



MEETING AGENDA

**GCTD Technical Advisory Committee (TAC)
Wednesday, December 15, 2021 – 10:00 a.m.**

Zoom Video Conference Meeting

Join by Computer:

<https://us02web.zoom.us/j/82191318348>

Join by Phone:

+16699009128,,82191318348#

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|---|--------|
| 1. Call to Order/Introductions | ACTION |
| 2. Public Comments | INFO |
| 3. Committee Member Comments | INFO |
| 4. Staff Comments | INFO |
| 5. Approval of November 17, 2021 Meeting Summary | ACTION |
| 6. Election of Officers for 2022 Meeting Year | ACTION |
| 7. Approval of 2022 Meeting Calendar | ACTION |
| 8. VCTC Transit Integration Efficiency Study (TIES) Update | INFO |
| 9. Late Night Safe Rides 6-Month Update
Robert Lucio, Mobility Coordinator | INFO |
| 10. Zero Emissions Strategic Transition Plan Update
James Beck, Director of Operations & Maintenance | INFO |
| 11. Future Agenda Items
• TDA Budget Process | |
| 12. Adjournment | |



GCTD Technical Advisory Committee (TAC)

10:00 a.m. – November 17, 2021

Zoom - <https://us02web.zoom.us/j/82191318348>

Meeting Summary

TAC Members Present: Tim Bochum, City of Oxnard; Phil Pulley, City of Ojai; Sergio Albarran, City of Ventura; Ray Gutierrez, City of Port Hueneme; Erinn Kennedly, VCTC (Ex-officio), Aaron Bonfilio, VCTC (Ex-officio); Cynthia Kadlec, County of Ventura (on behalf of Chris Kurgan)

TAC Members Absent: Don Villafana and Charles Cable, City of Port Hueneme; Chris Kurgan, County of Ventura

GCTD Staff Present: Matt Miller, Planning Manager; Steve Brown, General Manager; Austin Novstrup, Transit Planner II; Martin Rodriguez, Transit Planner I; Tania Escobar, Planning & Marketing Intern; Robert Lucio, Mobility Management Coordinator; Margaret Schoep, Paratransit & Special Projects Manager; Dawn Perkins, Director of Finance; Bob Keys, IT Manager

Members of the Public: None

1. Call to Order/Introductions

Tim Bochum called the TAC meeting to order at 10:03am.

2. Public Comments

None.

3. Committee Members Comments

None.

4. Staff Comments

Aaron Bonifillio announced VCTC's upcoming schedule changes on Monday, November 29. VCTC will reduce service on a series of routes and most notably will cancel the Highway 101/Conejo Connection that begins service in OTC. Cancellations are due to staff shortages.

Tim Bochum commented that the City of Oxnard will hold a workshop to promote its Sustainable Transportation Plan efforts.

Matt Miller made two comments: (1) informed TAC members that they will receive notice of GCTD General Manager Steve Brown's retirement party, and (2) announced Planning and Customer Service staff will table and outreach at the City of Ventura Active Transportation Plan event at the OTC on Thursday, November 18, 2021.

5. Approval of October 20, 2021 Meeting Summary

Sergio Albarran moved to approve the October 20, 2021 Meeting Summary and Tim Bochum seconded. The motion carried with 4 in favor, 0 in opposition, and no abstentions.

6. January Service Changes Update – Austin Novstrup, Transit Planner II

Austin Novstrup updated TAC members on GCTD's upcoming services scheduled for January 23, 2022. Most changes are minor schedule adjustments to address on-time performance of certain routes. The threshold for route selection was routes who had over 10% lateness. The most significant changes in the upcoming service changes revolve around Route 6. Austin commented that in order to address GCTD's staffing shortages, Route 6 will have a lower frequency throughout the day but maintain higher frequencies at peak times. Hours will be restored when possible.

7. Late Night Save Rides Update – Margaret Schoep

Margaret Schoep commented that ridership is trending upward and will provide a more detailed update in the next TAC meeting.

8. Micro-transit Survey & Planning Survey Update – Robert Lucio, Mobility Coordinator

Robert Lucio gave an update on his micro-transit outreach efforts in the Lemonwood and Cal-Gisler neighborhoods in Oxnard. He briefly summarized some survey results to questions regarding rider preference on wait time, travel time, and overall service usage. Tim Bochum asked what the milestone dates for the service to start and if Oxnard College would be part of the service area boundaries. Robert Lucio responded that the service would be available to riders at Oxnard College and the proposed start of service would be in March 2022.

9. TIES Study Update – Matt Miller & Margaret Schoep

Matt Miller gave background to VCTC's Transit Integration and Efficiency Study (TIES). The study's overarching goal is to improve transit in the whole county. Matt Miller informed TAC members VCTC recently released its existing conditions report and strategies and is currently accepting comments. As an agency, Matt Miller mentioned

that GCTD sees benefits and drawbacks of general themes of the study related to fixed-routes and paratransit services.

Margaret Schoep commented in general the costs to operate paratransit service in the county is very good and that current paratransit services from the county's transit operators are very effective in terms of service areas and costs. She added GCTD's cost to operate service is about \$29 per trip, while the costs for other county transit operators nears \$39 per trip. Compared to other counties, these costs are significantly lower.

Matt Miller opened the floor for TAC members to submit comments. Sergio Albarran mentioned he had no major comments, but expressed support for GCTD's perspective in the study. Tim Bochum and Phil Pulley also expressed support for GCTD's perspective of TIES.

