



Item 3

**DATE** November 6, 2019  
**TO** GCTD Board of Directors  
**FROM** Tanya Hawk, Buyer ~~JH~~  
**SUBJECT** Report of Contracts Awarded

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## I. EXECUTIVE SUMMARY

In compliance with the GCTD Purchasing Resolution, staff is to provide a monthly report of purchases using the formal bid process which have a value of more than \$50,000 but less than \$100,000. Since the prior report, one applicable contract has been awarded as follows:

### 1. Contract: Electrical Charging Station Infrastructure

- a. Contractor: Taft Electrical Company
- b. Total Contract Amount: \$53,615.00
- c. Award Rationale: Three (3) vendors were invited to bid on the Electrical Charging Station Infrastructure that will support the nine (9) Nissan Leaf's GCTD will be purchasing. GCTD received two (2) quotes in responses to our bid. Quotes were submitted by Taft Electric Company and Halo Electric. One (1) no bid was received.

A price analysis was then conducted on the two responsive quotes. As a result, Taft's quote was determined to be fair and reasonable based on adequate competition.

- d. Comments: A responsibility determination was also conducted on Taft Electric Company. The System for Award Management (SAM) was checked for this contractor and no results were found, nor were there any complaints filed with the Better Business Bureau (BBB). The references were contacted and provided no negative comments. As a result, Taft Electric was determined to be a responsive, responsible contractor capable of meeting the requirements.

## II. RECOMMENDED ACTION

**It is recommended that the Board of Directors receive and file this report.**

General Manager's Concurrence

Steven P. Brown

### GOLD COAST TRANSIT DISTRICT