Maintenance Report.

Chair McQueen-Legohn thanked Mr. Beck for his detailed and informative presentation. Vice Chair Lang agreed, seconding Chair McQueen-Legohn's appreciation.

The report was filed and received.

15. Future Agenda Items – Vanessa Rauschenberger, General Manager

The report was filed and received.

J. CLOSED SESSION None

There being no further business, Chair McQueen-Legohn adjourned the Board of Directors meeting at 11:06 am.

Minutes recorded by Angelica Delgado, Clerk of the Board of Directors.



Vanessa Rauschenberger
Secretary of the Board of Directors

Chair Martha McQueen-Legohn
Board of Directors

Unless otherwise determined by the Board of Directors, the GCTD Board of Directors' next meeting will be on **June 4, 2025, at 10:00 am**. Copies of administrative reports relating to the Board agenda are available online at www.gctd.org or from the Clerk of the Board, Angelica Delgado, at adelgado@gctd.org Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA 93036.



Item #3

DATE June 04,2025
TO GCTD Board of Directors
FROM Angelica Salatan, Accounting Specialist AP *a S*
SUBJECT **Consider the Approval of Expenditures for the Month of May 2025**

Attached is a list of expenditures for the Month of May 2025 from the various GCTD Accounts.

If any member of the Board wishes to review a particular item, please contact me to have the necessary documentation on hand for the meeting.

Attachments:

Accounts Payable Disbursement List – May 2025

GENERAL MANAGER'S CONCURRENCE

A handwritten signature in black ink, reading 'Vanessa Rauschenberger', is written over a horizontal line.

Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG

Payee	Reference	Amount	TypeOfGoods
ALEXANDER MAGNO	01-May-25	\$46.00	EMPLOYEE REIMBURSEMENT
AMERICAN MADE CLEAN INC	01-May-25	\$525.00	SERVICES
CLEAN ENERGY	01-May-25	\$37,722.07	REPAIRS
EDISON CO.	01-May-25	\$25,941.60	ELECTRICAL POWER
FRN of Tulsa,LLC	01-May-25	\$265.59	PARTS
GILLIG LLC	01-May-25	\$8,008.32	PARTS
HENRY GONZALEZ	01-May-25	\$46.00	EMPLOYEE REIMBURSEMENT
INTERSTATE BATTERIES	01-May-25	\$558.45	BATTERIES
MOTOROLA SOLUTIONS, INC	01-May-25	\$1,609.80	TWO-WAY RADIO SYSTEM
NATURAL GREEN LANDSCAPE INC.	01-May-25	\$4,480.00	LANDSCAPING SERVICES
PACIFIC LIFT AND EQUIPMENT CO., INC	01-May-25	\$345.00	LIFTS
PARKHOUSE TIRE, INC.	01-May-25	\$6,771.21	TIRES
PLATINUM TOW AND TRANSPORT INC.	01-May-25	\$390.00	TOWING SERVICES
SEPULVEDA PHILIP	01-May-25	\$24.00	REFUND GO ACCESS e-balance
STAPLES ADVANTAGE	01-May-25	\$294.12	OFFICE SUPPLIES
SUPERIOR SANITARY SUPPLIES	01-May-25	\$888.52	SUPPLIES
THE AFTERMARKET PARTS COMPANY, LLC	01-May-25	\$1,048.25	PARTS/BUSES
THE GAS COMPANY	01-May-25	\$2,476.94	NATURAL GAS
TOLAR MANUFACTURING COMPANY, INC.	01-May-25	\$87,488.86	BUS STOP ECO SEAT
UNITED TRANSMISSION EXCHANGE	01-May-25	\$5,146.08	TRANSMISSION REBUILDER
VENTURA COUNTY AUTO SUPPLY	01-May-25	\$170.19	PARTS
ASSURANT EMPLOYEE BENEFITS	08-May-25	\$1,381.63	DENTAL PREMIUMS
BENEFIT COORDINATORS CORP.	08-May-25	\$12,363.80	DENTAL PREMIUMS
CITY OF OXNARD	08-May-25	\$3,273.96	UTILITIES/TRASH
CITY OF OXNARD	08-May-25	\$2,013.19	MONTHLY RENT OTC
COAST TO COAST COMPUTER PRODUCTS	08-May-25	\$1,103.33	OFFICE SUPPLIES
COUNTY OF VENTURA - IT SVCS. DEPT.	08-May-25	\$35.84	REPEATER SITE RENTAL
CUMMINS PACIFIC LLC	08-May-25	\$5,023.61	PARTS
DYER SHEEHAN GROUP, INC.	08-May-25	\$7,878.75	301 REDEVELOPMENT CONSULTING
FIRST CALL AUTO PARTS	08-May-25	\$164.96	PARTS
FORTRESS ARMORED SERVICES COMPANY	08-May-25	\$2,166.23	ARMORED CAR SERVICES
FRONTIER COMMUNICATIONS	08-May-25	\$650.66	INTERNET PRVDER - PTSIT CNTOR
GRAINGER	08-May-25	\$470.47	MISC. PARTS/SUPPLIES
J N DESIGNS	08-May-25	\$131.10	PRINTING/GRAPHICS SERV
LIFT-U-INC.	08-May-25	\$180.45	WHEEL CHAIR PARTS
LOS ANGELES TRUCK CENTERS, LLC	08-May-25	\$8,597.55	PARTS/SERVICE
LYNETTE COVERLY	08-May-25	\$5,284.00	PROFESSIONAL SERVICES
MACVALLEY OIL COMPANY	08-May-25	\$10,275.51	FUEL
MAKAI SOLUTIONS	08-May-25	\$38,422.50	INSTAL. OF BUS STOP AMENITIES
MOBILE CREATE USA, INC.	08-May-25	\$677.35	2 WAY RADIO EQUIPMENT/SERVICE
PARTS AUTHORITY LLC	08-May-25	\$763.26	PARTS
PROFORMA	08-May-25	\$193.20	ADVERTISING SERVICES
RUBBER NECK SIGNS	08-May-25	\$642.39	SERVICES
SUPERIOR SANITARY SUPPLIES	08-May-25	\$234.23	SUPPLIES
TEAMSTERS LOCAL 186	08-May-25	\$1,634.00	PAYROLL DEDUCTION
THE AFTERMARKET PARTS COMPANY, LLC	08-May-25	\$894.03	PARTS/BUSES
TST PRIVATE SECURITY	08-May-25	\$5,668.80	SECURITY SERVICES
VENTURA COUNTY AUTO SUPPLY	08-May-25	\$137.98	PARTS
VERIZON	08-May-25	\$2,932.65	PHONE SRVC - CSC
BEST BEST & KRIEGER LLP	15-May-25	\$15,029.50	GENERAL COUNSEL SERVICE
CALTIP	15-May-25	\$12,540.42	LIABILITY INSURANCE
CANON FINANCIAL SERVICES INC	15-May-25	\$848.19	PRINTING SERVICES
CITI CARDS	15-May-25	\$47.36	OFFICE SUPPLIES
CREATIVE BUS SALES	15-May-25	\$2,629.87	PARATRANSIT BUS/VANS
DANIELS TIRE SERVICE	15-May-25	\$651.24	TIRES/SERVICES
ENVISION VTA FD AUTO LLC	15-May-25	\$705.00	PARTS

FLOYD SKEREN MANUKIAN LANGEVIN LLP	15-May-25	\$12.00 LEGAL SERVICES
FRN of Tulsa,LLC	15-May-25	\$7,570.74 PARTS
FRONTIER COMMUNICATIONS	15-May-25	\$85.98 INTERNET PRVDER - PTSIT CNTOR
FRONTIER COMMUNICATIONS	15-May-25	\$588.42 INTERNET PRVDER - PTSIT CNTOR
GILLIG LLC	15-May-25	\$8,430.21 PARTS
GILLIG LLC	15-May-25	\$326.67 PARTS
GRANITE DATA SOLUTIONS	15-May-25	\$627.25 COMPUTER EQUIPMENT
LEE JUDIE	15-May-25	\$592.71 EMPLOYEE REIMBURSEMENT
LOS ANGELES TRUCK CENTERS, LLC	15-May-25	\$667.31 PARTS/SERVICE
LOWE'S	15-May-25	\$1,288.46 SUPPLIES
MISSION LINEN SUPPLY	15-May-25	\$2,197.22 MAINTENANCE UNIFORMS
NATIONAL AUTO BODY&PAINT	15-May-25	\$26,729.26 BODY WORK
OCEAN HONDA	15-May-25	\$4,362.51 PARTS/REPAIRS SERVICES
PARTS AUTHORITY LLC	15-May-25	\$27.20 PARTS
PLATINUM TOW AND TRANSPORT INC.	15-May-25	\$262.50 TOWING SERVICES
POWER MACHINERY CENTER	15-May-25	\$570.18 FORK LIFT PARTS AND SERVICE
PROFORMA	15-May-25	\$32.51 ADVERTISING SERVICES
RAYNE WATER CONDITIONING	15-May-25	\$258.25 WATER COOLER BREAK ROOM
STAPLES ADVANTAGE	15-May-25	\$110.76 OFFICE SUPPLIES
STORERITE INC.	15-May-25	\$110.00 SHREDING SERVICES
SUPERIOR SANITARY SUPPLIES	15-May-25	\$908.59 SUPPLIES
THE AFTERMARKET PARTS COMPANY, LLC	15-May-25	\$1,002.66 PARTS/BUSES
THE DETAIL SHOP INC	15-May-25	\$48.05 SUPPLIES
THE GAS COMPANY	15-May-25	\$39,034.43 NATURAL GAS
TRANSFOR CORPORATION	15-May-25	\$237.00 WHEELCHAIR PARTS
U.S. BANK	15-May-25	\$23,130.86 CALCARD PAYMENT
UNITED TRANSMISSION EXCHANGE	15-May-25	\$8,576.13 TRANSMISSION REBUILDER
VENTURA COUNTY TRANSPORTATION COMMISSION	15-May-25	\$1,625.40 SMARTCARD SLS
ACCOUNTEMPA A ROBERT HALF COMPANY	22-May-25	\$2,727.82 TEMPORARY HELP
ALEXANDER MAGNO	22-May-25	\$46.00 EMPLOYEE REIMBURSEMENT
APTA	22-May-25	\$26,000.00 MEMBERSHIP DUES
BECNEL UNIFORMS	22-May-25	\$496.84 UNIFORMS
CENTER FOR TRANSPORTATION AND THE ENVIRO	22-May-25	\$14,500.00 MEMBERSHIP DUES
CLEAN ENERGY	22-May-25	\$14,438.98 REPAIRS
CUMMINS PACIFIC LLC	22-May-25	\$9,121.29 PARTS
GENFARE LLC	22-May-25	\$2,462.72 PARTS
GLOBAL CTI GROUP, INC.	22-May-25	\$360.00 SOL-GPS AND DIAGNOSTIC-VERIZON
GRAINGER	22-May-25	\$1,339.23 MISC. PARTS/SUPPLIES
HENRY GONZALEZ	22-May-25	\$46.00 EMPLOYEE REIMBURSEMENT
INFINITY CNG SERVICES, INC.	22-May-25	\$1,350.00 CNG STATION REPAIR SERVICES
MACVALLEY OIL COMPANY	22-May-25	\$10,767.77 FUEL
OJAI VALLEY DIRECTORY	22-May-25	\$761.25 ADVERTISING SERVICES
RINGCENTRAL, INC.	22-May-25	\$1,952.44 PHONE SRVC - CSC
ROMAINE ELECTRIC CORPORATION	22-May-25	\$1,742.54 BUS PARTS
RUBBER NECK SIGNS	22-May-25	\$714.96 SERVICES
SUPERIOR PRINTING & GRAPHICS, INC	22-May-25	\$543.25 PRINTING SERVICES
SUPERIOR SANITARY SUPPLIES	22-May-25	\$2,037.77 SUPPLIES
SYNAHI LARES BREWSTER	22-May-25	\$46.00 EMPLOYEE REIMBURSEMENT
TEAMSTERS LOCAL 186	22-May-25	\$128.00 PAYROLL DEDUCTION
THE AFTERMARKET PARTS COMPANY, LLC	22-May-25	\$69.24 PARTS/BUSES
A-Z BUS SALES INC	29-May-25	\$1,349.62 FORD TRANSITS
CASEY PRINTING INC.	29-May-25	\$16,909.72 PRINTING SERVICES
CHIHARU ENDO	29-May-25	\$539.95 EXP REIMBURSEMENT
CITY OF OXNARD	29-May-25	\$2,013.19 MONTHLY RENT OTC
CITY OF OXNARD	29-May-25	\$100.00 LICENSES RENEWAL
DYER SHEEHAN GROUP, INC.	29-May-25	\$585.00 301 REDEVELOPMENT CONSULTING
FEDERAL EXPRESS CORP.	29-May-25	\$37.13 MAIL SERVICES

FIDELITY NATIONAL DISCLOSURE SOURCE LLC	29-May-25	\$264.00	301 COMMERCIAL DISCLOSURE RPT
FIRST CALL AUTO PARTS	29-May-25	\$74.02	PARTS
FRN of Tulsa, LLC	29-May-25	\$6,198.90	PARTS
GREG'S PETROLEUM SERVICE, INC	29-May-25	\$4,191.84	OIL SUPPLIER
INTERSTATE BATTERIES	29-May-25	\$245.57	BATTERIES
LOS ANGELES TRUCK CENTERS, LLC	29-May-25	\$301.75	PARTS/SERVICE
M.O.DION & SONS, INC.	29-May-25	\$707.23	FUEL
NATIONAL AUTO BODY&PAINT	29-May-25	\$13,866.74	BODY WORK
PARTS AUTHORITY LLC	29-May-25	\$650.48	PARTS
PEREZ, CARLOS	29-May-25	\$1,500.00	EMPLOYEE EVENTS
PITNEY BOWES GLOBAL	29-May-25	\$214.99	POSTAGE MACHINE
PLATINUM TOW AND TRANSPORT INC.	29-May-25	\$156.25	TOWING SERVICES
PROFORMA	29-May-25	\$637.22	ADVERTISING SERVICES
PUBLIC RISK INNOVATION SOLUTIONS & MANAG	29-May-25	\$311,522.00	WORKER'S COMP/EAP PROVIDER
ROBERT LUCIO	29-May-25	\$1,800.00	TUITION AND BOOK REIMBURSEMENT
RUBBER NECK SIGNS	29-May-25	\$2,936.88	SERVICES
SITEONE LANDSCAPE SUPPLY, LLC	29-May-25	\$4.17	MAINTENANCE SUPPLIES
THE AFTERMARKET PARTS COMPANY, LLC	29-May-25	\$0.97	PARTS/BUSES
THE DETAIL SHOP INC	29-May-25	\$349.57	SUPPLIES
UNITED TRANSMISSION EXCHANGE	29-May-25	\$4,315.38	TRANSMISSION REBUILDER
US BANK	29-May-25	\$2,000.00	DEBT SERVICE PAYMENT
VENTURA COUNTY AUTO SUPPLY	29-May-25	\$158.51	PARTS
WEX HEALTH, INC.	29-May-25	\$328.50	FSA ADMINISTRATION FEE
CalPERS Health & Unfunded for May 2025	EFT	\$473,744.01	HEALTH INSURANCE & UNFDED ACCRD LIAB
Life Basic/Supplemental insurance May 205	EFT	\$13,748.78	LONG TERM DISABILITY PREMIUMS
CalPERS Pension Contributions PR 5/02/2025	EFT	\$72,675.98	PENSION CONTRIBUTIONS
CalPERS Pension Contributions PR 05/16/2025	EFT	\$72,646.58	PENSION CONTRIBUTIONS
City of Oxnard (O2414) April 2025	EFT	\$3,273.96	UTILITIES/TRASH
TOTAL		\$1,561,007.26	



Item #4

Date: June 4, 2025

To: Board of Directors

From: Christine Feng, CFO & Assistant General Manager

Subject: Consider Acceptance of April 2025 Actual vs. Budget Financial Analysis Report

EXECUTIVE SUMMARY

This report summarizes the financial activities for the month of **April 2025**, comparing actual performance with GCTD budget. Expenses remain well-managed, with **ten months** of the fiscal year (**83.3% percent**) complete several major categories are tracking slightly below budget.

