



## AGENDA

### REGULAR BOARD OF DIRECTORS MEETING WEDNESDAY, FEBRUARY 7, 2018 – 10:00 A.M.

GCTD ADMINISTRATIVE FACILITY  
301 EAST THIRD STREET  
OXNARD, CA 93030-6048  
[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

#### CALL TO ORDER

#### ROLL CALL

Chair – John C. Zaragoza – County of Ventura  
Vice Chair – Cheryl Heitmann - City of Ventura  
Director Paul Blatz – City of Ojai  
Director - Bryan MacDonald – City of Oxnard  
Director Will Berg – City of Port Hueneme

#### CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition**
  - [To Claudia Thorp for 5 Years of Service as a Bus Operator – Debbie Williams, Director of Human Resources](#)
  - [To Karen Simmons for 5 Years of Service as a Bus Operator – Debbie Williams, Director of Human Resources](#)
  - [To Ramon Cadiz for 5 Years of Service as a Bus Operator – Debbie Williams, Director of Human Resources](#)

#### GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

#### BOARD OF DIRECTORS' REPORTS

#### GENERAL MANAGER'S REPORT

#### GOLD COAST TRANSIT DISTRICT

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of January 3, 2018 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of December 2017](#)
3. [Consider Approval of Treasurer's Report for December 2017](#)
4. [Consider Approval of Budget Income Statement for Month Ending December 2017](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for December 2017](#)
6. [Consider Approval of GCTD Quarterly Investment Report for the Q/E December 31, 2017](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

7. [Consider Approval of Extension \(Not to Exceed Six Months\) to MV Transportation Inc, Contract for Operation, Maintenance and Management of Coordinated Paratransit Services \(GO ACCESS\) Marlena Kohler, Purchasing Manager/DBE Officer & Margaret Heath-Schoep, Paratransit & Special Projects Manager](#)
8. [Consider Approval of Human Resources Generalist Position Description and the Restructure of Human Resources Assistant to Human Resources Coordinator Position Description – Debbie Williams, Director of Human Resources](#)
9. [Receive Presentation on 2<sup>nd</sup> Quarter of FY 2017-18 Ridership and Service Report for GCTD Fixed Route and GO ACCESS Service – Matt Miller, Planning Manager and Margaret Heath-Schoep, Paratransit & Special Projects Manager](#)
10. [Construction Update for the GCTD Operations and Maintenance Facility – Reed Caldwell, Director of Engineering and Construction](#)

## **CLOSED SESSION**

11. **CONFERENCE WITH AGENCY LABOR NEGOTIATORS pursuant to Government Code § 54957.6 – Agency Designated Representatives: General Manager and designees - Employee Organization: Teamsters Local 186**

The next regular meeting of the GCTD Board of Directors will be held on **March 7, 2018 at 10:00 A.M. at the Gold Coast Transit District Board Room, 301 E. Third Street, Oxnard, CA 93030.** Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

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Board of Directors Meeting  
February 7, 2018  
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IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 101, OR E-MAIL [aperez@gctd.org](mailto:aperez@gctd.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.