



Item # 8

**Date:** December 4, 2019  
**TO:** Board of Directors  
**FROM:** Steven P. Brown *SPB*  
General Manager  
**SUBJECT:** Consider Approval of Board of Directors Meeting Schedule - Calendar Year 2020

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## I. EXECUTIVE SUMMARY

Regular meetings of the Gold Coast Transit District Board of Directors are held at 10 a.m. on the first Wednesday of each month at the GCTD Administrative Office located at 1901 Auto Center Drive in Oxnard. The Board meeting schedule has been amended in the past to accommodate holidays, the California League of Cities Annual Meeting, the American Public Transportation Association's (APTA) Annual Meeting and the California Transit Association Annual Meeting and Expo. In 2020 the APTA Annual TRANSform Conference and Expo is scheduled for October 11-14, 2020 in Anaheim and does not conflict with the regular Board meeting schedule. The California League of Cities Annual Conference and Expo is scheduled for October 7-9, 2020 in Long Beach and does present a potential schedule conflict. The California Transit Association Conference is scheduled for November 18-20, 2020 and does not present a conflict. Please let me know if any schedule adjustments to the proposed schedule below are needed.

### Proposed Board of Directors Meeting Schedule for 2020

January 8**	May 6	September 2
February 5	June 3	October 7
March 4	July 1	November 4
April 1	August - Dark/No Mtg.	December 2
		January 6, 2021

\* *Moved to second Wednesday to accommodate meeting or holiday*

\*\* *Approved in 2019 to accommodate New Year's Day, 2020*

## II. RECOMMENDATION

**It is recommended that the Board of Directors consider, amend if needed, and approve the proposed monthly Board meeting schedule for calendar year 2020.**

### GOLD COAST TRANSIT DISTRICT