OVERVIEW:

In **April 2025**, Gold Coast Transit District reported a monthly deficit of **\$149,080**, primarily due to timing of federal grants / state grant draws. Overall expenses were 5% below budget for the month.

REVENUE PERFORMANCE

Total revenues for April were **\$2.9 million**, approximately 10% below budget.

Notable variances include:

- **Operating Revenues** reached **\$825,344**, which is **291%** over budget due to receipt of annual fuel tax refund
- **State and Federal Assistance**, **below budget**, to timing of quarterly draws

EXPENSE MANAGEMENT

Total expenses amounted to **\$3.0 million**, which is **5% below the monthly budget**.

Key highlights include:

- **Fringe Benefits** were **13% under budget**
- **Services 17% under budget as a result reduced contract expenses**
- **Insurance / Liability over budget due to timing of quarterly payment**
- Most other categories, including **Salaries**, **Materials**, and **Utilities**, remained close to budget or slightly under.

YEAR-TO-DATE POSITION & STRATEGIC OUTLOOK

As of March, GCTD has recorded \$32.1 million in revenue (83.17% of annual budget) while incurring \$31.5 million in expenses (81.64% of annual budget).

CONCLUSION

The overall budget revenues are 83.17% of budget, expenses are 81.64% of budget, with 83.3% percent of the year complete, we are currently operating slightly below budget.

General Manager's Concurrence


Vanessa Rauschenberger

GOLD COAST TRANSIT DISTRICT

GOLD COAST TRANSIT DISTRICT
Financial activities summary (Actual v.s. Budget)
April 2025

	<u>April 2025 Actual</u>	<u>April 2025 Budget</u>	<u>Variance Over (Under) Budget</u>	<u>YTD actual</u>	<u>Annual Budget</u>	<u>Percentage of Annual Budget</u>
Revenues:						
Operating Revenues	\$ 825,344.88	\$ 211,166.67	291%	\$ 2,806,524.36	\$ 2,534,000.00	110.75%
Non- Operating Revenues	115,516.31	83,080.84	39%	749,221.16	996,970.00	75.15%
Local Assistance	1,719,275.00 *	1,719,274.92	0%	17,581,943.00	20,631,299.00	85.22%
State Assistance	239,767.50	481,250.42	-50%	3,890,532.39	5,775,005.00	67.37%
Federal Assistance	2,702.00 *	724,689.18	-100%	7,103,574.00	8,696,270.00	81.69%
Total Revenues	\$ 2,902,605.69	\$ 3,219,462.02	-10%	\$ 32,131,794.91	\$ 38,633,544.00	83.17%
*State & Federal Operating Assistances for October eligible expenses have yet to be drawn down.						
Expenses:						
Salary/Wage	\$ 1,208,792.50	\$ 1,218,700.08	-1%	\$ 11,620,427.50	\$ 14,624,401.00	79.46%
Fringe Benefits	818,948.38	939,085.08	-13%	9,052,091.32	\$ 11,269,021.00	80.33%
Services	179,226.34	215,045.83	-17%	2,584,766.53	\$ 2,580,550.00	100.16%
Materials and Supplies	175,391.38	301,525.00	-42%	2,293,905.01	\$ 3,618,300.00	63.40%
Utilities	34,676.28	37,500.00	-8%	313,819.63	\$ 450,000.00	69.74%
Casualty and Liability	381,821.80	111,666.67	242%	1,564,965.80	\$ 1,340,000.00	116.79%
Miscellaneous	14,705.49	42,458.17	-65%	343,648.87	\$ 509,498.00	67.45%
Debt Service	-	115,356.00	-100%	1,384,268.75	\$ 1,384,272.00	100.00%
Members Contribution	238,124.00	238,125.17	0%	2,381,240.00	\$ 2,857,502.00	83.33%
Total Expenses	\$ 3,051,686.17	\$ 3,219,462.00	-5.2%	\$ 31,539,133.41	\$ 38,633,544.00	81.64%
 Surplus or (Deficit)	 \$ (149,080.48)					



June 4, 2025,

Item #5

TO GCTD Board of Directors
FROM Tanya Hawk, Buyer/Inventory and Assets Management Coordinator
SUBJECT Report of Contracts Awarded

SUMMARY

As requested by the Board of Directors on December 2, 2020, and in accordance with the GCTD Purchasing Resolution, staff is to provide a monthly report of all purchases issued by this agency. The attached report lists all purchase orders awarded since the June 2025 Board meeting.

RECOMMENDATION

It is recommended that the Board of Directors receive and file this report.

GENERAL MANAGER'S CONCURRENCE

Vanessa Rauschenberger
General Manager

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG

Contracts/PO Awarded Report
June 2025

PO#	Item Description	Vendor Name	City	Cost
PARTS				
M0051343	EGR COOLER, COIL EXTENSION, WATER PUMP, FILTER, AIR, CRANKCASE VENTILATION ELEMENT, FILTER OIL, FILTER, COOLANT & ACTUATOR, THROTTLE	LOS ANGELES TRUCK CENTERS, LLC	OXNARD	\$8,198.94
M0051347	HARNESS, FIRE DETECTION, FAN ASSY, 24V, HOSE HUMP, AIR DRYER DUAL TURBO-2000 KIT GILLIG & SWITCH, SENSITIVE EDGE	GILLIG LLC	LOS ANGELES	\$9,678.17
M0051349	ABS ECU PROGRAMMING LABOR	LOS ANGELES TRUCK CENTERS, LLC	OXNARD	\$609.27
M0051350	Q8-6325 QRT REGULAR LAP BELT	TRANSFOR CORPORATION	BLUFFTON	\$237.00
M0051351	ZZ CVG195257U KIT BRAKE PADS	POWER MACHINERY CENTER	OXNARD	\$574.87
M0051353	BODY LABOR - 2201, PAINT LABOR - 2201, PAINT - 2201, BODY - 2201, HAZ WASTE / VOC - 2201	NATIONAL AUTO BODY&PAINT	GOLETA	\$7,006.14
M0051354	BODY LABOR - 2341, PAINT LABOR - 2341, PAINT MATERIALS - 2341, BODY - 2341, PARTS, DECAL INSTALL & HAZ WASTE / VOC	NATIONAL AUTO BODY&PAINT	GOLETA	\$7,971.20
M0051355	BODY LABOR - 2206, PAINT LABOR - 2206, PARTS - 2206, PAINT MATERIALS - 2206, BODY MATERIALS - 2206, HAZ WASTE / VOC	NATIONAL AUTO BODY&PAINT	GOLETA	\$11,769.05
M0051356	NON-HAZ WASTE MGMT BULK LIQUID, LABOR - TECHNICIAN, LABOR - TECHNICIAN, TRANSPORTATION BULK LIQUIDS, TRANSPORTATION BULK LIQUIDS & FUEL/ENVIRONMENTAL HW CHARGE	USA WASTE OF CALIFORNIA, INC.	LOS ANGELES	\$5,344.22
M0051357	SPARK PLUGS	PARTS AUTHORITY LLC	LOS ANGELES	\$627.79

Contracts/PO Awarded Report
June 2025

M0051358	ENGINE (FORD/E450), ENGINE (FORD/E450) CORE	FRN of Tulsa,LLC	BROKEN ARROW	\$8,094.22
M0051359	OXYGEN SENSOR- MID LH CAT & OXYGEN SENSOR- MID RH CAT	FRN of Tulsa,LLC	BROKEN ARROW	\$164.14
M0051362	GLASS, BOTTOM CONVEX	GILLIG LLC	LOS ANGELES	\$30.91
M0051363	B-400B TRANSMISSION GEN4 NO CORE RETURN	UNITED TRANSMISSION EXCHANGE	SAN BERNARDINO	\$8,576.13
M0051368	TRAVEL & LABOR	CLEAN ENERGY	DALLAS	\$9,766.98

Parts Total \$78,649.03

Local (Ventura County) \$9,383.08



DATE June 4, 2025 **Item #6**
TO GCTD Board of Directors
FROM Angelica Delgado, Clerk of the Board/Executive Assistant
SUBJECT **Consider Approval of 2025 California Population Estimate and Updated Weighted Vote Formula for GCTD Member Jurisdictions**

I. EXECUTIVE SUMMARY

Gold Coast Transit District's enabling legislation provides that "all actions of the board shall be by majority vote on a one director, one vote formula with the exception of votes on the annual budget, midyear budget changes and amendments, and capital expenditures of five million dollars (\$5,000,000) or more." For those exceptions "a director appointed by a member whose population is under 100,000 shall have a vote whose value and effect is equal to 1.0 vote and a director appointed by a member whose population is 100,000 or more shall have a vote whose value and effect is equal to 2.0 votes."

In accordance with Division 10, Part 18, Section 107010 (e) of the Public Utilities Code, the California Department of Finance (DOF) population estimate as of January 1, 2025, released May 2025, and updated weighted vote formula is presented to the Board.

<u>Jurisdiction</u>	<u>Total Population</u>	<u>Change From LY</u>	<u>Member Weighted Vote</u>
Ojai	7,559	0.0%	1
Oxnard	198,733	0.2%	2
Port Hueneme	20,838	-0.1%	1
San Buenaventura	108,985	0.6%	2
Ventura County, Unincorporated	93,233	1.6%	1

II. RECOMMENDATION

It is recommended that the Board of Directors receive and file this report on the 2025 California DOF population estimate and updated weighted vote formula for GCTD Member Jurisdictions.

General Manager's Concurrence

Vanessa Rauschenberger, General Manager

GOLD COAST TRANSIT DISTRICT



DATE: June 4, 2025

Item #7

TO: Board of Directors

FROM: Vanesa Rauschenberger, General Manager
Christine Feng, CFO / Assistant General Manager

SUBJECT: Consider Approval of GCTD's FY 2026 Operating Budget and Capital Plan

SUMMARY

For this item it is recommended the Board of Directors Hold a Public Hearing and Consider Approval of GCTD's Fiscal Year 2026 Operating Budget and Capital Plan.

BACKGROUND

The Operating Budget contains overviews of the organizational structure, budget assumptions, anticipated revenue sources, and operating expenses and intends to provide a general understanding of GCTD's priorities for the coming fiscal year.

The Capital Plan contains details of the planned funded and unfunded capital projects over the next ten years. The Budget Tables section provides fiscal transparency and includes a breakdown of expenses by department and functional category.

The FY 2026 budget is a result of collaboration across all departments in GCTD in consultation with the GCTD General Manager and Management Team. A draft budget was presented to the Board of Directors on May 7, 2025, and a budget review was held with the GCTD Technical Advisory Committee (TAC) on April 16, 2025. Public and member agency input was solicited during the annual development process.

RECOMMENDATION

For this item it is recommended the Board of Directors Hold a Public Hearing and Consider Approval of GCTD's Fiscal Year 2026 Operating Budget and Capital Plan.

General Manager's Concurrence

Attachment: GCTD's Fiscal Year 2026 Operating Budget & Capital Plan

GOLD COAST TRANSIT DISTRICT

CITY OF OJAI | CITY OF OXNARD | CITY OF PORT HUENEME | CITY OF VENTURA | COUNTY OF VENTURA
1901 AUTO CENTER DRIVE, OXNARD, CA 93036-7966 | P 805.483.3959 | F 805.487.0925 | GCTD.ORG



FISCAL YEAR 2026

(July 1, 2025--June 30, 2026)

Operating & Capital Budget



GOLD COAST TRANSIT DISTRICT

CITY OF OJAI – CITY OF OXNARD – CITY OF PORT HUENEME – CITY OF VENTURA – COUNTY OF VENTURA

TABLE OF CONTENTS

1.	MESSAGE FROM THE GENERAL MANAGER	2
2.	STRATEGIC GOALS, PRIORITIES & ISSUES	4
3.	ORGANIZATION OVERVIEW & ORG CHART	6
4.	BUDGET-IN-BRIEF	8
5.	TRANSIT SERVICES PROVIDED	9
6.	SUMMARY OF FINANCIAL POLICIES	10
7.	BUDGET PROCESS	11
8.	FY 2026 REVENUE SOURCES	12
9.	FY 2026 OPERATING EXPENSES (by Function)	16
10.	FY 2026 OPERATING EXPENSES (by Department)	18
11.	FY 2026 CAPITAL PLAN & 10 YEAR CAPITAL PLAN	20
12.	DEBT SERVICE (FACILITY)	23
13.	APPENDICES & DETAILED BUDGET TABLES	24
1.	GCTD Operating & Capital Budget Revenues FY 2026	24
2.	GCTD Operating & Capital Budget Expenses FY 2026	25
3.	Two-Year Budget Comparison FY 2025 to FY 2026	26
4.	FY 2026 Personnel Levels	27
5.	LTF Revenue and Members' Transit Services Funding	28
6.	FY 2026 Capital Project Plan – Programmed Projects (Funding Not Identified)	29
7.	FY 2026 Employee Salary/Wage Tables	30
8.	Glossary	33

1. MESSAGE FROM THE GENERAL MANAGER

To Members of the Gold Coast Transit District community,

I am pleased to present to you the Operating & Capital Budget for the Gold Coast Transit District (GCTD) for the Fiscal Year 2026.

