



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, DECEMBER 4, 2019 – 10:00 A.M.**  
GCTD ADMINISTRATIVE FACILITY  
1901 AUTO CENTER DRIVE  
OXNARD, CA 93036-7966  
[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

**CALL TO ORDER**

**ROLL CALL**

Chair – Cheryl Heitmann - City of Ventura  
Vice Chair – Will Berg – City of Port Hueneme  
Director - Bryan MacDonald – City of Oxnard  
Director – John C. Zaragoza – County of Ventura  
Director – Randy Haney – City of Ojai

**CEREMONIAL CALENDAR**

- **Pledge of Allegiance**
- **Employee Recognition**
  - [Special Recognition - To Steve L. Rosenberg, Director of Finance and Administration on his Retirement – Steven P. Brown, General Manager](#)

**GENERAL PUBLIC COMMENT PERIOD**

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

**BOARD OF DIRECTORS' REPORTS**

**GENERAL MANAGER'S REPORT**

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

**GOLD COAST TRANSIT DISTRICT**

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of November 6, 2019 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of July, 2019](#)
3. [Consider Approval of Treasurer's Report for July, 2019](#)
4. [Consider Approval of Budget Income Statement for Month Ending July, 2019](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for July, 2019](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Acceptance of GCTD FY 2018-19 Comprehensive Annual Financial Report \(CAFR\) - Prepared by Brown Armstrong, Reed Caldwell, Assistant General Manager](#)
7. [Election of Board Officers for 2020 – Steven Brown, General Manager](#)
8. [Consider Approval of Board of Directors Meeting Schedule for Calendar Year 2020 – Steve Brown, General Manager](#)
9. [Consider Approval of Revised Job Description for Director of Finance – Debbie Williams, Director of Human Resources](#)
10. [Consider Approval of California Panther Security Extension – Tanya Hawk, Buyer](#)
11. [Consider Approval for the Disposal of Surplus Property at 301 East Third Street Facility – Marlena Kohler, Purchasing Manager/DBE Officer](#)
12. [Receive Report on Evaluation of Rt 22 \(CMAQ Demonstration Project\) and Consider Approval of Recommendation to Discontinue Rt 22 & extend Rt 15 – Austin Novstrup, Transit Planner](#)

## **INFORMATION ITEMS**

13. **Holiday Bus Unveiling** - Please join staff for the official ribbon cutting of the 2019 Holiday Bus in the GCTD facility yard. The event will take place after closed session.

## **CLOSED SESSION**

14. CONFERENCE WITH LEGAL COUNSEL— Anticipated Litigation pursuant to Section 54956.9(d)(2) – Number of cases: 1

**Gold Coast Transit District**  
Board of Directors Meeting  
December 4, 2019  
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The next regular meeting of the GCTD Board of Directors will be held on **January 8, 2020 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966.** Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL [adelgado@gctd.org](mailto:adelgado@gctd.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.