



AGENDA

**REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, DECEMBER 2, 2020 – 10:00 A.M.**
GCTD ADMINISTRATIVE FACILITY
1901 AUTO CENTER DRIVE
OXNARD, CA 93036-7966
www.GoldCoastTransit.org

The meeting will be via ZOOM Webinar
https://us02web.zoom.us/webinar/register/WN_dL3SxTi3RE6nNAsU5JX5cg
WEDNESDAY, DECEMBER 2, 2020
10:00 AM

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THEIR PUBLIC COMMENTS TO THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON DECEMBER 2, 2020. IN ADDITION, MEMBERS MAY PARTICIPATE IN THE MEETING BY LOGGING INTO ZOOM [HERE](#) ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON DECEMBER 2, 2020 AT 805-483-3959 X 160 OR ADELGADO@GCTD.ORG.

CALL TO ORDER

ROLL CALL

Chair – Will Berg – City of Port Hueneme
Vice Chair – Randy Haney – City of Ojai
Director - Bryan MacDonald – City of Oxnard
Chair – Cheryl Heitmann - City of Ventura
Director – John C. Zaragoza – County of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**

GOLD COAST TRANSIT DISTRICT

- **Employee Recognition**

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

Recognition of Departing Board Members

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of October 7, 2020 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of August, 2020](#)
3. [Consider Approval of Treasurer's Report for August, 2020](#)
4. [Consider Approval of Budget Income Statement for Month Ending August, 2020](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for August, 2020](#)
6. [Consider Approval of Expenditures for the Month of September, 2020](#)
7. [Consider Approval of Treasurer's Report for September, 2020](#)
8. [Consider Approval of Budget Income Statement for Month Ending September, 2020](#)
9. [Consider Approval of Financial Statements & Schedule of Money Transfers for Sept, 2020](#)
10. [Consider Approval of Quarterly Investment Report for the Quarter ending Sept. 30, 2020](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The GCTD Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

11. [Election of Board Officers for 2021 – Steven Brown, General Manager](#)

12. [Consider Approval of Board of Directors Meeting Schedule for Calendar Year 2021 – Steve Brown, General Manager](#)
13. [Consider Resuming Fare Collection – Dawn Perkins, Direction of Finance](#)
14. [Consider Approval Resolution 2020-11, to Increase GCTD’s Purchasing Thresholds. – Marlena Kohler, Purchasing Manager/DBE Officer](#)

INFORMATION ITEMS

15. [Receive Fixed-Route & Paratransit Services 1st Quarter FY 2020-2021 Report & Update on Planning for Service Changes for 2021 – Matt Miller, Planning Manager, Margaret Schoep, Paratransit & Special Projects Manager](#)
16. [Receive Update and Presentation on Operations and Maintenance Departments– James Beck, Director of Operations and Maintenance](#)
17. [Holiday Bus Unveiling – Unveiling the 2020 Elf on the GO Holiday Bus – Cynthia Duque, Marketing & Communications Manager](#)

CLOSED SESSION

- 18. CONFERENCE WITH LEGAL COUNSEL—** Anticipated Litigation pursuant to Section 54956.9(d)(2) – Number of cases: 1

The next regular meeting of the GCTD Board of Directors will be held on **January 6, 2021 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966.** Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.