The budget was developed to support overall agency goals of providing safe and reliable public bus transportation in western Ventura County, providing excellent customer service, and preserving ridership –within estimated fiscal constraints. The FY 2026 Operating Budget reflects several key assumptions:

- Maintain Fixed Route Service Levels in FY 26 compared to prior year
- Decreased costs of contracting, with ADA/Paratransit services directly operated
- Increase in labor costs – primarily related to contractual agreements and newly hired ADA/Paratransit employees who joined GCTD last year.
 - Supervisory employees wages are governed by the GCTD/Teamsters Local 186 MOU effective through June 30, 2026.
 - Bus Operators, Mechanical, and Administrative employees wages are governed by the GCTD/SEIU Local 721 MOU effective through June 30, 2027.
 - Management, Professional and Administrative (non-represented) cost of living and merit increases will be provided in accordance with GCTD Personnel Rules.
- Continuation of Youth Ride Free program
- The FY 2026 Capital Budget reflects the districts' continued path forward on replacing our aging fleet and Zero Emission Bus (ZEB) transition.
- GCTD's obligations to debt service payments for the construction of the facility
- TDA requirements for recurring member transit needs
- Continued use of SB 125 funds made possible by the state legislature.
- To mitigate the risk of material loss, appropriate insurance coverage is budgeted.

It should be noted that some adjustments – positive or negative - to the requested budgets are possible after the commencement of FY 2026. If midyear changes occur which require a budget amendment to be made, the changes will be brought back to the Board for consideration.

I want to thank the staff of our Finance and Administration and Management Team for working to develop this budget and work to ensure we remain good stewards of the resources entrusted to us to fulfill our mission.



Vanessa Rauschenberger

General Manager

2. STRATEGIC GOALS & STRATEGIES

In July 2023, the Board of Directors approved a three-year Strategic Plan. The development of the strategic plan was guided by input from our employees, the leadership team and Board of Directors, who worked together to explore opportunities for the future and identify how to address future challenges. The resulting five Strategic Priorities were established.

MISSION

Serving, Moving, and Connecting People to Opportunity - One Ride at a Time.

VISION

GCTD's vision is to revolutionize transportation in Ventura County by leading initiatives that improve the rider experience, achieve clean air, and drive economic vitality.

STRATEGIC GOALS

1. Deliver service excellence by providing customer focused, high-quality service to every member of our community.
2. Ensure safety and security while caring for the well-being of employees, passengers, and the general public.
3. Increase and provide responsible stewardship of all resources by prioritizing oversight, integrity, accountability, and transparency.
4. Cultivate a positive and inclusive work culture that prioritizes employee engagement, high performance, learning and development.
5. Increase public awareness, expand community presence, and build a transit-supportive region through public education, partnerships, and advocacy.



KEY PRIORITIES FOR FY 2026

Public transit plays a vital role in the region's economic, social, and environmental well-being. However, without careful attention to long-term planning, the District may face difficult decisions in future years. Looking ahead, the District faces several challenges and opportunities. In line with the goals of the strategic plan, staff presented the following key priorities to the Board of Directors in April 2025 to help guide our staff's work in the coming year.

1. Expand staff professional development / training in areas such as ADA compliance, grants and project management to support ongoing agency projects.
2. Continue to review our organizational structure to meet strategic goals, which will include hiring additional dispatch staff for ADA/Paratransit, revising the former Paratransit & Special Projects Manager to a Compliance & Grants Manager position, and restore the Fiscal Analyst position.
3. Continue to adjust services to improve the quality of our services. GCTD plans to begin implementation of Year 1 of the SRTP in FY 25/26 and prepare for Year 2 recommendations

in FY 26/27 which includes interlining and reorganizing of routes to make service faster for more members of the public.

4. Utilize the facility capacity for expanded service operations, fueling or administration of transit service. GCTD staff will evaluate potential for future facility space utilization to support transit operations or fueling other agencies.
5. We are evaluating the possibility of transitioning all customer service functions from the Customer Service Center (CSC) at Oxnard Transit Center (OTC) to the 1901 site. We will continue to evaluate customer visits and call volumes to determine cost / benefit to the customer as well as district costs. The current lease agreement ends in Dec 2026.
6. Continue to actively pursue alternative funding opportunities that are designed to meet growing demand for services and improvements, and bus replacement needs, including from sources considered new and emerging.
7. Continue working with municipal entities to increase fueling levels, accommodating more of their fleet fueling needs.
8. Continue to identify ways to partner with organizations, such as Alzheimer's of America, County of Ventura, and organizations to advertise on GCTD buses.
9. Staff will work with VCTC to identify ways to facilitate easier fare payment, and explore zone-based fare for General Public Demand Response rides to help manage growth and costs of operations.
10. Staff will conduct research into the feasibility of a potential future district-led ballot measure to support long-term locally generated funding. Staff will also coordinate with VCTC to expand partnerships which may include exploring a county wide measure in the future.
11. Given the evolving priorities at the federal level, GCTD's current Fleet Replacement Plan and Zero Emission Transition plans will need to be reviewed for financial feasibility to ensure that operational funds are not at risk. GCTD staff will work on this over the coming year, as developments at the federal level continue to evolve.

3. ORGANIZATION OVERVIEW & ORGANIZATIONAL CHART

BOARD OF DIRECTORS

Gold Coast Transit District (GCTD) is governed by a Board of Directors. Each of GCTD's five member agencies appoints one elected official from its governing body to serve on the Board of Directors and a second to serve as an alternate member.

City of Port Hueneme – Mayor Martha McQueen-Legohn, Chair

City of Ojai – Councilmember Rachel Lang, Vice Chair

County of Ventura - Supervisor Matt LaVere, Director

City of Ventura – Mayor Dr. Jeannette Sanchez-Palacios, Director

City of Oxnard – Councilmember Gabriela Rodriguez, Director

GCTD'S SENIOR LEADERSHIP TEAM

GCTD's General Manager is appointed by, and reports to, the Board of Directors. The General Manager is charged with carrying out the Board's policies and directives and has full charge of the operation of GCTD's services, facilities, and administration of business affairs. GCTD's Senior Leadership Team is comprised of:

Vanessa Rauschenberger, General Manager
Christine Feng, CFO / Assistant General Manager
James Beck, Director of Operations and Maintenance
Cynthia Torres Duque, Director of Planning and Marketing
Alexander Zaretsky, Director of Human Resources

EMPLOYEES

GCTD employs nearly 250 individuals, the majority of whom operate and maintain buses. Service Employees International Union Local 721 (SEIU) represents all bus operators, most maintenance employees and three administrative staff members. International Brotherhood of Teamsters Local 186 (Teamsters) represents supervisors and dispatchers.

DISTRICT STATISTICS

Member Jurisdictions: Ojai, Oxnard, Port Hueneme, Ventura & County of Ventura

Average Daily Passengers (Fixed Route) : 11,510

Average Daily Passengers (GO ACCESS): 326

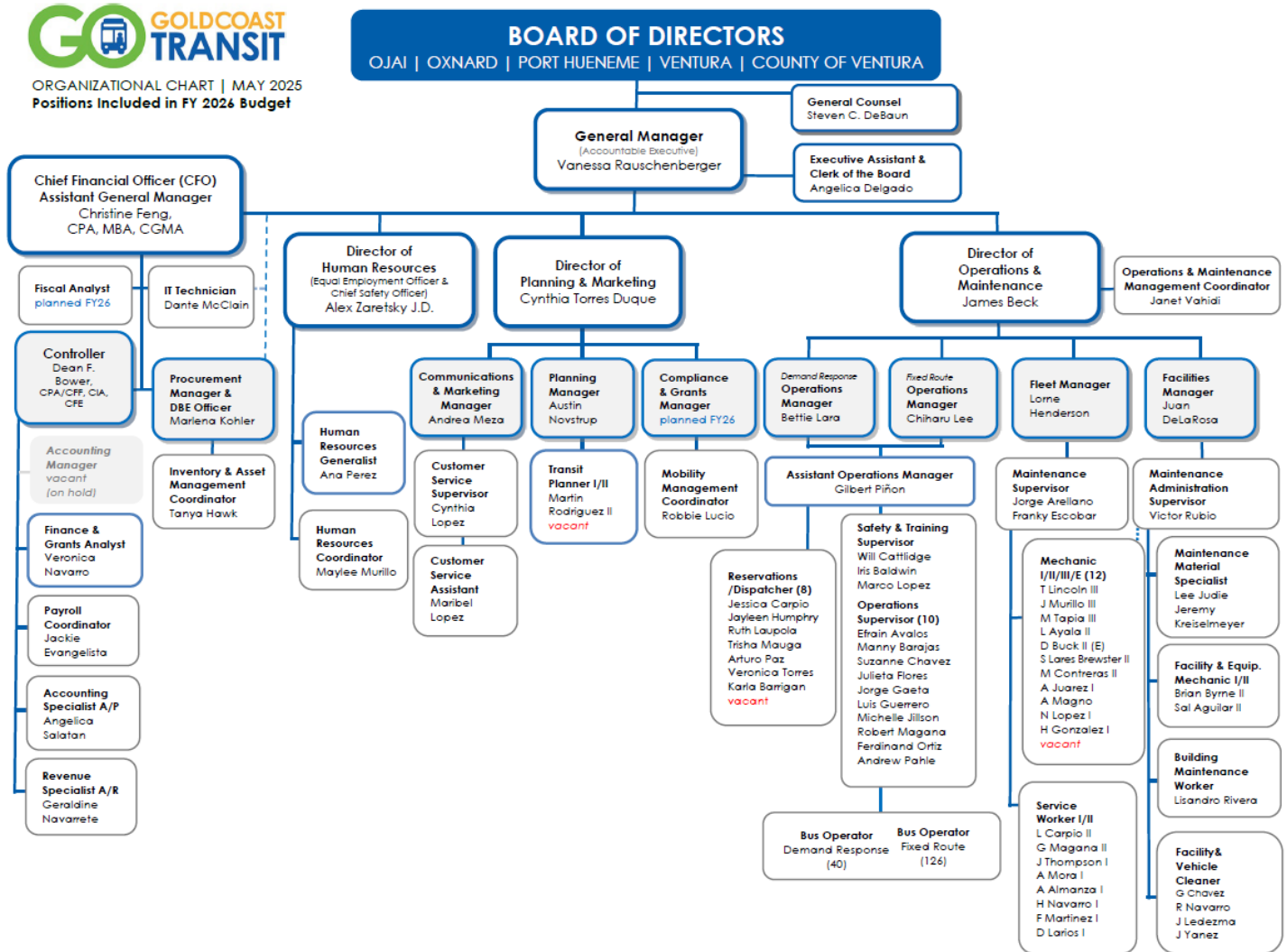
Annual Passengers: (approx.) 3.6 million Systemwide

Annual Revenue Miles: (approx.) 2 million

Revenue Vehicles: 88 (61 - fixed-route buses / 28 - demand response vehicles)



ORGANIZATIONAL CHART | MAY 2025
Positions Included in FY 2026 Budget



4. BUDGET IN BRIEF

Following is a discussion of the premises for each of the major components of GCTD's FY 2026 Operating Budget Revenue and Expenses.

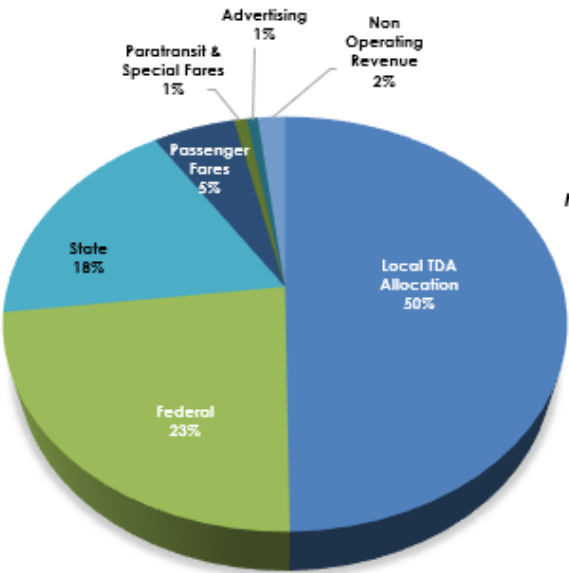
BUDGET DEVELOPMENT

The budget was developed by the Finance Department in consultation with GCTD's General Manager and Management Team. The draft budget report was presented to the Board of Directors on May 7, 2025, in addition to budget reviews are conducted with GCTD's Technical Advisory Committee (TAC) in April of 2025. Public and member agency input is solicited during this process. Once approved, monthly updates comparing the approved budget versus actual financial information will be provided.

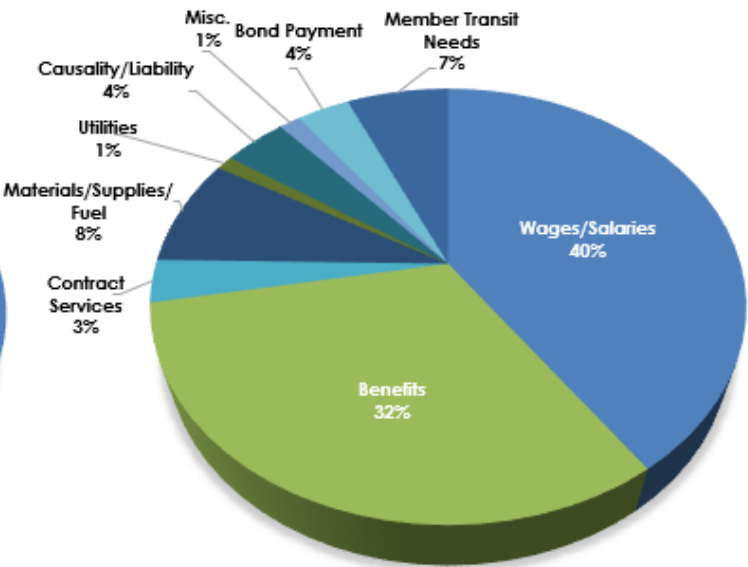
SOURCES AND USES OF FUNDS

The FY 2026 operating revenue sources are projected to total \$40.2 million, including \$20.2 million from LTF, \$9.4 million in Federal grant funds, \$3.6 million in passenger revenues, and \$7.0 million in State funds (includes \$4.0 million in SB 125 one-time funding to cover operating deficit). The approximate \$40.2 million in total operating revenue will provide \$36.2 million for GCTD operating activities, and \$4.0 million for members' transit requirements and GCTD's bond payment. The budget summary of revenues and expenses are displayed in **Table 1-3** in the appendix.

