



## AGENDA

### REGULAR BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 7, 2021 – 10:00 A.M.

GCTD ADMINISTRATIVE FACILITY

1901 AUTO CENTER DRIVE

OXNARD, CA 93036-7966

[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

The meeting will be via ZOOM Webinar

[https://us02web.zoom.us/webinar/register/WN\\_30r9EEbmQ2aYHacIlcFJ1g](https://us02web.zoom.us/webinar/register/WN_30r9EEbmQ2aYHacIlcFJ1g)

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THEIR PUBLIC COMMENTS TO THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON APRIL 7, 2021. IN ADDITION, MEMBERS MAY PARTICIPATE IN THE MEETING BY LOGGING INTO ZOOM [HERE](#) ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON APRIL 7, 2021 AT 805-483-3959 X 160 OR [ADELGADO@GCTD.ORG](mailto:ADELGADO@GCTD.ORG).

## CALL TO ORDER

## ROLL CALL

Chair – Randy Haney – City of Ojai  
Vice Chair – Bryan MacDonald – City of Oxnard  
Director – Mike Johnson – City of Ventura  
Director – Matt LaVere – County of Ventura  
Director – Richard Rollins – City of Port Hueneme

## CEREMONIAL CALENDAR

- Pledge of Allegiance
- [Employee Recognition](#)

### 5 Year Service Award –

Eric Almaguer, Bus Operator  
Daniel Galvan, Bus Operator  
Ronilo Santiago, Bus Operator

Cristian Avendano, Bus Operator  
Manuel Matu, Bus Operator  
Vicente Vela, Bus Operator

**10 Years' Service Award** – Cynthia Torres Duque, Communications & Marketing Manager

## GOLD COAST TRANSIT DISTRICT

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## **GENERAL PUBLIC COMMENT PERIOD**

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

## **BOARD OF DIRECTORS' REPORTS**

### **GENERAL MANAGER'S REPORT**

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of March Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of January 2021](#)
3. [Consider Approval of Treasurer's Report for January 2021](#)
4. [Consider Approval of Budget Income Statement for Month Ending January 2021](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for Jan 2021](#)
6. [Consider Approval of Expenditures for the Month of February 2021](#)
7. [Consider Approval of Treasurer's Report for February 2021](#)
8. [Consider Approval of Budget Income Statement for Month Ending February 2021](#)
9. [Consider Approval of Financial Statements & Schedule of Money Transfers for Feb.2021](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

10. [Consider Approval for Contract Increase to Brown and Armstrong for Audit Services - Marlena Kohler, Purchasing Manager/DBE Officer](#)
11. [Consider Authorizing Award of a Contract to MV Transportation for Late Night Safe Rides – Marlena Kohler, Purchasing Manager/DBE Officer, Margaret Heath-Schoep, Paratransit and Special Projects Manager](#)

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12. [Consider Adoption of Resolution 2021-03 for Authorization of the Certifications and Assurances for the Low Carbon Transit Operations Program - Matt Miller, Planning Manager](#)

**INFORMATIONAL ITEMS**

13. [Report of Contracts Awarded – Marlana Kohler, Purchasing Manager](#)
14. [Receive Update on COVID-19 Response & Recovery Plan Employee Survey – Vanessa Rauschenberger, Director of Planning & Marketing](#)
15. [Receive Update on GCTD’s New Website – Cynthia Torres Duque, Marketing and Communications Manager](#)
16. [Operations & Maintenance Update – Jim Beck, Director of Operations & Maintenance](#)

**CLOSED SESSION**

17. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Section 54957.6  
Agency designated representatives: General manager and General Counsel or designees.  
Employee organization: SEIU Local 721
18. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION - Pursuant to section 65956.9 (d)(1). Case Number 56-2020-00539849-CU-PO-VTA
19. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION - Pursuant to section 65956.9 (d)(1). SEIU Local 721 v. Gold Coast Transit District (PERB Case No. LA-CE-1493-M)

The next regular meeting of the GCTD Board of Directors will be held on **May 5, 2021 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966**. Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

<p>IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL <a href="mailto:adelgado@gctd.org">adelgado@gctd.org</a> OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.</p>
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