



## **GCTD Technical Advisory Committee (TAC)**

10:00 a.m. - Wednesday, August 19, 2020

Gold Coast Transit District - Board Room

### **Meeting Summary**

**TAC Members Present:** Treena Gonzalez, County of Ventura; Sergio Albarran, City of Ventura; Pete Wessel, City of Oxnard, and Claire Grasty, Jeni Eddington, Aaron Bonfilio, VCTC

**TAC Members Absent:** Don Villafana, City of Port Hueneme and Philip Pulley, City of Ojai

**GCTD Staff Present:** Steve Brown, General Manager; Vanessa Rauschenberger, Director of Planning and Marketing; Beatris Megerdichian and Austin Novstrup, Transit Planners; Matt Miller, Planning Manager; Margaret Heath-Schoep, Paratransit Manager; Cynthia Torres-Duque, Communications & Marketing Manager; James Beck, Fleet Manager; and John Kelly, Operations Manager

**Members of the Public:** None

#### **1. Call to Order/Introductions**

Chair Sergio Albarran called the TAC meeting to order at 10:02 a.m.

#### **2. Public Comments (items not on the agenda)**

None.

#### **3. Committee Members' Comments**

Claire Grasty announced that the VCTC College Ride program will continue in the fall. Those operators who will be charging fares, the fare will be free for their student passengers.

Sergio Albarran announced that the Main Street Moves closure will extend to September. On September 14<sup>th</sup>, city staff will be presented to the City of Ventura council with a recommendation to extend the Main Street Moves closure until January 2021.

#### **4. Staff Comments**

Vanessa Rauschenberger announced that GCTD has hired Jesus Hernandez, payroll specialist, to assist in the Finance department. GCTD continues recruitment for a Director of Finance and Facility & Vehicle Cleaner-Sanitizer.

#### **5. Approval of the June 17, 2020 Meeting Summary**

Treena Gonzalez made a motion to approve the June meeting summary. Sergio Albarran seconded the motion and it passed unanimously.

**6. Fixed-Route & Paratransit Services update – 4th Quarter and Year End FY2019-20  
– Matt Miller and Margaret Heath-Schoep**

Matt Miller informed members that the 4<sup>th</sup> Quarter ridership has decreased by 58% over the same time last year and decreased 16% over last year. The on-time performance was at 89% for FY2019-20, close to the 90% goal. Matt explained that the decrease in boardings is due to the COVID-19 pandemic. He added that this past fiscal GCTD successfully moved to the new facility and implemented a service change at the same time. Matt also mentioned that GCTD completed the Building Transit-Supportive Communities Plan.

Vanessa Rauschenberger informed members that performance metrics may have to change to provide a more accurate comparison of the boarding between this year and last year.

Matt Miller added that some routes are designed to have more passengers while other routes are less frequent with fewer passengers.

Margaret Heath-Schoep informed members that GOACCESS boardings decreased by 49% during the 4<sup>th</sup> quarter over the same time last year. She added that in FY 2019-20 she oversaw the Operations department as the Interim Operations manager. GOACCESS implemented the 30-minute window pilot test and made the feature permanent in early 2019. She added that a retired GOACCESS vehicle was donated to the Mercy House for the homeless shelter. Margaret informed members that GOACCESS, in partnership with VCAA, provided meal delivery service to over 4,200 individuals through approximately 10,000 deliveries. She added that operator shields have been ordered and are expected to be installed middle of October.

Sergio Albarran inquired about recouping costs related to the COVID-19 pandemic response.

Margaret informed members that she is currently working on a FEMA application for the meal delivery service and the operator shields.

**7. State of Good Repair Project List – Michelle Pierret**

Vanessa Rauschenberger informed TAC members that she will be providing the update on behalf of Michelle Pierret. She informed members that GCTD's allocation for the FY 2020-21 under the SGR and STA program combined, are little under \$200,000. Vanessa mentioned that prior to receiving the apportionment, GCTD is required to submit a board approved list of projects to VCTC. She added that the GCTD is proposing three projects: three preplacement CNG Buses, replacement of the camera system for revenue vehicles and the replacement of two light duty vans. Vanessa mentioned that these funds will be used in conjunction with other sources such as CEQA to cover the projects' costs.

**8. Maintenance Update – Jim Beck**

Jim Beck informed TAC members about the Maintenance Key Performance Indicators including the increase in the miles between road calls, the decrease in service interruptions among other indications. He informed members that the Repower project is complete. The repower project fitted 14 new flyer buses with Cummins L9N engines with each engine nine times cleaner than the replaced engine. He added that \$140,000 was retained in HVIP vouchers. He added that a new Safety Vision video system installation is complete. The new system provides 8 camera

systems with new features. Other projects completed include replacing 13 wheelchair ramp, air conditioning system preventive maintenance, engine rebuilding mentorship program, promotion of Luis Ayala, installation of the driver shields, new security contractor, zero-emission plan and 10 charging stations for the 2020 Nissan Leafs.

#### **9. 5310/JARC Application Concepts – Margaret Heath-Schoep**

Margaret Heath-Schoep announced that the 5310/JARC applications are due in a week. She informed members that the projects include web-based portal for self-service demand response scheduling to improve rider satisfaction and ridership. A second project includes microtransit service in south Oxnard to provide access to jobs in areas where no services exist today. The third project is a late-night general-purpose dial-a-ride to help passengers get home from work when fixed-route service is no longer available in late night hours.

#### **10. COVID-19 Response Update – Jim Beck**

John Kelly informed members that the Operations department has four key performance indicators including a threshold of one preventable accident per hundred thousand miles, one customer complaint per ten thousand boardings, 90% of service operated, and an on-time performance of 90%. He added that these KPI's are difficult to attain but the operators, dispatch staff and maintenance departments continue to meet and exceed some of these goals.

John added that the COVID-19 response includes continued cleaning and sanitizing in route as well as when the buses return to the yard, limiting passenger loads on buses, and providing the necessary PPE for operators. Additionally, GCTD has two confirmed COVID-19 cases with no definitive answer to where the exposure came from. Lastly, the student operators have taken on the cleaning of buses since they are unable to receive the CDL due to DMV closure.

#### **11. Future Agenda Items**

Jim will provide monthly Operations and Maintenance report.

#### **10. Adjournment**

Chair Sergio Albarran adjourned the meeting at 11:05 am.