FY 2026 Funding Sources



FY 2026 Expenses



5. TRANSIT SERVICE LEVELS

FIXED-ROUTE SERVICE LEVELS

GCTD establishes service levels each year through the adoption of its annual budget. The FY 2026 revenue service hours are expected to increase by 0.25%, reaching a total of 182,200 hours.



The FY 2026 Service Plan guides the budget development for fixed-route services in two distinct periods. The first period starts on July 6, 2025, while the second period begins on January 4, 2026, and concludes on August 2, 2026. The process of developing the service plan includes reviewing passenger and operator feedback, evaluating long term plans, analyzing route performance, assessing available resources.

For the upcoming fiscal year, GCTD does not anticipate significant changes in funding, vehicle availability, or labor availability. The Short-Range Transit Plan, adopted December 2025, recommends maintaining current service levels for FY 2026. The proposed service plan will include minor schedule adjustments for two routes, along with minor edits to improve on-time performance, reduce overcrowding, and enhance operational efficiency, with most changes occurring in the first period. Changes planned for the January 2026 service change will generally be minor, to avoid disruptions to passengers' routines during the academic year, particularly for student ridership. In Fall 2025, staff will analyze the efficacy and efficiency of planned services based on operator and passenger feedback, ridership data and on-time performance. It is anticipated that any recommendations for improvements will be limited to minor adjustments.

ADA & SENIOR PARATRANSIT/DEMAND RESPONSE (GO ACCESS)

The ACCESS services include federally mandated ADA complimentary services. ACCESS transportation provided is to individuals certified as unable to use the fixed route services for some or all of their trips. ACCESS also provides safe, accessible transportation for seniors, 65 years of age and older. This public transportation enables mobility and helps members of the community sustain a higher quality and standard of life by providing access to vital services that will ensure the upkeep of mental and physical health, social and leisure activities, and employment.

Last year, the Paratransit Services contract was discontinued at the end of September 2024, with the transition of all staff into GCTD to be operated directly. Therefore, there is no Paratransit contract service budgeted in FY 2026. Several current and planned grant funded demonstration projects, i.e., Late Nate Safe Rides (LNSR), GO NOW micro-transit in South Oxnard, Sun Rise transportation introduced in Fall 2024 will be evaluated this year to determine if they are feasibly to continue absent continual grant funding.



6. SUMMARY OF FINANCIAL POLICIES

The financial policies below establish a clear framework to ensure the fiscal integrity, accountability, and transparency of Gold Coast Transit District's (GCTD) financial management practices. These policies guide budget development, financial reporting, investment activities, and the management of revenues, expenses, and reserves.

1. Budgeting and Financial Planning

- GCTD adopts an annual budget that is balanced/aligned with strategic priorities.
- Budgets are prepared on a conservative basis, estimating revenues realistically and appropriating sufficient funds for operations and maintenance.
- Financial forecasting is done to anticipate revenue / expense and capital needs
- Budget amendments are approved by the Board of Directors as necessary

2. Revenues

- GCTD maintains a diversified revenue base to protect against economic fluctuations.
- Revenues are monitored monthly to ensure they meet budgeted expectations.
- Grants are pursued aggressively, managed responsibly, and reported accurately.

3. Expenditures and Cost Control

- Expenditures are controlled through rigorous internal monitoring and approval processes.
- All spending complies with approved budget authority unless amended by the Board.
- Efforts are made to achieve cost savings and operational efficiencies where possible.

4. Financial Reporting and Transparency

- GCTD provides monthly financial reports of fiscal activities to the Board of Directors.
- Annual financial statements are audited by an independent external auditor.
- Financial information is made accessible to promote transparency and accountability.

5. Reserve and Fund Balance Policy

- GCTD maintains operating reserves sufficient to cover a minimum of 90 days of expenses.
- Reserve funds are used only for emergencies, non-recurring expenses, or capital projects

6. Debt Management

- GCTD uses debt financing only for long-term capital projects, not operational costs.
- Debt service obligations are managed prudently to maintain a strong financial position and protect the agency's creditworthiness.

7. Investment Policy

- GCTD funds are invested in accordance with California Government Code and GCTD's Investment Policy to ensure safety, liquidity, and a reasonable rate of return.
- Investments prioritize capital preservation and meet short-term cash flow requirements.

8. Procurement and Contracting

- GCTD follows a fair, competitive, and transparent procurement process
- All contracts comply with federal, state, and local laws, as well as GCTD's policies

9. Risk Management

- GCTD maintains adequate insurance coverage to mitigate risks related to liability, property damage, workers' compensation, and other operational exposures.
- Risk assessment and mitigation strategies are integrated into all major decisions.

10. Policy Review and Amendments

- This Financial Policy are reviewed at least once every three years or as needed.
- Amendments are approved by the Board of Directors if any.

7. BUDGET PROCESS

Gold Coast Transit District has established a clear and transparent process for developing, approving, and managing the District's annual operating and capital budgets.

1. Budget Development Timeline

- **November–December:** Initiate budget preparation. Staff reviews current year financial performance and forecasts year-end results.
- **January–February:** Departments submit budget requests, including anticipated staffing, operating, and capital needs.
- **March–April:** Executive management reviews departmental submissions. Budget priorities are aligned with the District's strategic goals and operational needs.
- **May:** Draft Operating and Capital Budgets are compiled and presented to the Board of Directors for initial review and feedback.
- **June:** Public hearings are held (if necessary). Final Budget is presented to the Board for approval before the beginning of the new fiscal year (July 1).

2. Budget Components

- **Operating:** Includes revenues and expenses related to daily transit operations, including salaries, benefits, services, and materials.
- **Non-Operating:** Debt Payment and Member Agency Transit Needs
- **Capital:** Covers long-term investments like fleet replacement, facilities upgrades, and technology improvements. Funded primarily by grants and restricted funds.

3. Key Principles

- **Balanced-Budget:** Operating revenues fully cover operating expenses and try to prevent relying on one-time funding sources.
- **Transparency:** Budget information is made available for public review and input before final adoption.
- **Accountability:** CFO and department heads are responsible for staying within approved budgets and regularly monitoring performance.
- **Financial-Sustainability:**
Long-term financial impacts are considered during the budget process to ensure sustainability.

4. Budget Monitoring and Amendments

- Staff prepares monthly financial reports comparing actual results to budgeted amounts.
- Mid-Year reviews are conducted to assess financial health and adjust forecasts.
- Budget amendments (e.g., new grants, unanticipated expenses) require Board approval.

8. FY 2026 REVENUE SOURCES (FUNDING SOURCES)

OPERATING REVENUE

Funding for GCTD operating activities is derived from several sources, including passenger fares; local, state, and federal funds; energy credit sales, bus advertising sales, other local revenues, and interest income. The table below reflects the revenue for operating activities in FY 2026.

FY 2026 Operating Revenues (Projected)

Operating Revenues (Funding Sources)

Local TDA Allocation	\$	20,028,323
Federal	\$	9,354,523
State	\$	7,205,378
Passenger Fares	\$	2,250,000
Paratransit & Special Fares	\$	350,000
Advertising	\$	300,000
Non Operating Transportation revenues	\$	750,000
	\$	40,238,224

PASSENGER FARES

A new fare structure below will be implemented July 7, 2024.

FIXED-ROUTE Fares

Adult & Youth - \$2

Seniors 65+, Disabled and Veterans- \$1

Seniors 75+ - FREE

Children under 45" - FREE

Transfers FREE Transfers are valid for two hours.

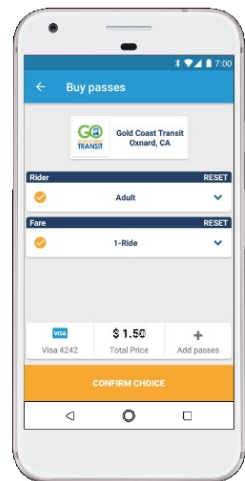
ACCESS Demand Response Fares

Fare each way - \$4 (ADA certified or Senior)

Premium Direct Service to Camarillo - \$8 each way (ADA /Senior)

LATE NIGHTS SAFE RIDES General Public Dial-A-Ride - \$5/ride

Senior Nutrition Site - FREE



LOCAL FUNDS / TRANSPORTATION DEVELOPMENT ACT (TDA)

On October 3, 2013, Governor Brown signed into law Assembly Bill AB 664, which formed Gold Coast Transit District (GCTD). The District's legislation was initiated in response to Senate Bill SB 716, which required that all TDA funds in Ventura County be used solely for public transit purposes as of July 2014. Also in 2013, a Memorandum of Understanding (MOU) was established in eastern Ventura County for the operation and coordination of transportation services, fares, and hours of service. As of July 1, 2014, GCTD became a direct recipient of TDA funds to operate public transportation in western Ventura County.

Local Transportation Fund (LTF) revenues are derived from a ¼ cent of the general sales tax collected statewide. The State Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. The LTF funds GCTD receives reflect the full amount of its members' population shares.

For FY 2026, the most current **estimate from May 2025** indicate GCTD's FY 2026 gross share will be \$20.2 million before allocations are distributed to member agencies.

LOCAL TRANSPORTATION FUNDS / TDA Allocation to GCTD		
Ojai	\$	352,614
Oxnard	\$	9,270,542
Port Hueneme	\$	972,056
Ventura	\$	5,083,957
County of Ventura	\$	4,349,154
Total Local Transportation Funds / Transportation Development Act		\$ 20,028,323

Member agencies may also request to use LTF to fund recurring transit-related activities and transit related capital items within their jurisdictions. Requests are submitted annually for review by GCTD's Technical Advisory Committee. GCTD member agencies may request funding for their recurring transit-related activities not to exceed 10% above the member's baseline based on funding for such activities starting in FY 2015, adjusted by the annual CPI.

For FY 2026, the full LTF allocation to GCTD is \$20,167,648. GCTD member agencies have submitted requests for \$2,680,718 in LTF funding for their recurring transit-related activities and transit-related capital projects. Each member will receive their request less funds allocated to members but not expended in FY 2024 per audited financials.

Funding these programs, net of carryover from members' prior year funding and returned capital funds leaves GCTD with \$17.5 million in FY 2026 LTF for use in its Operating Budget.

A summary of FY 2026 LTF Revenue and funding detail for members' recurring and non-recurring transit services items is shown in **Table 5** in the appendix.

STATE FUNDING (STA / SGR / LCTOP / SB 125)

Based on the most recent State Controllers estimate, GCTD's State Transit Assistance (STA) and State of Good Repair (SGR) is \$350K. The Operating budget also includes \$75K in LCTOP funds to provide matching funds for the Ventura Road Route 23.

In addition, GCTD will make use of approximately \$4.0 million of one-time funding from SB 125 to help provide bridge funding to address anticipated operating deficits. This funding is subject to state / VCTC approval and is finalized as part of the final budget.

FEDERAL ALLOCATION 5307, 5339 & 5310

GCTD's FY 2026 Federal transit funding Assistances are from section 5307, 5310, and 5339. 5307 Federal funding includes \$6.2 million for Operating, Preventative Maintenance, and ADA Paratransit. Section 5307 will fund half of the annual required bond payment (\$618,697), with Section 5339 funding covering the remaining half Bond payment (\$765,809). 5310/JARC-Enhanced Mobility (\$89,000). GCTD will use up to \$1.67 Million in route-specific Federal CMAQ

grant funds to continue the Ventura Road Route (Route 23) pilot and in Youth Booster Service. LCTOP funds will be used to help provide local match.

ADVERTISING REVENUE

The projected revenue from FY 2026 exterior and interior bus Advertising is \$300,000.



NON-OPERATING REVENUE

Non-operating revenue represents income generated from sources outside of Gold Coast Transit District's core transit operations. While not directly linked to passenger fares or transit service delivery, these revenues provide critical support for day-to-day operations and strategic initiatives. The following are key components of GCTD's non-operating revenue:

1. Investment Income

GCTD earns interest on cash balances and designated reserves held in accounts such as the Local Agency Investment Fund (LAIF), money market accounts, and other permitted instruments as guided by the District's investment policy. These earnings help preserve fund balances and offset operating costs.

2. Energy Credits

Energy credits include revenues from programs such as California's Low Carbon Fuel Standard (LCFS), which incentivize the use of cleaner, lower-emission fuels. GCTD generates and monetizes these credits based on its fuel consumption data, particularly the use of electricity and natural gas in fleet operations.

3. Alternative Fuel Credits

These include reimbursements from programs like the federal Alternative Fuel Excise Tax Credit, which returns a portion of fuel taxes paid on qualified alternative fuels such as Compressed Natural Gas (CNG). The credits promote the use of clean energy sources and reduce overall fuel expenses.

4. Scrap Sale Revenue

GCTD occasionally disposes of obsolete or decommissioned equipment and vehicle parts. Revenues from these sales are modest but represent responsible asset management and recapture of value from end-of-life assets.

5. City of Oxnard Truck Fueling Partnership

GCTD has established a cooperative agreement with the City of Oxnard to allow city-owned trucks to utilize the CNG fueling infrastructure located at GCTD's operations and maintenance facility. This partnership not only promotes regional use of clean fuels but also provides GCTD with a modest revenue stream through cost-sharing or fee-based fueling arrangements. The partnership enhances interagency collaboration and supports broader environmental goals within the region.



9. FY 2026 OPERATING EXPENSES (BY FUNCTION)

FY 2026 expenses cover all transit operating activities as described in this section. Operator and Maintenance wage and benefit expenses account for the largest portion of the operating budget. GCTD continually to look for ways to streamline expenses to ensure a more efficient organization.

