

GOLD COAST TRANSIT - TRAVEL & OTHER EXPENSE REPORT FORM

Item # 6

Employee Name: **Steven Brown**

ENTER DATES:

From: 1/1/2017 To: 1/25/2017

What Type of Expenses are Included on This Report?
Travel & Misc. Expenses


Any Travel Advance Received? (Enter Yes or No) → No Enter Amount of Advance: →

Destination: Local and APTA GM Conference in San Diego

Reason for Travel: _____

Date	Description of Expense Item	Expense Type	Payment Method	Amount	Reimbursable Amount	Accounting Only
1/19/2017	Ventura Chamber Annual Meeting and Board Installation	Other Misc.	Employee Paid	\$25.00	\$25.00	
1/13/2017	AMTRAK Ticket for travel to San Diego - round trip	Transportation	Employee Paid	\$120.00	\$120.00	
TOTALS FROM PAGE TWO (IF REQUIRED)						

Subtotal				\$145.00
Meal & Incidentals	\$0.00			
Meal & Incidentals <u>Maximum</u> (from Worksheet)	\$0.00		M&IE Adjustment (if Applicable)	
			Mileage Reimbursement (from Mileage Worksheet)	
			Minus Travel Advance	
			Total Due to Employee	\$145.00
			Refund Due to GCT	

Signed: 

Date: 1/25/2017

Approved: _____

Date: _____

Order Confirmation

Your Event Registration purchase request has been received.

[Add to Calendar](#)

Order Confirmation:

Order Number: e.827.9245.26307

Order Amount: \$25.00

Event Name: Annual Meeting & Board Installation 2017

Registrant: Steven Brown (*Gold Coast Transit District*)

Payment Type: Credit Card

Purchase Summary			
Fee Name	Description	Quantity	Total Amt
Board Installation and Annual Meeting	Registrant: [Steven Brown]	1	25.00
Total:			25.00 PAID

Annual Meeting & Board Installation 2017

As the Ventura Chamber of Commerce prepares to enter a new year, several changes are in store for the Board of Directors.

During the evening, the Chamber will also welcome new Board members, recognize outgoing directors, and recognize 25- and 50-year members.

Sponsorship opportunities are available. Title (\$3,000), Platinum (\$1,500), Gold (\$1,000), Silver (\$750), and Bronze (\$500). Please contact info@ventura-chamber.org for more information.

Date: January 19, 2017

Time: 05:30 PM - 07:30 PM PST

Website: [Ventura Chamber of Commerce](#)

Location: The Pierpont Inn
550 Sanjon Road
Ventura, CA 93001

Contact: Events Director

Email: events@ventura-chamber.org

Date/Time Details: Thursday, January 19, 2017
5:30-7:30pm

Fees/Admission: \$25 for Chamber members
\$40 for Non-members
\$5 extra at the door

[Click Here for More Information](#)

[Add to Calendar](#)

Thank you!

Ventura Chamber of Commerce

Print

Close



Steven Brown <spbrownie@gmail.com>

Amtrak: eTicket and Receipt for Your 02/10/2017 Trip - STEVEN BROWN

1 message

etickets@amtrak.com <etickets@amtrak.com>
To: SPBROWNIE@gmail.com

Fri, Jan 13, 2017 at 3:27 PM

SALES RECEIPT



Purchased: 01/13/2017 3:27 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 0092060 Massachusetts Avenue Washington, DC 20002800-USA-RAIL Amtrak.com

Reservation Number - 48A36EOXNARD, CA - SAN DIEGO, CA (Round-Trip) JANUARY 13, 2017

Billing Information

STEVEN P BROWN 873 AMETHYST AVE VENTURA, CA 93004

MasterCard ending in 7267 (Purchase) Authorization Code 52303P

Total \$120.00

Purchase Summary - Ticket Number 0130920158248

Train 768: OXNARD, CA - SAN DIEGO (DOWNTOWN), CA Depart 7:43 AM, Friday, February 10, 2017

1 ADULT RAIL FARE

\$40.00

1 BUSINESS CLASS SEAT

\$20.00

Ticket Terms & Conditions NO TVL 23DEC16-24DEC16, 26DEC16, 27DEC16, 30DEC16-02JAN17, 14-16APR17, 26-29MAY

Subtotal

\$60.00

Train 785: SAN DIEGO (DOWNTOWN), CA - OXNARD, CA Depart 3:58 PM, Tuesday, February 14, 2017

1 ADULT RAIL FARE

\$40.00

1 BUSINESS CLASS SEAT

\$20.00

Ticket Terms & Conditions NO TVL 23DEC16-24DEC16, 26DEC16, 27DEC16, 30DEC16-02JAN17, 14-16APR17, 26-29MAY

Subtotal

\$60.00

Total Charged by Amtrak

\$120.00

Passengers


Steven Brown

Important Information

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- Tickets are non-transferable.
 - Changes to your itinerary may affect your fare.
 - Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, call us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For most *Acela Express* Business class reservations and Reserved Coach class reservations, you must cancel your reservation at least 48 hours prior to the train's departure in

order to be eligible for a full refund. If the reservation is not canceled prior to scheduled departure ("no show"), the entire amount paid for the reservation will be forfeited. See the refund/exchange policy at Amtrak.com/refund.

- **Summary of Conditions of Contract:** Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- **Questions?** Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

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