



Informational Item #17

DATE September 4, 2019
TO GCTD Board of Directors
FROM Tanya Hawk, Buyer *TH*
SUBJECT Report of Contracts Awarded

SUMMARY

In compliance with the GCTD Purchasing Resolution, staff is to provide a monthly report of purchases using the formal bid process which have a value of more than \$50,000 but less than \$100,000. Since the prior report, one applicable contract has been awarded as follows:

1. Contract: Uniformed Guard Services
 - a. Contractor: California Panther Security (CPS)
 - b. Total Contract Amount: \$77,281.64 if all four (4) months are exercised.
 1. 1901 Auto Center Drive, 24/7 Security Services \$58,930.32
 2. 301 East Third Street, 7 days a week Security Services \$18,351.32
 - c. Award Rationale: It was in the best interest of GCTD to process a Sole Source Procurement for this purchase order. As GCTD moves forward with CPS, on a month to month basis the labor rates will remain the same with no increase. Their current labor rates have been evaluated and have been found to be fair and reasonable. It is recommended at this time, GCTD continue services on a month to month basis up to four (4) months, not to exceed November 18, 2019.
 - d. By extending the services, it allows GCTD's staff to develop a Scope of Work that best fits the needs of GCTD's new facility. It will allow GCTD's staff the ability to monitor the services being provided at this time and adjust the Scope of Work as needed. Since, the new facilities location is greater in size, it is important that GCTD goes out to bid with a revised

Scope of Work. Additionally, staff is looking into the security needs at the old facility, which will also be added to the Scope of Work. GCTD fully expects to issue a new RFP for security services within the next month.

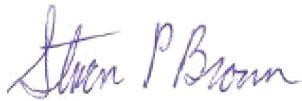
At this time, CPS is providing 24 hour/7 days a week service at 1901 and 10 hours/7 days a week at 301. California Panther Security has continued to provide good service to both properties.

- a. Comments: The price was determined to be fair and reasonable based on prior labor rates. A responsibility determination was also conducted on CPS. The System for Award Management (SAM) was checked for this contractor and no results were found, nor were there any complaints filed with the Better Business Bureau (BBB). As a result, CPS was determined to be a responsive, responsible contractor capable of meeting the requirements.

II. RECOMMENDED

It is recommended that the Board of Directors receive and file this report.

GENERAL MANAGER'S CONCURRENCE



Steven P. Brown
General Manager