



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
GCTD ADMINISTRATIVE FACILITY  
1901 AUTO CENTER DRIVE  
OXNARD, CA 93036-7966  
[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

**The meeting will be via ZOOM Webinar**  
[https://us02web.zoom.us/webinar/register/WN\\_oqWbqT3ATGie0I-CRwbqUA](https://us02web.zoom.us/webinar/register/WN_oqWbqT3ATGie0I-CRwbqUA)  
**WEDNESDAY, SEPTEMBER 1, 2021**  
**10:00 AM**

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THEIR PUBLIC COMMENTS TO THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON SEPTEMBER 1, 2021. IN ADDITION, MEMBERS MAY PARTICIPATE IN THE MEETING BY LOGGING INTO ZOOM [HERE](#) ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON SEPTEMBER 1, 2020 AT 805-483-3959 X 160 OR ADELGADO@GCTD.ORG.

**CALL TO ORDER**

**ROLL CALL**

Chair – Randy Haney – City of Ojai  
Vice Chair – Bryan MacDonald – City of Oxnard  
Director – Mike Johnson – City of Ventura  
Director – Richard Rollins – City of Port Hueneme  
Director – Matt LaVere – County of Ventura

**CEREMONIAL CALENDAR**

- **Pledge of Allegiance**

**GOLD COAST TRANSIT DISTRICT**

## **EMPLOYEE RECONGNITION**

- **Employee Service Award for Months of August and September**
  - **Julio Avila – Bus Operator – 5 Years**
  - **Carlos Camberos – Bus Operator – 5 Years**
  - **Julieta Flores – Bus Operator – 5 Years**
  - **Ruben Herrera – Bus Operator – 5 Years**
  - **Ventura Gaeta – Bus Operator – 10 Years**
  - **Candy Heredia – Bus Operator – 10 Years**
  - **Kristopher Boyd – Bus Operator – 10 Years**
  - **Abel Hernandez – Bus Operator – 10 Years**
  - **Armin Seiler – Bus Operator – 10 Years**
  - **Leandro Carpio – Service Worker II – 10 Years**
  - **Sonia Rosales – Payroll Specialist – 5 Years**
  - **Marlena Kohler – Purchasing Manager and DBE Officer – 10 Years**
  - **Steven Brown – General Manager – 15 Years**

## **GENERAL PUBLIC COMMENT PERIOD**

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

## **BOARD OF DIRECTORS' REPORTS**

### **GENERAL MANAGER'S REPORT**

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of August 18, 2021, Special Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of May 2021](#)
3. [Consider Approval of Treasurer's Report for May 2021](#)
4. [Consider Approval of Budget Income Statement for Month Ending May 2021](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for May 2021](#)
6. [Consider Approval of Quarterly Investment Report for Quarter ending June 30, 2021](#)
7. [Report of Contracts Awarded – Marlena Kohler, Purchasing Manager/DBE Officer](#)
8. [Consider Approval of General Manager's Expense Report for July – August 2021](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

9. [\*\*Consider Adoption of Resolution 2021- 07 for STA/State of Good Repair FY 2021-22 Allocation – Dawn Perkins, Director of Finance\*\*](#)
10. [\*\*Consider Approval of GCTD's Passenger Conduct Policy and Procedures – Ana Perez, Human Resources Generalist, Alex Zaretsky, Human Resources & Risk Manager, and Acting Director of Human Resources\*\*](#)
11. [\*\*Consider Adoption of Resolution No. 2021-06 Authorizing Approval of Annual Recertification of GCTD's PTASP – Alex Zaretsky, Human Resources & Risk Manager, and Acting Director of Human Resources\*\*](#)
12. [\*\*Consider Approval of GCTD's Emergency Contingency Fleet Adoption – James Beck, Director of Operations & Maintenance\*\*](#)
13. [\*\*Consider Authorizing Award of Contract for the Interior Demolition of 301 Property – Marlena Kohler\*\*](#)

## **INFORMATIONAL ITEMS**

14. [\*\*Receive and File Fixed-Route and Paratransit Services 4<sup>th</sup> Quarter & FY 2019-2020 Year End Update – Matt Miller, Planning Manager & Margaret Schoep, Paratransit & Special Projects Manager\*\*](#)
15. [\*\*Receive and File Update on GCTD Operations and Maintenance – James Beck, Director of Operations and Maintenance\*\*](#)

## **CLOSED SESSION**

16. CONFERENCE WITH LABOR NEGOTIATORS – Agency designated representatives: General Manager or designee – Employee organization: SEIU
17. PUBLIC EMPLOYEE APPOINTMENT  
TITLE: GENERAL MANAGER

**Gold Coast Transit District**  
Board of Directors Meeting  
September 1, 2021  
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The next regular meeting of the GCTD Board of Directors will be held on **October 6, 2021, at 10:00 A.M. held via ZOOM**. Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL [adelgado@gctd.org](mailto:adelgado@gctd.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.