



Item #10

DATE March 1, 2017
TO GCTD Board of Directors
FROM Cynthia Torres Duque, Communications and Marketing Manager *CTD*
SUBJECT **Receive and File Report and Presentation of the Groundbreaking Plans for GCTD Administration and Operations Facility**

SUMMARY

Planning for the groundbreaking of the new Administration and Operations Facility has begun. This item provides initial dates for consideration and requests feedback from the Board of Directors.

BACKGROUND

GCTD staff will commemorate the start of building the new Administration and Operations facility with a groundbreaking ceremony. The event will take place at the construction site near the intersection of Auto Center Drive and Paseo Mercado in Oxnard.

GCTD staff has reached out to a number of local, state and federal elected officials and is working to confirm a date. For your review, those dates are:

- **April 17 - 21** (Congressional recess), specifically April 19th
- **May 8 – 12** (Congressional recess)
- **May 30 – June 2** (Congressional recess)

RECOMMENDATION

Please review the aforementioned dates and report any scheduling conflicts to GCTD General Manager.

GENERAL MANAGER'S CONCURRENCE

Steven P. Brown
General Manager

GOLD COAST TRANSIT DISTRICT