



Item 13

DATE June 3, 2020
TO GCTD Board of Directors
FROM Tanya Hawk, Buyer
SUBJECT Report of Contracts Awarded

SUMMARY

In compliance with the GCTD Purchasing Resolution, staff is to provide a monthly report of purchases using the formal bid process which have a value of more than \$50,000 but less than \$100,000. Since the prior report, one applicable contract has been awarded as follows:

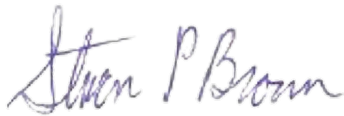
1. Contract: Janitorial Services
 - a. Contractor: Pride Industrial
 - b. Total Contract Amount: \$93,599.93 if all twelve (12) months are exercised.
 - c. Award Rationale: Three (3) Vendors were invited to quote on the Janitorial Services in July of 2019. GCTD received two (2) quotes in responses to our quote. Quotes were submitted by Pride Industrial, and El Campanario Janitorial. As a result of that bid, a purchase order was issue on a short term basis was awarded to Pride Industrial while GCTD staff evaluated the type of service that would be required at this new facility.
 - d. At this time, GCTD needs to extend the current purchase order in order to continue to evaluate the requirements of this new facility and the effects to the cleaning standards effected by the COVID 19 pandemic. As GCTD moves forward with Pride Industries, on a month to month basis. Their current labor rates have been evaluated and have been found to be fair and reasonable. It is recommended at this time, GCTD continue services on a month to month basis up to twelve (12) months, not to exceed April 30, 2021.

- e. Contracting with Pride Industrial for the last seven (7) months has allowed GCTD staff to evaluate what is specifically needed in regards to service at this new larger facility. In addition, with the advent of the current COVID 19 pandemic, processes regarding cleaning standards have drastically changed, and staff is resolved to ensure the scope of work reflect these changes, extending the current contract will allow staff to do so.
- f. Comments: The price was determined to be fair and reasonable based on prior labor rates. A responsibility determination was also conducted on CPS. The System for Award Management (SAM) was checked for this contractor and no results were found, nor were there any complaints filed with the Better Business Bureau (BBB). GCTD has had no issues with this contractor during its current contract. As a result, Pride Industrial was determined to be a responsive, responsible contractor capable of meeting the requirements.

II. RECOMMENDED

It is recommended that the Board of Directors receive and file this report.

GENERAL MANAGER'S CONCURRENCE



Steven P. Brown
General Manager