



**GCTD Technical Advisory Committee (TAC)
10:00 a.m. - Wednesday, March 21, 2018
Gold Coast Transit District - Board Room**

Meeting Summary

TAC Members Present: Treena Gonzalez, County of Ventura; Austin Novstrup, City of Ojai; Sergio Albarran, City of Ventura; Justin Link, City of Oxnard and Claire Grasty, VCTC

TAC Members Absent: Don Villafana, City of Port Hueneme

GCTD Staff Present: Steve Brown, General Manager; Steve Rosenberg, Director of Finance and Administration; Vanessa Rauschenberger, Director of Planning and Marketing; Matt Miller, Planning Manager; Beatris Megerdichian, Transit Planner; Margaret Heath-Schoep, Paratransit Manager; James Beck, Fleet Manager; and Andy Mikkelson, Director of Operations

Members of the Public: Wendy San, City of Thousand Oaks

1. Call to Order/Introductions

Chair Treena Gonzalez called the TAC meeting to order at 10:02 a.m.

2. Public Comments (items not on the agenda)

None.

3. Committee Members' Comments

Sergio Albarran informed TAC members that the Ventura Transit Center will be closed between mid to late June for a period of two weeks. The city will be working on the intersection at Fashion Place and Telegraph Road. Sergio also mentioned that Jeff Hereford has been promoted to Transportation Manager.

Additionally, Sergio Albarran informed members that the Amgen Race will take place May 14th and traverse through City of Ventura. This will result in street closure and may impact bus service.

Sergio Albarran mentioned that bus stop sign installation will require the vendor to follow Temporary Traffic Control standards and can also refer to the MUTCD standards. The encroachment permits should be at no fee.

Sergio Albarran also mentioned that City of Ventura is on storm watch for the next few days due to the upcoming storm.

Justin Link mentioned that vendor installing bus stop signs should not refer to Temporary Traffic Control standards. Instead, obtain an encroachment permit from Development Services as well as submit traffic control plans for review and approval.

Claire Grasty mentioned that the Unmet Transit Needs process is mostly complete. The comments were sent to all appropriate parties. She would like to respond to comments in the next few weeks.

Claire Grasty added that the Amtrak Commuter friendly service will accommodate trips to Santa Barbara in the early morning hours. The new service begins April 2nd. SBCAG will be holding public outreach events at several stations on April 2, 3, 4 and April 16, 17, 18th.

Justin Link informed members that the County of Ventura EOC has been activated and City of Oxnard's EOC is on standby due to the upcoming storm.

Claire Grasty mentioned that VCTC is prepared to make announcements to advise passengers as needed. She mentioned that routes 126 and the Coastal Express may potentially be impacted by the storm.

Treana Gonzalez informed members that the County of Ventura released an RFP for Hwy 33 Multimodal Corridor study. The RFP was released on March 10th and closes on April 10th. GCTD is listed as a stakeholder within the project. She informed TAC members that they have tentatively scheduled a stakeholder pre-meeting for March 27th. She will provide more information once the details are confirmed. The meeting location is tentatively planned to be held at the Community Center in Oak View. Additionally, she mentioned that it is important for GCTD to be involved in this study as there are several bus stops on Hwy 33.

4. Staff Comments

Andy Mikkelson informed members that there are no storm related road closures at this time. GCTD staff is monitoring locations where potential closures could occur and will continue to monitor conditions with the upcoming storm.

Vanessa Rauschenberger thanked Sergio Albarran for attending Main Street Bus Stop consolidation outreach event. She mentioned that Sergio helped answer attendees' questions. Vanessa added that Councilmember Cheryl Heitman also attended the outreach meeting. She mentioned that there were approximately 20 attendees which was a well-attended event. Vanessa notified members that the consolidation changes were implemented the week following the outreach meeting. The city is reallocating resources such as amenities to highly used stops. She added that this is a low cost and effective process for service improvement.

5. Approval of the February 2018 Meeting Summary

Austin Novstrup made a motion to approve the February meeting summary. Sergio Albarran seconded the motion and it passed unanimously.