FY 26 Expense Budget

Wages/Salaries	\$	16,218,107
Benefits	\$	12,807,941
Contract Services	\$	1,274,086
Materials/Supplies/Fuel	\$	3,248,366
Utilities	\$	437,000
Causality/Liability	\$	1,636,500
Misc.	\$	551,000
Total Operating	\$	36,173,000
Bond Payment	\$	1,384,506
Member Transit Needs	\$	2,680,718
Total-Non Operating and Debt	\$	4,065,224
FY 2026 -Total Expense Budget	\$	40,238,224

Wages/Salaries: This category supports compensation for full-time and part-time employees, including operations, maintenance, and administrative staff. It reflects efforts to maintain competitive wages and ensure high service reliability through workforce stability. For FY 2026, GCTD budgeted wages and benefits for 251 employees. GCTD currently has 249 employees. For fixed route service, the budget includes an estimate of 126 fixed route and 40 demand response operators. Estimated wage/salary and benefit increase for represented and non-represented employees are included in the FY 2026 Budget. These increases are largely due subject to contractual obligations with represented groups.

Position	FY2025 Approved Budget	FY2026 Proposed Budget Changes	FY2026 Proposed Budget
Bus Operators :			
Bus Operator - Fixed Route	126.0	-	126.0
Bus Operator - Demand Response (Paratransit)	40.0	-	40.0
Maintenance & Administration:			
Operations Management	24.0	2.0	26.0
Maintenance	34.0	-	34.0
Executive	2.0		2.0
Finance	10.0	1.0	11.0
Human Resources	3.0	-	3.0
Planning & Marketing	10.0	(1.0)	9.0
TOTAL	83.0	2.0	85.0
Operators	166.0	-	166.0
Non-Operators	83.0	2.0	85.0
Total	249.0	2.0	251.0

Benefits: Includes employer contributions to health insurance, pensions (e.g., CalPERS), and other employee benefit programs. This allocation is critical to employee retention and compliance with labor agreements.

Contract Services:

Covers professional and technical services not handled in-house, such as legal counsel, IT support, auditing, and consulting. These contracts provide operational efficiency and access to specialized expertise.

Materials, Supplies, and Fuel :

Encompasses the procurement of vehicle parts, general supplies, and fuel necessary for day-to-day transit operations and maintenance of the fleet.

Utilities: Budgeted for electricity, water, natural gas, and communications services to support all GCTD facilities and operations centers.

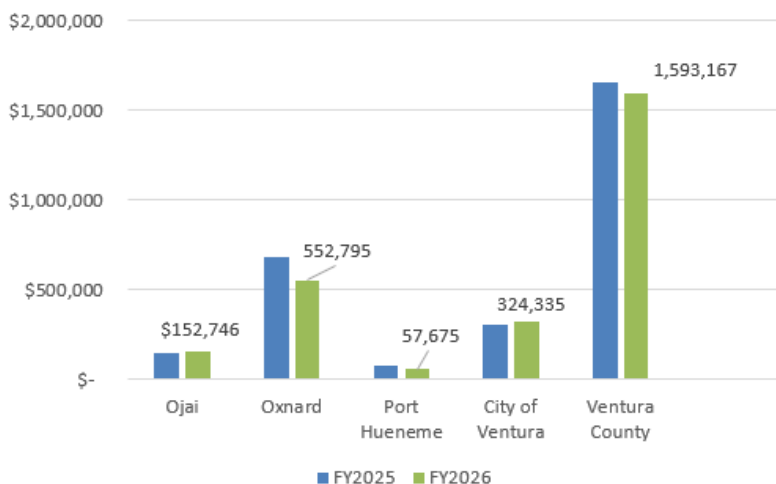
Casualty and Liability: Funds risk management initiatives including insurance premiums for vehicles, facilities, and workers' compensation. It helps mitigate the financial impact of accidents and liability claims.

Miscellaneous: A flexible line item that supports minor, unforeseen, or general operating expenses that do not fall under other categories, such as staff training, memberships, and minor equipment.

NON OPERATING EXPENSES

Bond Payment: Represents scheduled debt service payments on outstanding bonds issued for capital infrastructure projects. It reflects GCTD's commitment to meeting its long-term financial obligations.

Member Transit Needs: Allocated to meet the unique transit service needs of member jurisdictions. This includes contributions toward local fixed-route services, dial-a-ride programs, and special community mobility projects.



10.FY 2026 OPERATING EXPENSES (BY DEPARTMENT)

The Gold Coast Transit District's FY 2026 Operating Budget totals \$36,173,000 (excluding bond payment and members transit needed), allocated across eight departments. This funding supports core transit functions including Operations, Maintenance, ADA/Paratransit services, Administration and Finance, Planning & Marketing. The budget is structured around key expenditure categories: Wages/Salaries, Benefits, Services, Materials, Utilities, Casualties/Liabilities, and Miscellaneous costs.

FY 2026 OPERATING EXPENSES BY DEPARTMENT

Category	OPERATIONS			MAINTENANCE		ADMINISTRATION			Total
	Operations (Fixed Route Bus Operators)	Operations Management	ADA/Paratransit Operations Demand Response Bus Operators	Vehicle Maintenance	Facility Maintenance	Executive, Administration IT & Finance	Planning and Marketing	Human Resources	
Wages/Salaries	7,988,256	1,354,718	2,351,536	1,461,795	715,263	1,288,304	737,074	321,161	16,218,107
Benefits	6,956,892	989,207	1,440,731	1,210,292	666,708	813,320	512,156	218,635	12,807,941
Services	35,000		12,000	175,524	305,800	630,000	105,762	10,000	1,274,086
Materials	19,973	9,240	292,733	2,262,320	108,600	421,000	129,500	5,000	3,248,366
Utilities					437,000				437,000
Casualties and Liabilities						1,636,500			1,636,500
Misc	9,000	20,000	10,000	8,500	35,000	312,000	112,000	44,500	551,000
Department total Operating Budget	15,009,120	2,373,165	4,107,000	5,118,431	2,268,372	5,101,124	1,596,493	599,296	36,173,000

Bond payment	1,384,506
Member Transit Needs	2,680,718

Total Operating Expenses- FY 2026	40,238,224
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The FY 2026 budget reflects GCTD's strategic focus on maintaining high-quality transit operations while investing in workforce support, vehicle and facility maintenance, and customer engagement. The majority of the budget—approximately 72%—is committed to personnel costs, emphasizing the human resources required to sustain safe and reliable transit services across the region.

OPERATIONS

1. Fixed Route Operations (\$15,009,120)

This department represents fixed route bus operators and associated costs. It holds the largest portion of the budget, largely driven by:

- Wages: \$7.99 million
- Benefits: \$6.96 million
- Minor allocations to services, materials, and miscellaneous.

2. Operations Management / Supervisors (\$2,373,165)

Management and Supervisory roles for transit operations are included here:

- Wages/Benefits: \$2.34 million
- Minimal costs in materials and misc. items.

3. ADA/Paratransit Operations (\$4,107,000)

Covers specialized transportation for individuals with mobility limitations and seniors:

- Wages and Benefits: \$3.79 million
- Materials and service contracts: \$304,733

MAINTENANCE

4. Vehicle Maintenance (\$5,118,431)

Supports bus repairs and fleet upkeep, with high material and service expenses:

- Materials: \$2.26 million
- Services: \$175,524
- Includes labor and benefits for mechanics.

5. Facility Maintenance (\$2,268,372)

Maintains GCTD's operations facility and fueling infrastructure:

- Major categories: Services (\$305,800) and Utilities (\$437,000)
- Labor, benefits, and materials support core infrastructure.

ADMINISTRATION

6. Finance / Administration (\$5,101,124)

Executive Staff, Financial planning, Insurance premiums, phones, grants, procurement, IT and general administration:

- Casualties/Liability insurance premiums and miscellaneous expenses \$1.9 million
- Wages/Benefits: \$2.4 million
- Expenses for services and materials: \$700,000

7. Planning and Marketing (\$1,596,493)

Responsible for community outreach, planning services, planning, scheduling, customer service, and rider engagement:

- Wages/Benefits: \$1.25 million
- Expenses for services and materials: \$235,262

8. Human Resources (\$599,296)

Supports staffing, training, and workforce development:

- Wages/Benefits: \$539,796
- Smaller allocations to materials, services, and misc.

11. FY 2026 CAPITAL PLAN

FY 2026 CAPITAL PROJECT PLAN

The capital project plan incorporates information from other GCTD planning documents, including the Short-Range Transit Plan and the Fleet Management Plan. A capital project plan has been developed to ensure that:

- GCTD plans for the necessary fleet, facilities, and equipment to provide service in a safe and cost-efficient manner.
- Capital costs are identified and programmed in advance and distributed through several fiscal cycles to avoid sudden or excessive demand on local funding source.
- A plan for providing "non-federal" matching funds is established. Although most of GCTD's major capital investments are made using grant funding, many grants (including most Federal grants) require matching funds.
- Helps plan for long lead times required for certain tasks, such as procurement, and delivery of buses, are understood and accommodated.
- Project inclusion in the Capital Plan helps GCTD apply for funding opportunities

CAPITAL PROJECTS FY 2026 (FUNDING IDENTIFIED)

Description	Federal	Federal	STATE	STATE	STATE	Local	Local	Total
	5307/ CMAQ / JARC	5339 LO NO	STR / SGR*	TIRCP / ZEPTEC	HVIP	VW Mitigation Trust / VCREA	Capital Reserve**	
Replacement Fixed Route Bus (CNG) (9 GILLIGs)	\$ 4,576,126		\$ 350,034	\$ 1,938,028				\$ 6,864,188
Replacement Demand Response (CNG) (6 Cutaways)	\$ 147,000			\$ 984,000				\$ 1,131,000
Replacement Demand Response (Gas) (1 Ford Transit)				\$ 110,000				\$ 110,000
Replacement Fixed Route Bus (FCEB) (New Flyer)		\$ 2,954,633			\$ 1,290,000	\$ 2,400,000		\$ 6,644,633
Hydrogen Fuel Station Project Management, Design & Construction		\$ 4,128,467		\$ 458,719				\$ 4,587,186
Replacement Support Vehicle (Non-revenue)							\$ 65,000	\$ 65,000
Replacement Service Vehicle (ZEB) (2 Relief Sedans)				\$ 42,463			\$ 50,537	\$ 93,000
Business Systems Upgrades (Camera systems, computer replacement, onboard)	\$ 57,600						\$ 14,400	\$ 72,000
Facility Solar/Energy Storage Project				\$ 1,824,496				\$ 1,824,496
Facility Vehicle Charging Infrastructure						\$ 80,050	\$ 9,695	\$ 89,745
TOTAL	\$4,780,726	\$ 7,083,100	\$ 350,034	\$ 5,357,706	\$ 1,290,000	\$ 2,480,050	\$ 139,632	\$ 21,481,248

CAPITAL PROJECT FUNDING

GCTD capital projects are typically funded by a combination of Federal, State and local matching funds. FTA Section 5307 funds are provided to GCTD on a formula basis and may be programmed for either operating or capital projects, usually at 80% of the cost, with a 20% required local match. However, GCTD relies heavily on the use of 5307 federal funding for Operating purposes. For certain qualifying projects, Congestion Mitigation and Air Quality (CMAQ) funds or Section 5339 funds may also be programmed.

More recently introduced State grant programs include the Transit and Intercity Rail Capital Program (TIRCP) and The Low Carbon Transit Operations Program (LCTOP) funded by the Greenhouse Gas Reduction Fund (SB862 – 2014 and SB9 – 2015). In 2017 the State passed SB1, which in addition to providing funds for State Transit Assistance (STA) provided additional funds for TIRCP. GCTD currently receives LCTOP funds for eligible programs and anticipates competing for TIRCP program funding.

Zero Emissions Transition

In August 2022, GCTD was selected as a recipient of a grant award from the U.S. Department of Transportation's Federal Transit Administration (FTA) in the amount of \$12,117,144 to purchase hydrogen fuel cell electric buses, install a new hydrogen fueling station, and implement a robust workforce development and training program.

The grant award – made under FTA's Buses and Bus Facilities and Low and No-Emission Vehicle programs – is part of the FTA's announcement to invest \$1.66 billion into 150 transit agencies across the nation, in efforts to meet President Biden's goal of net-zero emissions by 2050.

Over the next several years, GCTD will be partnering with New Flyer and the Center for Transportation and the Environment (CTE) to deploy five (5) 40' New Flyer hydrogen fuel cell electric buses (FCEBs), construct a hydrogen fueling station that will support at least 50 buses which allows for future expansion, and complete maintenance facility upgrades to add hydrogen detection and alarming capabilities. While GCTD currently has several electric sedans and vans, this grant will fund the first heavy-duty zero-emission buses in the fleet.

Proposed Ten-Year Capital Projects

Significant items on the ten-year capital project plan include: 1) Replacement of buses anticipated to reach the end of their useful life, 2) Procurement of zero emissions buses to comply with CARB's Innovative Clean Transit rule, 3) Periodic replacement of paratransit and service vehicle fleets, 4) Additions to the District's technology to ensure the continuation of an efficient transit service, and 5) Solar/ Energy Storage.

Matching Funds for Capital Projects

Historically most of GCTD's capital funding has come from federal transit grants, which generally cover 80% of the cost and require a 20% state or local match component.

Over the last several years, since the passage of SB1, a significant amount of STA/SGR funds are apportioned to Ventura County each year. FY 2026, GCTD will plan to use all of its SGR/STA for "non-federal match" purposes.

The District's budget has historically included contributions of operating funds into to the Capital Reserve as circumstances and funding permit, however due to the increases in Operating costs, GCTD does not plan to be able to do that in the foreseeable future. GCTD staff will work to identify state sources of funding to provide the requires match for projects going forward as much as possible.

The past few years have seen substantial support and activity for increased transit funding at the State level. California's TIRCP and LCTOP programs may provide increasing support for transit projects in future years. Additionally, the recently enacted SB1 legislation primarily provided funding for street and highway repair also provides for transit State of Good Repair funds, additional STA funds, and additional funding for the discretionary TIRCP grant program, all of which could benefit GCTD. As a result, future programmed projects for which funding has not yet been identified, the plan makes no assumptions about possible Federal-State-local splits, however GCTD will seek to use State funding when possible as match for Federal funds to preserve as much local funding for operating as possible.

The total projected cost for all items on the ten-year capital project plan is \$ 91.9 million. This includes \$37.6 million for programmed projects (funding identified), and \$54.3 million for programmed projects over the next ten years (funding unidentified), **Table 6**.

12. DEBT SERVICE

A key milestone in GCTD history occurred when the District relocated to the new Facility in July 2019. The more functional facility allows GCTD a base of operations to support public transit in the county. To fund the facility, the District secured commitments for over 50% of the total project cost in Federal and State grants, with the remainder coming from a \$22 million Certificates of Participation (COPs) issue and GCTD's Capital Reserve. GCTD approached this undertaking in a strong financial position for an agency of its size in a county without a dedicated transit tax.

