



AGENDA

REGULAR BOARD OF DIRECTORS MEETING WEDNESDAY, DECEMBER 5, 2018 – 10:00 A.M.

GCTD ADMINISTRATIVE FACILITY
301 EAST THIRD STREET
OXNARD, CA 93030-6048
www.GoldCoastTransit.org

CALL TO ORDER

ROLL CALL

Chair – John C. Zaragoza – County of Ventura
Vice-Chair – Cheryl Heitmann – City of Ventura
Director – Bryan MacDonald – City of Oxnard
Director Paul Blatz – City of Ojai
Director Will Berg – City of Port Hueneme

CEREMONIAL CALENDAR

- Pledge of Allegiance
- Employee Recognition
 - [To Elizabeth Escobedo for 5 Years of Service as a Bus Operator – Andrew Mikkelson, Director of Transit Operations](#)
 - [To Neli Rivera for 5 Years of Service as a Bus Operator – Andrew Mikkelson, Director of Transit Operations](#)
 - [Special Recognition of Director Paul Blatz, City of Ojai](#)

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

GOLD COAST TRANSIT DISTRICT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of November 7, 2018 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of September, 2018](#)
3. [Consider Approval of Treasurer's Report for September, 2018](#)
4. [Consider Approval of Budget Income Statement for Month Ending September, 2018](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for September, 2018](#)
6. [Consider Approval of General Manager's Expense Report for the month of November 2018](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

7. [Consider Approval of Three \(3\) New Job Descriptions – Debbie Williams, Director of Human Resources and Steven Brown, General Manager](#)
8. [Election of Board Officers for Calendar Year 2019 – Steve Brown, General Manager](#)
9. [Consider Approval of Board of Directors Meeting Schedule for Calendar Year 2019 – Steve Brown, General Manager](#)
10. [Receive and File Report and Presentation of the Construction of the GCTD Administration and Operations Facility – Reed Caldwell, Director of Engineering and Construction](#)

INFORMATIONAL ITEMS

Please join staff for the official ribbon cutting of the 2018 Holiday Bus in the GCTD facility yard. The event will take place after closed session.

CLOSED SESSION

11. **CONFERENCE WITH AGENCY LABOR NEGOTIATORS** pursuant to Government Code § 54957.6 – Agency Designated Representatives: General Manager and Designees - Labor Organization: Teamsters Local 186
12. **CONFERENCE WITH LEGAL COUNSEL**—Anticipated Litigation Significant exposure to litigation pursuant to Section 54956.9 (d)(2) No. of Cases: 3

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The next regular meeting of the GCTD Board of Directors will be held on **January 2, 2019 at 10:00 A.M. at the Gold Coast Transit District Board Room, 301 E. Third Street, Oxnard, CA 93030.**

Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 101, OR E-MAIL aperez@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.