6. TDA Budget Discussion – Steve Rosenberg

Steve Rosenberg thanked members for submitting their inputs for the TDA Budget. He provided members a revised copy of the TDA Budget with each jurisdictions line items. Steve requested that members confirm the projects included on the revised copy of the TDA Budget.

Steve provided brief overview of the input he has received from each jurisdiction.

Steve Rosenberg informed members that the budget process has been slightly slower than previous years. GCTD staff is working on determining what the service operations will look like from the new facility along with other related items from the move to the new facility.

7. Paratransit Scheduling Software Update – Margaret Heath-Schoep

Margaret Heath-Schoep informed TAC members that the Ecolane software went live on March 1st. She mentioned that demand continues to grow, and that ridership has increased 15% month to date compared to last year. Operators are still adjusting to the new equipment which has impacted on-time performance. Although, productivity in the system has increased 23%.

Margaret presented the Ecolane software and the new features including analysis of overall system performance, on-time performance, detailed trip information such as schedules, vehicle location and miles per hour per vehicle information. She added that Ecolane provides less expensive solution, increases productivity and makes trips more efficient.

8. Facility Update – Steve Brown

Vanessa Rauschenberger presented updated photos of the new facility. She mentioned that construction is down to 27 weeks to substantial completion. Steve Brown added that delays are anticipated today due to rain however, they are working on the interior of the administration and maintenance building. They will begin work on the roof of the maintenance building. The roofs on fuel and wash building are complete.

Vanessa Rauschenberger informed members that GCTD staff attended the Clean Energy 805 workshop held by Community Environmental Council, Sierra Club, Central Coast Alliance United for A Sustainable Economy (CAUSE) and Southern California Edison. The workshop was intended to bring together business partners who are potentially interested in hosting solar energy at their facility. This workshop is in response to an RFP released by Southern California Edison who is seeking potential sites for clean energy.

9. Development Updates – Matt Miller

Matt Miller informed TAC members that GCTD's consistent and frequent attendance at the Oxnard and Ventura Development Advisory Committee (DAC) meetings have made an impact. Staff at the local jurisdictions are beginning to think about transit before projects are complete. City planners are calling GCTD planners to inquire about bus stops locations. Matt added that this is really encouraging.

Additionally, Matt noted that he and Vanessa met with representatives from Kaiser and discussed transit and transit operations in hard to serve areas. They were able to describe what is needed to deliver transit service.

Vanessa Rauschenberger added that GCTD has received numerous inquiries from other stakeholders regarding service to Market Street. She mentioned that there are no continuous sidewalks on Market Street. Additionally, Market Street lacks the steady ridership demand to support fixed route.

Vanessa mentioned that in meeting with Kaiser, they determined that the existing service GCTD provides suits most of their needs. There are no plans to put fixed route on Market Street but GCTD will continue to monitor the need for transit in the area.

Claire Grasty requested that this information be passed to VCTC so that both agencies are providing consistent information.

Claire also inquired about the timeline of the Building Transit Supportive Communities project.

Matt Miller informed members that the study will analyze transit supportive land use in the service area. SCAG will release the RFP in September which will coincide with the opening of the new GCTD facility. The workshop at the end of the study will be held at the new facility in 2019.

Claire Grasty inquired about the Wagon Wheel bridge closure.

Justin Link did not have an update as to when the bridge will reopen.

10. Future Agenda Items

Building Transit Supportive Communities

11. Adjournment

Chair Treena Gonzalez adjourned the meeting at 11:10 a.m.



**GCTD Technical Advisory Committee (TAC)
Sign-in Sheet
March 21, 2018 10:00 a.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai		Austin Novstrup		Greg Grant
Oxnard		Justin Link		Ryan Kim
Port Hueneme		Don Villafana		
San Buenaventura		Sergio Albarran		Jeff Hereford
County of Ventura		Treena Gonzalez		David Fleisch
VCTC (ex-officio)		Claire Grasty		Aaron Bonfilio
GCTD (staff)		Vanessa Rauschenberger		Matt Miller Beatris Megerdichian

Others in attendance:

Name	Organization	Phone Number