In March 2017, GCTD issued 30-year Certificates of Participation (COPs) to raise \$22,000,000 required to complete construction of the new GCTD Operations and Administration Facility in North Oxnard. The District realized capital funding in the amount of \$22,012,934 for the Project Fund and \$1,385,750 for the Reserve Fund. GCTD has been making debt obligation payments since 2017. In FY 2026, GCTD will require interest and principal payments totaling to approximately \$1.4 million.

Section 5339 funds may be programmed to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities, including technological changes or innovations to modify low or no emission vehicles or facilities, typically at 80% of the cost, with a 20% required local match. GCTD has FTA authorization to use 5307 or 5339 formula funds to make its COP payments.

The District anticipates having adequate dedicated Federal funding and matching local funds to meet its debt obligation in June 2025 and through the end of FY 2026.



13. DETAILED BUDGET TABLES

TABLE 1
Operating Funding Sources FY 2026
 (July 1, 2025 to June 30, 2026)

OPERATING REVENUE (FUNDING SOURCES)		FY2026
LOCAL OPERATING REVENUE		
Passenger Fares	\$	2,250,000
Paratransit & Special	\$	350,000
Advertising	\$	300,000
Non Operating Transportation	\$	750,000
Total Local Operating Revenues:	\$	3,650,000
LOCAL TRANSPORTATION FUNDS / TDA Allocation to GCTD		
Ojai	\$	352,614
Oxnard	\$	9,270,542
Port Hueneme	\$	972,056
Ventura	\$	5,083,957
County of Ventura	\$	4,349,154
Total Local Transportation Funds / Transportation Development Act	\$	20,028,323
FEDERAL TRANSIT ADMINISTRATION		
SECTION 5307 - OPERATING ASSISTANCE.	\$	2,500,000
SECTION 5307 - PREVENTATIVE MAINTENANCE	\$	3,065,000
SECTION 5310 - Enhanced Mobility	\$	89,000
SECTION 5307 - BOND PAYMENT	\$	618,697
CAPITAL - SECTION 5339 - BUSES & FACILITIES (Bond Payment)	\$	765,809
SECTION 5307 JARC - late night /sunrise/unhoused employment Transpor	\$	645,785
CMAQ - DEMO PROJECT - VENTURA ROAD ROUTE 23*	\$	1,670,232
Total Federal Funds	\$	9,354,523
STATE FUNDS		
SB125	\$	4,130,378
LCTOP (Match RT 23)	\$	75,000
LCTOP (Youth Ridefree)	\$	2,400,000
LCTOP (College Ride)	\$	600,000
Total State Operating	\$	7,205,378
Total Operating Revenues--Funding Sources	\$	40,238,224

TABLE 2
Operating Funding Uses (Expenses) FY 2026
 (July 1, 2025 to June 30, 2026)

EXPENSES		FY2026
OPERATING BUDGET		
Wages/Salaries	\$	16,218,107
Benefits	\$	12,807,941
Services	\$	1,274,086
Materials/Supplies/Fuel	\$	3,248,366
Utilities	\$	437,000
Causality and Liability	\$	1,636,500
Misc. (Fees, Promotions, Travel, Training, etc)	\$	551,000
Total Operating	\$	36,173,000
Bond Payment and Member Transit Needs		
Bond Payment	\$	1,384,506
Member distribution (LTF)-Ojai	\$	152,746
Member distribution (LTF)-Oxnard	\$	552,795
Member distribution (LTF)-Port Hueneme	\$	57,675
Member distribution (LTF)-City of Ventura	\$	324,335
Member distribution (LTF)- Ventura County	\$	1,593,167
Total Non-Operating	\$	4,065,224
Total Expenses:	\$	40,238,224
CAPITAL EXPENSES		
Replacement Fixed Route Bus (CNG) (9 GILLIGs)	\$	6,864,188
Replacement Demand Response (CNG) (6 Cutaways)	\$	1,131,000
Replacement Demand Response (Gas) (1 Ford Transit)	\$	110,000
Replacement Fixed Route Bus (FCEB) (New Flyer)	\$	6,644,633
Hydrogen Fuel Station Project Management, Design & Construction	\$	4,587,186
Replacement Support Vehicle (Non-revenue)	\$	65,000
Replacement Service Vehicle (ZEB)(2 Relief Sedans)	\$	93,000
Business Systems Upgrades (Camera systems, computer replacement, or	\$	72,000
Facility Solar/Energy Storage Project	\$	1,824,496
Facility Vehicle Charging Infrastructure	\$	89,745
Total Capital Expenditures	\$	21,481,248

TABLE 3
Two Year Comparison Operating and Capital Budget
FY 25 vs FY 26

OPERATING BUDGET	FY2025	FY 2026	Change
LOCAL OPERATING REVENUE			
Total Local Operating Revenues (Fares, Advertising, etc)	\$ 3,530,970	\$ 3,650,000	3.37%
LOCAL TRANSPORTATION FUNDS / TDA Allocation to GCTD			
Total Local Transportation Funds / Transportation Development Act	20,631,299	20,028,323	-2.92%
FEDERAL TRANSIT ADMINISTRATION			
Total Federal Funds (Formula 5307, 5310, 5339)	\$ 8,696,270	\$ 9,354,523	7.57%
STATE FUNDS			
Total State Operating including SB 125 & LCTOP Fare Reimbursement	\$ 5,775,005	\$ 7,205,378	24.77%
Total Operating Revenues--Funding Sources	\$ 38,633,544	\$ 40,238,224	4.15%
CAPITAL BUDGET			
Total Capital Revenues--Funding Sources	\$ 12,549,000	\$ 21,481,248	
Grand Total ---- SOURCES	\$ 51,182,544	\$ 61,719,472	20.59%
EXPENSE BUDGET			
OPERATING BUDGET			
Wages/Benefits	\$ 25,893,422	\$ 29,026,048	12.10%
Contract Services*	\$ 2,580,550	\$ 1,274,086	-50.63%
Materials/Supplies/Fuel	\$ 3,618,300	\$ 3,248,366	-10.22%
Utilities	\$ 450,000	\$ 437,000	-2.89%
Causality and Liability	\$ 1,340,000	\$ 1,636,500	22.13%
Misc. (Fees, Promotions, Travel, Training, etc)	\$ 509,500	\$ 551,000	8.15%
Total Operating	\$ 34,391,772	\$ 36,173,000	5.18%
Total Non-Operating (Bond & Member Distribution)	\$ 4,241,772	\$ 4,065,224	-4.16%
Total Expenses:	\$ 38,633,544	\$ 40,238,224	4.15%
CAPITAL EXPENSES			
Total Capital Expenditures	\$ 12,549,000	\$ 21,481,248	71.18%
Grand Total ---- USES	\$ 51,182,544	\$ 61,719,472	20.59%
*Included ADA Contract (FY 24 full year, FY 25 three months)			

TABLE 4 Personnel Levels FY 2026

Position	FY2025 Approved Budget	FY2026 Proposed Changes	FY2026 Proposed Budget
Bus Operators			
Bus Operator - Fixed Route	126.0	-	126.0
Bus Operator - Demand Response (Paratransit)	40.0	-	40.0
Operations Management			
Director of Operations & Maintenance	1.0	-	1.0
Operations Manager - Fixed Route	1.0	-	1.0
Operations Manager - Demand Response (Paratransit)	1.0	-	1.0
Assistant Operations Manager	2.0	(1.0)	1.0
Operations Safety & Training Supervisor	3.0	-	3.0
Operations Supervisors	9.0	1.0	10.0
Operations & Maintenance Mgmt Coordinator	1.0	-	1.0
Dispatch & Reservationist - Demand Response (Paratransit)	6.0	2.0	8.0
Operations Total	190.0	2.0	192.0
Fleet Management			
Fleet Manager	1.0	-	1.0
Maintenance Supervisor	2.0	-	2.0
Mechanic I	3.0	1.0	4.0
Mechanic II	4.0	-	4.0
Mechanic III	3.0	-	3.0
E-Mechanic II	1.0	-	1.0
Facilities Management			
Facility Manager	1.0	-	1.0
Maintenance Administration Supervisor	1.0	-	1.0
Facility & Equipment Mechanics I	1.0	(1.0)	-
Facility & Equipment Mechanic II	1.0	1.0	2.0
Maintenance Material Specialist	2.0	-	2.0
Building Maintenance Worker	2.0	(1.0)	1.0
Service Worker I	6.0	-	6.0
Service Worker II	2.0	-	2.0
Facilities & Vehicle Cleaner-Sanitizer	4.0	-	4.0
Maintenance Total	34.0	-	34.0
Executive			
General Manager	1.0	-	1.0
Clerk of the Board/Executive Assistant	1.0	-	1.0
Finance			
CFO/Assistant General Manager	1.0	-	1.0
Controller	1.0	-	1.0
Accounting Manager	1.0	-	1.0
Accounting Specialist - Accounts Payable	1.0	-	1.0
Revenue Specialist	1.0	-	1.0
Finance and Grant Analyst	1.0	-	1.0
Fiscal Analyst	-	1.0	1.0
Payroll Coordinator	1.0	-	1.0
I.T. Technician	1.0	-	1.0
Purchasing Manager/DBE Officer	1.0	-	1.0
Inventory and Asset Management Coordinator	1.0	-	1.0
Human Resources			
Director of Human Resources	1.0	-	1.0
Human Resources Generalist	1.0	-	1.0
Human Resources Coordinator II	-	1.0	1.0
Human Resources Coordinator I	1.0	(1.0)	-
Planning & Marketing			
Director of Planning & Marketing	1.0	-	1.0
Communications & Marketing Manager	1.0	-	1.0
Customer Service Supervisor	1.0	-	1.0
Customer Service Assistant	2.0	(1.0)	1.0
Paratransit & Special Projects Manager	1.0	(1.0)	-
Compliance & Special Projects Manager	-	1.0	1.0
Mobility Management Coordinator	1.0	-	1.0
Transit Planning Manager	1.0	-	1.0
Transit Planner I	1.0	-	1.0
Transit Planner II	1.0	-	1.0
Administration Total	25.0	-	25.0
TOTAL	249.0	2.0	251.0
Operators	166.0	-	166.0
Non-Operators	83.0	2.0	85.0
Total	249.0	2.0	251.0

TABLE 5

Gold Coast Transit District
LTF Revenue and Members' Transit Services Funding – FY 2026

FY 2026 TDA/LTF Funding to Member Jurisdictions							
TDA/LTF REVENUE PROJECTIONS			TOTAL	OJAI	OXNARD	PORT HUENEME	VENTURA VENTURA COUNTY
<i>LTF Allocation Estimate (Draft as of April 2025)</i>			\$20,167,648	\$357,763	\$9,381,525	\$993,358	\$5,108,746 \$4,326,256
FUNDING REQUESTS FOR RECURRING TRANSIT REQUIREMENTS							
City of Ojai							
Ojai Trolley Operations & Maintenance	Ojai		\$ 87,226	\$ 87,226			
City of Oxnard							
OTC Operation & Maintenance / Transit Services	Oxnard		\$ 515,212		\$ 515,212		
OTC Operation & Maintenance / Transit Services: Assistant PW Director & Admin	Oxnard		\$ 66,809		\$ 66,809		
Recurring Bus Stop Maintenance	Oxnard		\$ 120,000		\$ 120,000		
City of Port Hueneme							
Smart Waste Receptable Service/ Operating expenses	Port Hueneme		\$ 26,820			\$ 26,820	
City of Ventura							
Operation & Maintenance at VTC /AMTRAK/ Metrolink Station/ Bus Stop	Ventura		\$ 351,010				\$ 351,010
County of Ventura							
Recurring Bus Stop Maintenance	County		\$ 30,000				\$ 30,000
County Transit Services Management & Oversight	County		\$ 200,000				\$ 200,000
Transit Service - Heritage Valley	County		\$ 380,150				\$ 380,150
Transit Service - Ojai Trolley	County		\$ 450,000				\$ 450,000
Transit Service - T.O. D-A-R / Unincorporated Area	County		\$ 125,000				\$ 125,000
Transit Service - ECTA D-A-R	County		\$ 20,000				\$ 20,000
Transit Service - Kanan Road Shuttle	County		\$ 500,000				\$ 500,000
TOTAL - RECURRING TRANSIT REQUIREMENTS			\$ 2,872,227	\$ 87,226	\$ 702,021	\$ 26,820	\$ 351,010 \$1,705,150
<i>FY 2023-24 Carryover Operating, Funds Applied to FY 26</i>			\$ (347,307)	\$ -	\$ (249,126)	\$ 1,910	\$ 11,892 \$ (111,983)
<i>Prior year budget revision (adjustment from capital to Operating)</i>			\$ 61,333		\$ 99,900		\$ (38,567)
Net LTF Funding for FY 2025-26 Recurring Transit Requests (minus carryover)			\$ 2,586,253	\$ 87,226	\$ 552,795	\$ 28,730	\$ 324,335 \$1,593,167
Under/(OVER) Baseline				\$ 65,520	\$ -	\$ 48,491	
FY 25-26 Baseline Maximum Request Allowed			\$ 3,350,118	\$ 152,746	\$ 702,021	\$ 77,221	\$ 351,010 \$ 2,067,120
FUNDING REQUESTS FOR ONE-TIME CAPITAL TRANSIT NEEDS							
			TOTAL	OJAI	OXNARD	PORT HUENEME	VENTURA VENTURA COUNTY
Ojai Trolley Stop Construction	Ojai		\$ 60,000	\$ 60,000			
Ojai Trolley Vehicles Purchase/Painting	Ojai		\$ 5,520	\$ 5,520			
Oxnard - Requested FY 23 Carryover to be used for OTC ADA upgrades)	Oxnard		\$ -		\$ -		
Port Hueneme - Bus Stop Ammeneties	Port Hueneme		\$ 50,400			\$ 50,400	
Ventura	Ventura		\$ -				\$ -
County of Ventura	County of Ventura		\$ -				\$ -
TOTAL CAPITAL IMPROVEMENTS			\$ 115,920	\$ 65,520	\$ -	\$ 50,400	\$ - \$ -
<i>FY2023-24 Carryover Capital, Funds may be applied to FY 26 Operating Activities or returned vi</i>			\$ (21,455)	\$ -	\$ -	\$ (21,455)	\$ - \$ -
Net LTF Funding for FY 2024-25 Capital Improvement Projects			\$ 94,465	\$ 65,520	\$ -	\$ 28,945	\$ - \$ -
TOTAL NET MEMBER FUNDING RECCOMENDED FOR FY 25-26			\$ 2,680,718	\$ 152,746	\$ 552,795	\$ 57,675	\$ 324,335 \$1,593,167

