



Item #12

DATE December 2, 2020
TO GCTD Board of Directors
FROM Steven Brown, General Manager *SPB*
SUBJECT Consider Approval of Board of Directors Meeting Schedule for 2021

1. Executive Summary

Regular meetings of the Gold Coast Transit District Board of Directors are held at 10:00 AM on the first Wednesday of each month at the GCTD Administrative Office located at 1901 Auto Center Drive in Oxnard. The Board meeting schedule has been amended in the past to accommodate holidays, the California League of Cities Annual Meeting, the American Public Transportation Association (APTA) Annual Meeting and the California Transit Association Annual Meeting and Expo.

- The 2021 California League of Cities Conference is planned for late September in Sacramento and does not present a conflict.
- The postponed 2020 APTA TRANSform Conference and Expo is scheduled for March 14-17, 2021 in Anaheim and does not present a conflict. The 2021 APTA TRANSform Conference is scheduled for October 3-6, 2021 in Philadelphia and does present a conflict, although attendance by staff is questionable at this time.
- The California Transit Association Annual Conference is tentatively scheduled for early November 2021, although a location is not specified at this time, so it is not possible to determine if a conflict may occur.

Please let me know if any adjustments to the proposed Board of Directors Meeting Schedule for 2021 as listed below are needed.

January 6 **	May 5	September 1
February 3	June 2	October 6
March 3	July 7	November 3
April 7	August – Dark	December 1
		January 5, 2022

** Approved in 2019

2. Recommendation

It is recommended that the Board of Directors consider, amend if necessary, and approve the proposed monthly Board meeting schedule for calendar year 2021.

GOLD COAST TRANSIT DISTRICT