



AGENDA

REGULAR BOARD OF DIRECTORS MEETING

GCTD ADMINISTRATIVE FACILITY

1901 AUTO CENTER DRIVE

OXNARD, CA 93036-7966

www.GoldCoastTransit.org

The meeting will be via ZOOM Webinar

<https://us02web.zoom.us/j/82024098453?pwd=Nmh3UDZFc0VmcS9XMctKZnFLaE5KQT09>

WEDNESDAY, JULY 1, 2020

10:00 AM

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THEIR PUBLIC COMMENTS TO THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON JULY 1, 2020. IN ADDITION, MEMBERS MAY PARTICIPATE IN THE MEETING BY LOGGING INTO ZOOM [HERE](#) ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON JUNE 3 AT 805-483-3959 X 160 OR ADELGADO@GCTD.ORG.

CALL TO ORDER

ROLL CALL

Chair – Will Berg – City of Port Hueneme
Vice Chair – Randy Haney – City of Ojai
Director - Bryan MacDonald – City of Oxnard
Director – John C. Zaragoza – County of Ventura
Director – Cheryl Heitmann – City of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition**

GENERAL PUBLIC COMMENT PERIOD

GOLD COAST TRANSIT DISTRICT

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of June 3, 2020 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of April 2020](#)
3. [Consider Approval of Treasurer's Report for April 2020](#)
4. [Consider Approval of Budget Income Statement for Month Ending April 2020](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for April 2020](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Receive and File Report on 2020 CA Population Estimate and Updated Weighted Vote Formula – Vanessa Rauschenberger, Director of Planning & Marketing](#)
7. [Conduct Public Hearing and Consider Adoption of FY 2020-2021 Operating Budget and Capital Plan – Steve Brown, General Manager & Vanessa Rauschenberger, Director of Planning and Marketing](#)
8. [Consider Adoption of Resolution No. 2020-05 Authorizing Staff to File a Claim for Transportation Development Act \(TDA\) Funds – Vanessa Rauschenberger, Director of Planning and Marketing](#)
9. [Consider Approval of New Position Descriptions– Debbie Williams, Director of Human Resources](#)

10. [Consider Approval of Lighthouse Reporting Services – Debbie Williams, Director of Human Resources](#)
11. [Consider Award of Contract to TST Private Security for Uniformed Security Guard Services – Marlena Kohler, Principal Buyer](#)

INFORMATIONAL ITEMS

12. [Receive Presentation on July Service Changes and Results of COVID-19 Passenger Survey – Matt Miller, Planning Manager & Cynthia Torres Duque, Communications & Marketing Manager](#)
13. [Receive and File Update on GCTD Response to COVID-19 – James Beck, Director of Operations and Maintenance](#)

CLOSED SESSION

14. **Employee Performance Evaluation. Title: General Manager**

The next regular meeting of the GCTD Board of Directors will be held on **September 2, 2020 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966**. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.