TABLE 6

Ten-Year Capital Project Plan – Programmed Projects

(Funding Identified GREEN and Unfunded YELLOW)

10-Year Capital Plan Funding Needs	Year 1	Year 2	Year 3	Year 4	Year 5
Budget Name	FY2025-26	FY2026-27	FY2027-28	FY2028-29	FY2029-30
Replacement Fixed Route Bus (CNG)	\$6,865,000	\$6,536,000	\$6,765,000	\$7,002,000	\$0
Replacement Fixed Route Bus (ZEB)*	\$7,223,000	\$0	\$0	\$0	\$0
Expansion Fixed Route Bus (CNG)	\$0	\$0	\$0	\$0	\$0
Expansion Fixed Route Bus (ZEB)*	\$0	\$0	\$0	\$0	\$0
Replacement Demand Response Cutaway (CNG/GAS)	\$1,131,000	\$404,000	\$0	\$0	\$0
Replacement Demand Response Large Van (CNG/GAS)	\$108,000	\$0	\$597,000	\$247,000	\$256,000
Replacement Demand Response Small Van (CNG/GAS)	\$0	\$0	\$0	\$0	\$0
Replacement Demand Response Large Van (ZEB)*	\$0	\$0	\$162,000	\$0	\$0
Replacement Demand Response Sedan (ZEB)*	\$0	\$0	\$0	\$136,000	\$0
Expansion Demand Response (CNG/GAS)	\$0	\$0	\$0	\$240,000	\$0
Expansion Demand Response (ZEB)*	\$0	\$0	\$0	\$0	\$0
Replacement Relief Car Sedan (ZEB)	\$93,000	\$100,000	\$257,000	\$213,000	\$0
Maintenance Truck (replacement)	\$0	\$0	\$0	\$0	\$0
Replacement Non-Revenue Support Van	\$65,000	\$0	\$0	\$0	\$0
Replacement Supervisor Van (CNG/GAS)	\$0	\$0	\$0	\$0	\$0
Expansion Relief Sedan (ZEB)	\$0	\$0	\$0	\$0	\$0
Solar/ Energy Storage	\$1,159,000	\$1,242,000	\$0	\$0	\$0
Facility Business System Upgrades	\$24,000	\$26,000	\$27,000	\$28,000	\$29,000
Hydrogen Station Upgrades (Hydrogen)	\$4,587,000	\$7,137,000	\$0	\$0	\$0
On Board System Replacement / Update	\$48,000	\$0	\$116,000	\$0	\$56,000
Facility Vehicle Charging Infrastructure	\$90,000	\$0	\$0	\$0	\$0
TOTAL Capital Needs by Year	\$21,393,000	\$15,445,000	\$7,924,000	\$7,866,000	\$341,000
TOTAL FUNDED Capital Needs by Year	\$21,393,000	\$15,319,000	\$906,110	\$0	\$0
TOTAL UNFUNDED Capital Needs by Year	\$0	\$126,000	\$7,017,890	\$7,866,000	\$341,000
TOTAL UNFUNDED ZEB Eligible Projects	\$0	\$100,000	\$162,000	\$136,000	\$0
TOTAL UNFUNDED NON ZEB	\$0	\$26,000	\$6,855,890	\$7,730,000	\$341,000

10-Year Capital Plan Funding Needs	Year 6	Year 7	Year 8	Year 9	Year 10
Budget Name	FY2030-31	FY2031-32	FY2032-33	FY2033-34	FY2034-35
Replacement Fixed Route Bus (CNG)	CNG not allowed after 2029 by CARB (waiver may be requested)				
Replacement Fixed Route Bus (ZEB)*	\$0	\$0	\$5,707,000	\$17,119,000	\$7,875,000
Expansion Fixed Route Bus (CNG)	\$0	\$0	\$0	\$0	\$0
Expansion Fixed Route Bus (ZEB)*	\$0	\$0	\$5,703,000	\$0	\$0
Replacement Demand Response Cutaway (CNG/GAS)	\$0	\$0	\$0	\$0	\$0
Replacement Demand Response Large Van (CNG/GAS)	\$397,000	\$411,000	\$284,000	\$284,000	\$294,000
Replacement Demand Response Small Van (CNG/GAS)	\$0	\$0	\$0	\$0	\$0
Replacement Demand Response Large Van (ZEB)*	\$0	\$0	\$0	\$0	\$0
Replacement Demand Response Sedan (ZEB)*	\$0	\$0	\$0	\$0	\$0
Expansion Demand Response (CNG/GAS)	\$0	\$0	\$0	\$0	\$0
Expansion Demand Response (ZEB)*	\$0	\$0	\$0	\$0	\$0
Replacement Relief Car Sedan (ZEB)	\$171,000	\$0	\$122,000	\$0	\$0
Maintenance Truck (replacement)	\$0	\$0	\$0	\$0	\$0
Replacement Non-Revenue Support Van	\$0	\$0	\$0	\$0	\$0
Replacement Supervisor Van (CNG/GAS)	\$0	\$0	\$0	\$122,000	\$127,000
Expansion Relief Sedan (ZEB)	\$0	\$0	\$0	\$0	\$0
Solar/ Energy Storage	\$0	\$0	\$0	\$0	\$0
Facility Business System Upgrades	\$30,000	\$31,000	\$32,000	\$32,000	\$33,000
Hydrogen Station Upgrades (Hydrogen)	\$0	\$0	\$0	\$0	\$0
On Board System Replacement / Update	\$0	\$135,000	\$0	\$62,000	\$0
Facility Vehicle Charging Infrastructure	\$0	\$0	\$0	\$0	\$0
TOTAL Capital Needs by Year	\$598,000	\$577,000	\$11,848,000	\$17,619,000	\$8,329,000
TOTAL FUNDED Capital Needs by Year	\$0	\$0	\$0	\$0	\$0
TOTAL UNFUNDED Capital Needs by Year	\$598,000	\$577,000	\$11,848,000	\$17,619,000	\$8,329,000
TOTAL UNFUNDED ZEB Eligible Projects	\$171,000	\$0	\$5,829,000	\$17,119,000	\$7,875,000
TOTAL UNFUNDED NON ZEB	\$427,000	\$577,000	\$6,019,000	\$500,000	\$454,000

TABLE 7a

FY 2026 Non-Represented Salary Table

FY 2026 BUDGETED SALARY/WAGE TABLE

Proposed Effective July 1, 2025

Non-Represented Classifications Salary Table

Position Title	CLASS	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
General Manager/CEO	Class 9	\$ 197,422	GM Salary Determined by Contract								\$ 257,590
AGM/Chief Financial Officer (CFO)	Class 8	\$ 169,440	\$ 174,523	\$ 179,759	\$ 185,152	\$ 190,706	\$ 196,427	\$ 202,320	\$ 208,390	\$ 214,641	\$ 221,081
Director, Human Resources (EEO)	Class 7	\$ 147,542	\$ 151,969	\$ 156,528	\$ 161,224	\$ 166,060	\$ 171,042	\$ 176,173	\$ 181,458	\$ 186,902	\$ 192,509
Director, Planning and Marketing	Class 7	\$ 147,542	\$ 151,969	\$ 156,528	\$ 161,224	\$ 166,060	\$ 171,042	\$ 176,173	\$ 181,458	\$ 186,902	\$ 192,509
Director, Operations & Maintenance	Class 7	\$ 147,542	\$ 151,969	\$ 156,528	\$ 161,224	\$ 166,060	\$ 171,042	\$ 176,173	\$ 181,458	\$ 186,902	\$ 192,509
Controller	Class 6	\$ 130,747	\$ 134,669	\$ 138,709	\$ 142,871	\$ 147,157	\$ 151,572	\$ 156,119	\$ 160,802	\$ 165,626	\$ 170,595
Operations Manager - Fixed Route	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Operations Manager - Demand Response	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Facilities Manager	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Fleet Manager	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Accounting Manager	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Transit Planning Manager	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Procurement Manager/DBE Officer	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Communications and Marketing Manager	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Compliance and Grants Manager	Class 5	\$ 113,952	\$ 117,370	\$ 120,891	\$ 124,518	\$ 128,253	\$ 132,101	\$ 136,064	\$ 140,146	\$ 144,350	\$ 148,681
Transit Planner II	Class 4	\$ 91,427	\$ 94,170	\$ 96,995	\$ 99,905	\$ 102,902	\$ 105,989	\$ 109,169	\$ 112,444	\$ 115,817	\$ 119,292
Human Resources Generalist	Class 4	\$ 91,427	\$ 94,170	\$ 96,995	\$ 99,905	\$ 102,902	\$ 105,989	\$ 109,169	\$ 112,444	\$ 115,817	\$ 119,292
Assistant Operations Manager	Class 4	\$ 91,427	\$ 94,170	\$ 96,995	\$ 99,905	\$ 102,902	\$ 105,989	\$ 109,169	\$ 112,444	\$ 115,817	\$ 119,292
Finance & Grants Analyst	Class 4	\$ 91,427	\$ 94,170	\$ 96,995	\$ 99,905	\$ 102,902	\$ 105,989	\$ 109,169	\$ 112,444	\$ 115,817	\$ 119,292
Transit Planner I	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Inventory & Asset Management Coordinator	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Operations & Maintenance Management Coordinator	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Accounting Specialist A/P	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Payroll Coordinator	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Clerk of the Board/Executive Assistant	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Human Resources Coordinator II	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Fiscal Analyst	Class 3	\$ 75,088	\$ 77,341	\$ 79,661	\$ 82,051	\$ 84,513	\$ 87,048	\$ 89,660	\$ 92,349	\$ 95,120	\$ 97,973
Revenue Specialist	Class 2	\$ 63,225	\$ 65,122	\$ 67,076	\$ 69,088	\$ 71,161	\$ 73,295	\$ 75,494	\$ 77,759	\$ 80,092	\$ 82,495
Human Resources Coordinator I	Class 2	\$ 63,225	\$ 65,122	\$ 67,076	\$ 69,088	\$ 71,161	\$ 73,295	\$ 75,494	\$ 77,759	\$ 80,092	\$ 82,495
Mobility Management Coordinator	Class 2	\$ 63,225	\$ 65,122	\$ 67,076	\$ 69,088	\$ 71,161	\$ 73,295	\$ 75,494	\$ 77,759	\$ 80,092	\$ 82,495
Information Technology Technician	Class 2	\$ 63,225	\$ 65,122	\$ 67,076	\$ 69,088	\$ 71,161	\$ 73,295	\$ 75,494	\$ 77,759	\$ 80,092	\$ 82,495
Placeholder (Administrative)	Class 1	\$ 55,927	\$ 57,605	\$ 59,333	\$ 61,113	\$ 62,946	\$ 64,835	\$ 66,780	\$ 68,783	\$ 70,847	\$ 72,972

TABLE 7b
FY 2026 Represented Salary/Wage Tables

TEAMSTERS 186

POSITION		Step 1	Step 2	Step 3	Step 4	Step 5
	Range Adjustment	\$ 69,695	\$ 73,180	\$ 76,839	\$ 80,681	\$ 84,715
Maintenance Supervisor	15-Jul-23	\$ 73,180	\$ 76,839	\$ 80,681	\$ 84,715	\$ 88,951
Maintenance Administration Supervisor	1-Jul-24	\$ 76,473	\$ 80,297	\$ 84,312	\$ 88,527	\$ 92,954
Operations Safety & Training Supervisor	1-Jul-25	\$ 79,915	\$ 83,910	\$ 88,106	\$ 92,511	\$ 97,137
		Step 1	Step 2	Step 3	Step 4	Step 5
Operations Supervisor	15-Jul-23	\$ 68,263	\$ 71,676	\$ 75,260	\$ 79,023	\$ 82,974
	1-Jul-24	\$ 71,334	\$ 74,901	\$ 78,646	\$ 82,579	\$ 86,708
	1-Jan-25	\$ 71,513	\$ 75,088	\$ 78,843	\$ 82,785	\$ 86,924
	1-Jul-25	\$ 74,731	\$ 78,467	\$ 82,391	\$ 86,510	\$ 90,836
		Step 1	Step 2	Step 3	Step 4	Step 5
Customer Service Supervisor	Range Adjustment	\$ 60,000	\$ 63,017	\$ 66,168	\$ 69,477	\$ 72,951
	15-Jul-23	\$ 63,000	\$ 66,168	\$ 69,477	\$ 72,951	\$ 76,598
	1-Jul-24	\$ 65,835	\$ 69,146	\$ 72,603	\$ 76,233	\$ 80,045
	1-Jul-25	\$ 68,798	\$ 72,258	\$ 75,870	\$ 79,664	\$ 83,647

SEIU 721

Bus Operator								
	STEPS	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%	4.50%
	A	B	C	D	E	F	G	H
Market Adjustment	\$ 23.99	\$ 25.06	\$ 26.19	\$ 27.37	\$ 28.60	\$ 29.89	\$ 31.23	\$ 32.64
7/1/2024	\$ 24.94	\$ 26.07	\$ 27.24	\$ 28.47	\$ 29.75	\$ 31.09	\$ 32.48	\$ 33.95
7/1/2025	\$ 26.07	\$ 27.24	\$ 28.47	\$ 29.75	\$ 31.09	\$ 32.48	\$ 33.95	\$ 35.47
7/1/2026	\$ 27.04	\$ 28.26	\$ 29.53	\$ 30.86	\$ 32.25	\$ 33.70	\$ 35.22	\$ 36.80

SEIU 721

Customer Service Assistant						
	STEPS	5.0%	5.0%	5.0%	5.0%	5.0%
	A	B	C	D	E	F
Market Adjustment	\$ 21.44	\$ 22.52	\$ 23.64	\$ 24.82	\$ 26.06	\$ 27.37
7/1/2024	\$ 22.30	\$ 23.42	\$ 24.59	\$ 25.82	\$ 27.11	\$ 28.46
7/1/2025	\$ 23.30	\$ 24.47	\$ 25.69	\$ 26.98	\$ 28.33	\$ 29.74
7/1/2026	\$ 24.18	\$ 25.39	\$ 26.66	\$ 27.99	\$ 29.39	\$ 30.86

