



AGENDA
REGULAR BOARD OF DIRECTORS MEETING
GCTD ADMINISTRATIVE FACILITY
1901 AUTO CENTER DRIVE
OXNARD, CA 93036-7966
www.GoldCoastTransit.org

The meeting will be via ZOOM Webinar
<https://us02web.zoom.us/j/83593837234?pwd=bzIweU5wVWNORnVqWVdPelJ3NUgzUT09>
WEDNESDAY, JUNE 3, 2020
10:00 AM

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THEIR PUBLIC COMMENTS TO THE THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON JUNE 3. IN ADDITION, MEMBERS MAY PARTICIPATE IN THE MEETING BY LOGGING INTO ZOOM [HERE](#) ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON JUNE 3 AT 805-483-3959 X 160 OR ADELGADO@GCTD.ORG.

CALL TO ORDER

ROLL CALL

Chair – Will Berg – City of Port Hueneme
Vice Chair – Randy Haney – City of Ojai
Director - Bryan MacDonald – City of Oxnard
Director – John C. Zaragoza – County of Ventura
Director – Cheryl Heitmann – City of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition**

GENERAL PUBLIC COMMENT PERIOD

GOLD COAST TRANSIT DISTRICT

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of May 6, 2020 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of March 2020](#)
3. [Consider Approval of Treasurer's Report for March 2020](#)
4. [Consider Approval of Budget Income Statement for Month Ending March 2020](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for March 2020](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Approval of Resolution 2020-03 Authorizing Staff to Submit Federal Emergency Management Administration \(FEMA\) Funding Reimbursement Request - Matthew Miller, Planning Manager](#)
7. [Review and Discuss GCTD's Draft FY 2020-2021 Operating Budget—Michelle Pierret, Acting Director of Finance and Vanessa Rauschenberger, Director of Planning & Marketing](#)
8. [Consider Approval of GCTD's Public Transportation Agency Safety Plan \(PTASP\) and Approval of Resolution 2020-04 for PTASP Certification – Alex Zaretsky, Human Resources and Risk Manager](#)
9. [Consider Award of Contract To Best Best & Krieger LLP For General Counsel Services – Marlena Kohler, Purchasing Manager and DBE Officer](#)

INFORMATIONAL ITEMS

10. **Receive and File FY 2017- FY 2019 Triennial Performance Audit as Prepared by Moore and Associates – Steven Brown, General Manager**
11. **Receive and File FY 2018-2019 TDA Compliance Audit Reports for GCTD's Five (5) Member Jurisdictions – Michelle Pierret, Acting Director of Finance**
12. **Receive Presentation on Draft “Building Transit Supportive Communities Plan” – Beatris Megerdichian, Transit Planner**
13. **Report of Contracts Awarded – Tanya Hawk, Buyer**
14. **Receive and File Report on GCTD Response COVID-19 – James Beck, Director of Operations and Maintenance**

CLOSED SESSION

15. **Employee Performance Evaluation. Title: General Manager**
16. **Conference with Labor Negotiator, District representatives: General Manager or designee. Employee organizations: SEIU Local 721 and International Brotherhood of Teamsters Local 186**

The next regular meeting of the GCTD Board of Directors will be held on **July 1, 2020 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966**. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.