Aaron Bonfilio commented that there is no desired outcome from VCTC of the study.

10. Future Agenda Items

- a. TDA Budget Process
- b. Chair nominations

11. Adjournment

TAC Member Bochum adjourned the meeting at 10:48am.



DATE December 15, 2021
TO GCTD Technical Advisory Committee
FROM Martin Rodriguez, Transit Planner
SUBJECT Election of Officers

SUMMARY

Every December, the TAC elects a new Chair and Vice Chair for the following calendar year.

BACKGROUND

Chair for calendar year 2021 was Tim Bochum, City of Oxnard and Vice Chair was Treena Taylor, County of Ventura.

The previous Chairs / Vice Chairs of TAC have been:

2014 – Chair Drew Lurie, City of Ojai – Vice Chair Martin Erickson, City of Oxnard

2015 – Chair Martin Erickson, City of Oxnard – Vice Chair Jeff Hereford, City of Ventura

2016 – Chair Jeff Hereford, City of Ventura – Vice Chair Jason Lott, City of Port Hueneme

2017 – Chair Jason Lott, City of Port Hueneme – Vice Chair Treena Gonzalez, County of Ventura

2017* – Chair Treena Gonzalez, County of Ventura – Vice Chair Austin Novstrup, City of Ojai

2018 – Chair Treena Gonzalez, County of Ventura – Vice Chair, Austin Novstrup, City of Ojai

2019 – Chair Sergio Albarran, City of Ventura – Vice Chair, Ellen Debord, City of Ojai

2020 – Chair Sergio Albarran, City of Ventura, Vice Chair Debbie O’Leary, City of Oxnard

2021 – Chair Tim Bochum, City of Oxnard, Vice Chair Treena Taylor, County of Ventura

*Special Election – September 2017

RECOMMENDED ACTION

It is recommended that TAC elect from its members a Chair and Vice Chair to serve for the 2022 calendar year.

GOLD COAST TRANSIT DISTRICT



Item 7

DATE December 15, 2021
TO GCTD Technical Advisory Committee
FROM Martin Rodriguez, Transit Planner
SUBJECT **2022 TAC Meeting Schedule**

Summary

The following is the proposed 2022 meeting schedule for TAC's consideration. Meetings will be held virtually using Zoom on the third Wednesday of every month at 10:00 A.M. until the GCTD Board of Directors votes to begin holding in-person meetings. If in -person meetings begin during calendar year 2022, GCTD TAC meetings will be held at the GCTD office at 1901 Auto Center Drive on the third Wednesday of the month at 10:00 A.M., except for July.

January 19
February 16
March 16
April 20
May 18
June 15
July – no meeting
August 17
September 21
October 19
November 16
December 21

Recommended Action

It is recommended that TAC approve the 2022 meeting schedule.

GOLD COAST TRANSIT DISTRICT



DATE December 15, 2021 Item 8
TO GCTD Technical Advisory Committee (TAC) Members
FROM Vanessa Rauschenberger, Acting Assistant General Manager
SUBJECT **VCTC Transit Integration & Efficiency Study (TIES) Update**

SUMMARY

Ventura County Transportation Commission (VCTC) is currently conducting a Transit Integration and Efficiency Study. The Transit Integration and Efficiency Study (Study) aims to examine system efficiencies and integration opportunities among Ventura County bus transit operators: VCTC Intercity, Gold Coast Transit District, Valley Express Bus, Simi Valley Transit, Camarillo Area Transit, Thousand Oaks Transit, Moorpark City Transit, Ojai Trolley, Kanan Shuttle, and Connect - ECTA InterCity Dial-a-Ride.

The overarching goal of the Study is to improve bus transit throughout Ventura County in both the near-term and over the long-term periods. The Study seeks to identify strategies that will most effectively improve passenger experience, reduce operating and capital costs, and better integrate the existing operating systems. The last regional Transit Study of this kind was completed in 2012. As an outcome of the 2012 Study, VCTC adopted a consensus position reached by the Regional Transit Study Steering Committee, the Transit Managers, and the City Managers. One of the recommendations included the formation of the Gold Coast Transit District, which was formalized in 2013. Other recommendations such as the formation of an East County MOU for operations of service in the east County have not been implemented.

More detailed information on the 2012 Regional Transit Study and the TIES Study can be found on VCTC's website here: <https://www.goventura.org/vctc-transit/ties/>

Because GCTD represents five member jurisdictions transit interests, staff will present a verbal update on GCTD's participation in VCTC's Transit Integrated & Efficiency Study and seek input from GCTD's TAC members to be included in GCTD's comments to VCTC on the draft report and strategies.

RECOMMENDATION

This item will be a verbal update on GCTD's Participation in the TIES Study and provide the TAC members the opportunity to discuss and provide input to staff on this subject.

GOLD COAST TRANSIT DISTRICT



Item 9

DATE December 15, 2021

TO GCTD Technical Advisory Committee (TAC) Members

FROM Margaret Heath-Schoep, Paratransit & Special Projects Manager
Robert Lucio, Mobility Management Coordinator

SUBJECT **Late Night Safe Rides Update**

SUMMARY

This report provides a six-month update on GCTD's Late Night Safe Rides pilot service. Ridership and emerging trend information will be included in this information item.

RECOMMENDATION

This presentation to the GCTD Technical Advisory Committee is for information only.

GOLD COAST TRANSIT DISTRICT