



**GCTD Technical Advisory Committee (TAC)
10:00 a.m. - Wednesday, May 15, 2019
Gold Coast Transit District - Board Room**

Meeting Summary

TAC Members Present: Treena Gonzalez, County of Ventura; Sergio Albarran, City of Ventura; Ryan Kim, City of Oxnard; Ellen Debord, City of Ojai; and Claire Grasty, VCTC

TAC Members Absent: Don Villafana, City of Port Hueneme

GCTD Staff Present: Steve Brown, General Manager; Vanessa Rauschenberger, Director of Planning and Marketing; Steve Rosenberg, Director of Finance; Matt Miller, Planning Manager; Beatris Megerdichian and Austin Novstrup, Transit Planners; and Patrice Ruzicka, Temporary Operations and Paratransit Assistant

Members of the Public: Michelle Woomeer, Thousand Oaks

Call to Order/Introductions

Chair Sergio Albarran called the TAC meeting to order at 10:03 a.m.

1. Public Comments (items not on the agenda)

None.

2. Committee Members' Comments

Claire Grasty announced that the VCTC Transportation Emergency Preparedness Plan is going to the VCTC Commission in June. Additionally, the VCTC Origin-Destination, Transfer and Customer Satisfaction Surveys are underway. Furthermore, the extension of the College Ride program has been approved by the VCTC Commission and is pending State approval. Claire mentioned that enrolled summer school students can utilize the program with a valid student ID. She added that anyone who pledges on the VCTC website to ride a bike to work for Bike to Work Week they will be entered to win a gift card.

Treena Gonzales informed TAC members that National Public Works week is next week. County of Ventura will be hosting a Public Works event on Tuesday, May 21st at the Government Center, Lot G from 8:00 am to 3:00 pm. She mentioned that over 700 students attended the event last year.

Sergio Albarran announced that the Amgen Tour is taking place tomorrow. City of Ventura will be on site to assist with the event. He also announced that Bike to Work Day is Friday. There is a bike station pit stop on California and Santa Clara where participants can enter to win a raffle, prizes include two Patagonia backpacks and gift certificates.

3. Staff Comments

Vanessa Rauschenberger announced Matt Miller submitted a Low to No Emission grant for three battery electric buses to replace three existing buses. GCTD has submitted this grant in previous years but has been unsuccessful. Staff believes with a few modifications to the application they may have a better chance to securing the grant.

Vanessa added that GCTD has an art contest open to local students from middle school to college and university. Winning poster will be displayed at the new facility and the deadline for entries is June 7th. She also mentioned that GCTD is seeking images of local cities from photographers. The chosen photo will be displayed at the new facility and the deadline for entries is May 30th.

Cynthia Torres-Duque announced that the new facility Ribbon Cutting will be held on Saturday, June 29th. The event is from 11:00 am to 3:00 pm. A ceremony will be held between 11:00 am and 11:30 am and self-guided tours will be available for attendees following the ceremony. Invitation will be sent out through Eventbrite to all members and stakeholders.

5. Approval of the April 2019 Meeting Summary

Sergio made a motion to approve the April meeting summary. Treena Gonzalez seconded the motion and it passed unanimously.

6. Title VI Update – Beatris Megerdichian

Beatris Megerdichian informed TAC members that GCTD, as a recipient of FTA funding is required to comply with US DOT Title VI requirements. She explained that Title VI protects community members from discrimination based on race, color, and national origin. She gave a presentation on the report highlighting updates since the last Title VI submission in 2016. She noted that the updates include new limited English proficient population analysis, new vehicle load factors and outreach efforts since the last report. She notified members that the report is submitted to FTA every three years to demonstrate agency compliance.

Treena Gonzalez recommended staff to include the Title VI Complaint Form in Spanish within the report.

Sergio made a motion to approve the Title VI Report with the recommended changes. Treena Gonzalez seconded the motion and it passed unanimously.

7. July Service Changes – Matt Miller

Matt Miller presented the July 2019 service changes to TAC members. He provided an overview of the schedule changes per route and the impact of those changes. He noted that schedule adjustments were made to address on-time performance issues, gain efficiency and/or reallocate resources to other parts of the system. Matt informed members that all schedule and trip adjustments are based on adopted service performance standards. The routes with service adjustments include 7, 8, 9, 15, 17, 19, 20, 22, and 18C. He announced that public outreach is

being planned for the week of May 20th at the Downtown Oxnard Library, with additional outreach in July.

8. Budget Discussion – Steve Rosenberg

Steve Rosenberg presented the FY 2019-20 budget to TAC members. He announced that the GCTD operating budget is a little over \$27 million, a 2.6% increase from the approved FY 2018-19 operating budget. The cost increases are in wages, health benefits and pension, fuel, insurance and technology. Steve provided an overview of the member LTF requirements and allocation. He mentioned that the allocation is projected to increase by 7.3% from June 2018. He noted several other reasons for the increase in operating budget. He informed members that the budget public hearing will be held at the June Board of Directors meeting.

9. Facility Update – Vanessa Rauschenberger

Vanessa Rauschenberger announced that GCTD is fueling the first bus today as a test and to begin fueling few buses at a time. Administration and operations will move to the new facility at one time. Staff is working on employee orientation and training is expected to take place in July.

11. Future Agenda Items

Steve Rosenberg reminded members that the TDA auditor will distribute schedules to the appropriate contacts. The auditors noted that the cities were in varying levels of readiness in past years and recommends that they are prepared prior to auditors' arrivals. Steve mentioned that he will make an effort to make the process smoother. The audit should be completed and submitted by December 31st.

12. Adjournment

Chair Sergio Albarran adjourned the meeting at 10:45 am.