



Item #10

DATE April 1, 2020
TO GCTD Board of Directors
FROM Marlena Kohler, Purchasing Manager/DBE Officer *MK*
SUBJECT Consider Authorizing the General Manager to Purchase Three (3) 40-Ft Low Floor CNG Replacement Buses from Gillig LLC

I. EXECUTIVE SUMMARY

It is recommended that GCTD award a contract to Gillig, LLC for the purchase of three (3) 40 ft Low Floor CNG Replacement Buses. GCTD fixed route fleet currently has three (3) 2007 New Flyer buses close to their respective Federal Transit Administration (FTA) mandated life expectancy, which is 12 years. The average mileage of these three buses is 533,005.

The cost for each bus is \$575,709.39 for a total purchase price of \$1,727,128.17. Price includes tax, license and registration fees.

II. BACKGROUND

GCTD staff conducted research with bus manufacturers to locate possible CNG bus options that would be available to GCTD for assignment. One was located, Commonwealth of Virginia, which had options available that could meet our requirements.

In June 2017, the Commonwealth awarded a twelve (12) year contract to Gillig LLC for the provision of transit buses/coaches including all related integral and/or peripheral equipment, products, component parts, materials, and supplies (collectively termed Equipment or Products), together with related warranty, maintenance and repair, or other services (collectively termed Services) necessary to provide and maintain products in accordance with the Original Equipment Manufacturer (OEM) technical specification and operational performance standards, pursuant to the Commonwealth Request For Proposal #E194-193, dated May 31, 2016 (the RFP) and the Contractor's proposal, dated August 11, 2016, in response.

GCTD staff then needed to determine if this existing agreement/contract allowed GCTD to purchase these buses in accordance with FTA "piggyback" requirement. Using the FTA Piggyback Worksheet, staff verified that our final file included documentation substantiating our determination. Such documents included a copy of the solicitation, contract, Buy America, pre-award or Post Delivery audits, verifying that the quantities were included in the

GOLD COAST TRANSIT DISTRICT

original solicitation and several other requirements. Staff was able to download all necessary documentation from the Commonwealth's website. It was therefore determined that GCTD was able to participate in the "piggyback" of this existing agreement/contract.

In February 2019, GCTD staff requested a quote from Gillig for three (3) buses which will be used as expansion buses. The amount quoted was \$575,709.39 per bus. In 2018, GCTD purchased five (5) similar Gilligs for \$580,832.23 per bus, a 1% difference. Based on Commonwealth's RFP process, staff has determined that Gillig's quote is fair and reasonable based on adequate competition.

A majority of this purchase will be funded by a Federal Congestion Mitigation and Air Quality (CMAQ) grant in the amount of \$1,451,141, with the remaining balance funded with Local Funds.

A responsibility determination was also conducted on Gillig. The System for Award Management (SAM) was checked for this contractor and no results were found, nor were there any complaints filed with the Better Business Bureau (BBB). Beginning in 2014, GCTD purchased thirteen (13) Gillig buses with basically the same configuration. Maintenance staff has not had any major issues with any of the buses received. Therefore, Gillig is considered to be a responsive and responsible firm capable of meeting GCTD's requirements.

III. RECOMMENDATION

It is recommended the Board of Directors authorize the General Manager to purchase three (3) 40 foot Low Floor CNG Replacement Buses from Gillig, LLC in the amount of \$575,709.39 per bus for a total cost of \$1,727,128.17 and authorize up to an additional 5% for each bus (\$29,000) to cover minimal specification adjustments.

General Manager's Concurrence



Steven P. Brown