Maintenance Material Specialist						
	STEPS	5.0%	5.0%	5.0%	5.0%	5.0%
	A	B	C	D	E	F
Market Adjustment	\$ 23.64	\$ 24.82	\$ 26.06	\$ 27.37	\$ 28.74	\$ 30.17
7/1/2024	\$ 24.59	\$ 25.82	\$ 27.11	\$ 28.46	\$ 29.89	\$ 31.38
7/1/2025	\$ 25.69	\$ 26.98	\$ 28.33	\$ 29.74	\$ 31.23	\$ 32.79
7/1/2026	\$ 26.66	\$ 27.99	\$ 29.39	\$ 30.86	\$ 32.40	\$ 34.02

TABLE 7b (continued)
FY 2026 Represented Salary/Wage Tables
SEIU 721

MECHANICAL UNIT – WAGE TABLE Effective July 1st, 2024

Facility & Vehicle Cleaner						
	STEPS	5.00%	5.00%	5.00%	5.00%	5.00%
	A	B	C	D	E	F
Market Adjustment	\$ 19.45	\$ 20.42	\$ 21.44	\$ 22.52	\$ 23.64	\$ 24.82
7/1/2024	\$ 20.23	\$ 21.24	\$ 22.30	\$ 23.42	\$ 24.59	\$ 25.82
7/1/2025	\$ 21.14	\$ 22.20	\$ 23.30	\$ 24.47	\$ 25.69	\$ 26.98
7/1/2026	\$ 21.93	\$ 23.03	\$ 24.18	\$ 25.39	\$ 26.66	\$ 27.99

Service Worker I						
	STEPS	5.00%	5.00%	5.00%	5.00%	5.00%
	A	B	C	D	E	F
Market Adjustment	\$ 20.42	\$ 21.44	\$ 22.52	\$ 23.64	\$ 24.82	\$ 26.06
7/1/2024	\$ 21.24	\$ 22.30	\$ 23.42	\$ 24.59	\$ 25.82	\$ 27.11
7/1/2025	\$ 22.20	\$ 23.30	\$ 24.47	\$ 25.69	\$ 26.98	\$ 28.33
7/1/2026	\$ 23.03	\$ 24.18	\$ 25.39	\$ 26.66	\$ 27.99	\$ 29.39

Service Worker II / Building Maintenance Worker						
	STEPS	5.00%	5.00%	5.00%	5.00%	5.00%
	A	B	C	D	E	F
Market Adjustment	\$ 22.52	\$ 23.64	\$ 24.82	\$ 26.06	\$ 27.37	\$ 28.74
7/1/2024	\$ 23.42	\$ 24.59	\$ 25.82	\$ 27.11	\$ 28.46	\$ 29.89
7/1/2025	\$ 24.47	\$ 25.69	\$ 26.98	\$ 28.33	\$ 29.74	\$ 31.23
7/1/2026	\$ 25.39	\$ 26.66	\$ 27.99	\$ 29.39	\$ 30.86	\$ 32.40

Mechanic I / Facility & Equipment Mechanic I *						
	STEPS	5.00%	5.00%	5.00%	5.00%	5.00%
	A	B	C	D	E	F
Market Adjustment	\$ 24.82	\$ 26.06	\$ 27.37	\$ 28.74	\$ 30.17	\$ 31.68
7/1/2024	\$ 25.82	\$ 27.11	\$ 28.46	\$ 29.89	\$ 31.38	\$ 32.95
7/1/2025	\$ 26.98	\$ 28.33	\$ 29.74	\$ 31.23	\$ 32.79	\$ 34.43
7/1/2026	\$ 27.99	\$ 29.39	\$ 30.86	\$ 32.40	\$ 34.02	\$ 35.72

Mechanic II / Facility & Equipment Mechanic II *						
	STEPS	5.00%	5.00%	5.00%	5.00%	5.00%
	A	B	C	D	E	F
Market Adjustment	\$ 30.17	\$ 31.68	\$ 33.27	\$ 34.93	\$ 36.68	\$ 38.51
7/1/2024	\$ 31.38	\$ 32.95	\$ 34.60	\$ 36.33	\$ 38.14	\$ 40.05
7/1/2025	\$ 32.79	\$ 34.43	\$ 36.15	\$ 37.96	\$ 39.86	\$ 41.85
7/1/2026	\$ 34.02	\$ 35.72	\$ 37.51	\$ 39.38	\$ 41.35	\$ 43.42

Mechanic III *						
	STEPS	5.00%	5.00%	5.00%	5.00%	5.00%
	A	B	C	D	E	F
Market Adjustment	\$ 33.27	\$ 34.93	\$ 36.68	\$ 38.51	\$ 40.44	\$ 42.46
7/1/2024	\$ 34.60	\$ 36.33	\$ 38.14	\$ 40.05	\$ 42.05	\$ 44.16
7/1/2025	\$ 36.15	\$ 37.96	\$ 39.86	\$ 41.85	\$ 43.94	\$ 46.14
7/1/2026	\$ 37.51	\$ 39.38	\$ 41.35	\$ 43.42	\$ 45.59	\$ 47.87

*E-Mechanic + \$1hr

8. APPENDIX B – GLOSSARY

Audit – GCTD's annual financial record audit performed by an independent CPA firm.

CNG Fuel Station – Maintenance and upgrade expenses related to GCTD's onsite CNG fueling station.

Contract Repair – Expenses incurred to repair vehicles, equipment and facilities through outside vendors. Major overhauls of engines, transmissions, parts, painting, oil/fuel testing and other repairs are charged to this line item.

Contract Services – Expenses include computer hardware/software maintenance; office equipment maintenance, temporary help, janitorial, security, landscape and other services.

Dues – Fees associated with professional memberships or subscriptions, such as the American Public Transit Association, California Transit Association, National Safety Council and local Chambers of Commerce.

Employee Events – Includes the costs incurred by GCTD staff employees while attending approved meetings and conferences, as well as official employee events and functions sanctioned by the General Manager.

Employee Support – Includes: salaries, health benefits, worker's compensation insurance, retirement, life insurance, uniforms, medical exams and safety programs.

Fuels/Lubricants – CNG and lubricant products for GCTD revenue and non-revenue vehicles. Also included are fuel taxes - GCTD is required to pay State Excise taxes of \$.01/therms of CNG.

Health Benefits – GCTD portion of the health, dental and vision insurance premiums for employees.

Insurance – Liability insurance for vehicles, errors & omissions, bonding, property, crime, employer liability, etc.

Legal – Costs associated with legal services required by GCTD, including but not limited general counsel and labor/employment counsel services.

Maintenance Agreements – Maintenance agreements include the two-way radio, radio repeater, and coin counting machine.

Medical Exams – The MOU's provide for bi-annual physical examinations for all represented employees. Management and non-represented employees are provided an exam annually. New employees are given pre-employment exams and employees absent from work for significant periods of time are examined prior to their return to work. Pre-employment physicals and exams of safety-sensitive personnel include a drug/alcohol screen, which is required by FTA regulations and GCTD policy.

Officers & Directors – Expenses related to Board of Directors attendance at board and committee meetings, conferences and travel/per diem while attending conferences or meetings. Included are the costs incurred by senior management employees while attending approved meetings and conferences.

OTC Facilities – The Customer Service Center (CSC) at the Oxnard Transportation Center (OTC), which provides route and schedule information and other services for transit passengers

Other Benefits – GCTD's contribution for unemployment insurance, FICA/Medicare, Employee Assistance Program (EAP), life insurance for represented and non-represented employees and deferred compensation for the General Manager. The EAP is required as a part of GCTD's Drug and Alcohol Program and the represented employee MOUs.

Repair Parts – Repair parts are the materials, parts and components used in repairing vehicles and equipment.

Retirement – GCTD's contribution for its employees to the California Public Employee Retirement System (CalPERS).

Risk Management – Program to manage and reduce risk, especially industrial injuries.

Safety Programs – Annual safety awards function, safety awareness activities, incentive awards, training videos and similar activities.

Salaries – Salary and wages of all employees. For represented positions this includes current salary, agreed upon step increases, agreed upon longevity and bilingual pay. For non-represented positions this includes current wages, pay increases in accordance with the personnel policy, longevity and bilingual pay, and projected salary range increases, if any, as determined by the Board of Directors.

Schedules/Marketing – This includes the GCTD Bus Book, maps, tickets, passes and artwork for public information and promotional products. Also included are media advertising, printing of promotional brochures, participation in fairs, parades, promotions, and other community outreach activities.

Service/Supplies – Operational – Items related to operations, including fuels/lubricants, tires, repair parts, CNG fuel station maintenance and upgrades, contracted paratransit service, contract repair, supplies, schedules/marketing, OTC facilities and maintenance agreements.

Service/Supplies – Support – Items related to the support of GCTD services, but which are not direct operational expenses. Includes telephones/utilities, insurance, contract services, supplies, legal, audit, officers and directors and dues.

Supplies – For Fixed Route, expenses includes cash handling supplies, repair of locks, gate openers, etc. For Maintenance, expenses includes miscellaneous repair parts, industrial gases, repair of farebox counting equipment, non-stock parts and other miscellaneous parts, printing materials, freight, mail/delivery services, non-vehicle maintenance, and janitorial supplies. Also included is the mechanics' tool allowance as per union contract. For administrative departments, expenses include office supplies, computer supplies, computer software/hardware, copier costs, postage, office printing, office furniture and other associated expenses.

Telephones/Utilities – Costs associated with communications services, as well as electric, gas, water and refuse charges for the facility.

Tires – New tires are required for the front axles of all buses. Recapped tires are typically purchased for the rear axles of the buses.

Uniforms – Uniforms are provided by contract to the maintenance and operation employees. Maintenance employees are provided rental uniforms cleaned and delivered by a vendor.

Urbanized Area (UZA) – The FTA has designated areas over 200,000 population as specific urbanized areas. GCTD's service area is part of the Oxnard UZA.

Workers' Compensation Insurance – Premium for the required workers' compensation insurance



DATE June 4, 2025 **Item #8**

TO Board of Directors

FROM Dean F. Bower, Controller

SUBJECT Consider Adoption of Resolution No. 2025-02 Authorizing Staff to File a Claim for Transportation Development Act (TDA) Funds

SUMMARY

The Gold Coast Transit District (GCTD) FY 2025-26 budget is funded from numerous sources, including local, state and federal funds, passenger fares, advertising revenue, interest income and gain on disposed property. The local share of funding is provided through the use of Transportation Development Act (TDA) funds. Within the GCTD budget there are typically two components which are included in the TDA Claim—(1) Local Transportation Funds (LTF) and (2) State Transit Assistance funds (STA). STA now also includes funds generated by SB1, including State of Good Repair (SGR) funds.

As a transit district, GCTD is entitled to claim all LTF funds allocated by VCTC from GCTD's member agencies based on population. As part of GCTD's budget process, District members may, in turn, claim from GCTD a portion of the funds for recurring expenses associated with transit services for the operation and maintenance of locally supported transit facilities. LTF funds in the claim are typically used by GCTD to support operations and capital projects.

GCTD's Local Transportation Fund (LTF) funding, to be approved by the Ventura County Transportation Commission (VCTC) in June 2025, will be \$20.2 million. Of that amount, a net amount of \$2.6 million will be allocated to member transit requirements and capital projects, and the remainder of \$17.5 million is allocated to GCTD. The State Controller's Office has provided an allocation amount for GCTD's FY 2025-26 State Transit Assistance (STA) in the amount of \$298,300 with an additional \$51,734 for State of Good Repair (SGR). The resolution authorizes filing of a claim for 100% of available LTF, STA and SGR funds

II. RECOMMENDATION

IT IS RECOMMENDED that the Board of Directors adopt Resolution No. 2025-02, authorizing the filing of a TDA claim for the appropriate amount.

General Manager's Concurrence


Vanessa Rauschenberger

GOLD COAST TRANSIT DISTRICT

RESOLUTION No. 2025-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF GOLD COAST TRANSIT DISTRICT
AUTHORIZING THE FILING OF A CLAIM WITH THE VENTURA COUNTY
TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION
DEVELOPMENT ACT FUNDS FOR FISCAL YEAR 2025-26**

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund (LTF) and the State Transit Assistance Fund for use by eligible claimants for various transportation and transit purposes as allowed by TDA; and,

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (California Code of Regulations Sections 6600 et seq.), a prospective claimant wishing to receive an allocation from the Local Transportation Fund and the State Transit Assistance fund shall file its claim with the Ventura County Transportation Commission (VCTC).

NOW, THEREFORE LET IT BE RESOLVED, that Gold Coast Transit District Is authorized to execute and file an appropriate claim pursuant to the applicable rules and regulations promulgated hereunder, together with all necessary supporting documents, with the Ventura County Transportation Commission for an allocation of TDA funds in Fiscal Year FY 2025-26.

BE IT FURTHER RESOLVED that the authorized claim includes 100% of available Article 4 for transportation purposes for public transit expenditures. (PUC 99260).

BE IT FURTHER RESOLVED that the authorized claim includes 100% of available State Transit Assistance (STA) funds according to the allocations published by the State Controller's Office for local transportation planning and mass transportation purposes (PUC 99301).

BE IT FURTHER RESOLVED that the authorized claim includes 100% of available State of Good Repair funds according to the amounts published by the State Controller's Office (PUC 99313 and PUC 99314).

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Ventura County Transportation Commission in conjunction with the filing of the claim.

PASSED AND ADOPTED THIS 4th DAY OF JUNE 2025.

Martha McQueen Legohn
Board Chair

ATTEST:

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors of Gold Coast Transit District at a regular meeting thereof held on the 4th day of June 2025.

Vanessa Rauschenberger
Secretary of the Board



DATE June 4, 2025

Item #9

TO GCTD Board of Directors

FROM Vanessa Rauschenberger, General Manager^{VR}

SUBJECT Discuss Future Agenda Items

SUMMARY

It is recommended that the Board of Directors provide input to staff on future agenda items that they would like staff to review and/or report on in a future meeting.

FUTURE AGENDA ITEMS

Below are some of the future agenda items planned. To help staff prioritize timing of reports, staff seeks input on these items or other items that the Board is interested in discussing.

Future Agenda Items

- Draft Budget
- Strategic Plan Update Review
- Redevelopment of 301 Property
- *Other Items?*

Future Routine Items

- Monthly Financial Statements & Procurement Reports
- Monthly Operations & Maintenance Update
- Quarterly Fixed-Route & Paratransit Performance Reports
- Bi-Annual Service Plan & Outreach Updates

CONCLUSION

It is recommended that the Board of Directors provide input to staff on future agenda items that they would like staff to review and/or report on in a future meeting.

GOLD COAST TRANSIT DISTRICT