



Item #7

**DATE** March 1, 2017

**TO** GCTD Board of Directors

**FROM** Marlena Kohler, Purchasing Manager/DBE Officer *MLK*  
Margaret Heath, Paratransit & Special Projects Manager

**SUBJECT** Consider Approval of a Modification to Exercise Option Period 5 for the Operation, Maintenance and Management of ACCESS Paratransit Services Contract with MV Transportation.

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## I. EXECUTIVE SUMMARY

At its meeting in April 2008 the Gold Coast Transit Board of Directors approved award of a contract to MV Transportation for operation, maintenance and management of ACCESS Paratransit services. The Board approved the five-year base contract with five (5) one-year options.

For the past four (4) years the Board has approved four (4) out of the five (5) option years available to GCTD on this contract. The current option period is due to expire on June 30, 2017.

According to the contract, the term for Option Period 5 would be July 1, 2017 through June 30, 2018, with a maximum estimated cost of \$3,071,548.72. This amount was based on an estimated maximum of 43,874 vehicle revenue hours. This would be the final option period on this contract. GCTD staff will begin a new competitive bid process later this year for a contract that would start in July 2018.

**It is recommended the Board of Directors authorize a contract modification to exercise Option Period 5 of the MV Transportation contract in the maximum amount of \$3,071,548.72.**

## II. BACKGROUND

A Request for Proposal (RFP) was issued on November 9, 2007 for the operation, maintenance and management of Gold Coast Transit's (GCT) ACCESS paratransit service for the base period of July 1, 2008 through June 30, 2013 plus five additional one-year options. Seven firms attended the mandatory pre-proposal conference. Answers to written questions posed by prospective proposers about the RFP were distributed to ensure all had the same information and guidance. Proposals were received from MV Transportation, Inc. and First Transit, Inc., which had acquired Laidlaw Transit Services, Inc., the incumbent.

A Proposal Evaluation Team consisting of GCT staff and a transportation staff member from the City of Camarillo evaluated the technical proposals in accordance with the

### GOLD COAST TRANSIT DISTRICT

evaluation criteria in the RFP.

Based on the evaluation results, staff recommended awarding the contract to MV Transportation.

On April 2, 2008, the Board of Directors approved awarding the contract to MV Transportation for Operation of ACCESS Paratransit Service. On June 5, 2013, the Board of Directors approved exercising of Option Period 1, on May 7, 2014 Option Period 2 was approved, on April 1, 2015 Option Period 3 was approved and on March 2, 2016 Option Period 4 was approved.

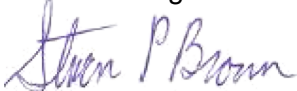
MV Transportation has continued to provide good service to the GCTD ACCESS customers. GCTD staff recommends that it is in the best interest of GCTD to exercise Option Year 5. This is the last of the option periods on this contract. GCTD staff will begin a new competitive bid process later this year for a contract that would start in July 2018.

### III. SUMMARY & RECOMMENDED ACTION

The current contract with MV Transportation expires June 30, 2017. MV continues to satisfy contract requirements while providing good service to our customers, as evidenced by the low customer complaint ratio. It is appropriate to exercise Option Period 5 to allow for continuous service and prevent interruption to current service.

**It is recommended the Board of Directors authorize a contract modification to exercise Option Period 5 of the MV Transportation contract in the maximum amount of \$3,071,548.72.**

General Manager's Concurrence



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Steven P. Brown